

**CITY OF SAN LEANDRO**

**INVITATION FOR BIDS**

<b>SUBMIT BID TO:</b> City of San Leandro Purchasing Department 835 East 14th Street San Leandro, CA 94577	<b>FOR FURTHER INFORMATION CONTACT:</b> Julie Jenkins Purchasing Agent (510) 577-3472 fax (510) 577-3312 <a href="mailto:juliejenkins@sanleandro.org">juliejenkins@sanleandro.org</a>
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<b>BID NO:</b> 15-16.019	<b>DATE ISSUED:</b> May 20, 2016	<b>THIS BID MUST BE DELIVERED TO THE CITY BEFORE:</b> 3:00 p.m., Tuesday, June 7, 2016
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QTY.	DESCRIPTION	UNIT PRICE	EXTENSION
ONE (1) EACH	<p align="center"><b>One (1) Current Model Year All-wheel Drive Articulating Compact Tractor Bid No. 15-16.019 Notice to Bidders</b></p> <p>Provide One (1) Current model year all-wheel drive articulating compact tractor</p> <p>Make/Model: _____</p> <p>Specify Warranty: _____</p> <p>Delivery Date: _____</p> <p>All specifications are minimum requirements, unless otherwise noted.</p> <p><u>All bidders must submit with their proposal sufficient literature to show compliance with specifications.</u> Any deviations from specifications must be clearly indicated in writing at the time the proposal is submitted. The City reserves the right to waive minor variations in specifications bid.</p> <p>Questions related to this bid may be submitted in writing to the Purchasing Agent at the address above or via email to: <a href="mailto:juliejenkins@sanleandro.org">juliejenkins@sanleandro.org</a></p> <p>Do not include sales tax in your bid. Sales tax will be added to the purchase order and remitted with invoice payment.</p> <p>State your earliest delivery date as requested. This date may be an important factor in award determination.</p> <p>Sealed bids shall be received at the Finance/Purchasing Office, City Hall, 2<sup>nd</sup> Floor, 835 E. 14<sup>th</sup> Street, San Leandro, CA up to 3:00 p.m., Tuesday, June 7, 2016 at which time they will be publicly opened and read.</p>	<p>\$ _____ EACH</p> <p>DELIVERY CHARGE (if not included in price)</p>	<p>\$ _____ TOTAL</p> <p>\$ _____</p> <p>\$ _____ GRAND TOTAL</p>

Any bid may be withdrawn at any time prior to the time fixed for the opening of bids only by written request for the withdrawal of the bid filed with the City. The request shall be executed by the bidder or bidder's duly authorized representative. The withdrawal of a bid does not prejudice the right of the bidder to file a new bid. Whether or not bids are opened exactly at the time fixed in the public notice for opening bids, a bid will not be received after that time nor may any bid be withdrawn after the time fixed in the public notice for opening of bids.

As stated in Public Contract Code Section 5100 to 5108, inclusive (State Contract Act) concerning relief of bidders and in particular to the requirement therein, that if the bidder claims a mistake was made in his bid, the bidder shall give the City written notice within five (5) days after the opening of the bids of the alleged mistake, specifying in the notice, in detail, how the mistake occurred.

All bidders shall verify if any addendum for this project has been issued by the City. It is the bidder's responsibility to ensure that all requirements of contract addendum are included in the bidder's submittal.

The award will be made to the lowest responsible bidder whose bid complies with the specifications in a manner satisfactory to the City's best interests as determined by the City. The right is reserved, as the interest of the City may require, to reject any or all bids, or to waive any informality or minor irregularity in the bids.

Payment shall be within 30 days following acceptance of bid items.

To bid, complete and return a copy of the Request and any other required forms, in a sealed envelope. The envelope shall be marked with the project name and bid number. The bid must be received by the date and time shown in order to be considered. Deliver envelope to: City of San Leandro Purchasing Dept., 835 E. 14<sup>th</sup> Street, San Leandro, CA, 94577. Please note that there is a one-day delay in mail delivery to City Hall by the U.S. Postal Service.

**Delivery of materials shall be to:**  
**City of San Leandro Public Works Department**  
**14200 Chapman Rd**  
**San Leandro, CA 94578**

Firm \_\_\_\_\_

Date: \_\_\_\_\_

Address \_\_\_\_\_

Phone: \_\_\_\_\_

\_\_\_\_\_

FAX: \_\_\_\_\_

By (Signature) \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



Julie A. Jenkins  
Purchasing Agent

**Bid No. 15-16.019**  
**Specification**

One (1) Current Model Year All-wheel Drive  
Articulating Compact Tractor

The following specifications are minimum unless otherwise specified.

- Intended Uses:** To cut down high grass, thick weeds and shrubs; to aerate and seed turf areas; and to have the capability to add other attachments as desired at a future date (power rake, trencher, ballpark groomer, sod cutter, stump grinder, etc.).
- Engine:**
- A. 31 Horsepower gasoline powered engine
  - B. 3600 RPM Maximum Operating Speed
  - C. 30 degree/58% Maximum Slope Rating (Intermittent and Continuous)
- Transmission:** Hydrostatic type with Forward Reverse, S.D.L.A Handle
- Dimensions (max):**
- A. Length – 92 inches
  - B. Width – 73 inches with dual wheels
  - C. Wheelbase (front axle to rear axle) – 45 inches
- Steering:** Power assisted
- Brakes:**
- A. Hydraulic
  - B. Self-Adjusting
  - C. Separate parking brake
- Electrical:**
- A. 12 volt, front and rear
  - B. 30 amp alternator
  - C. Work lights
  - D. Heavy Duty maintenance free battery
  - E. Gauges for speedometer, hour meter, oil pressure, fuel, and volt meter
  - F. Digital Slope Gauge
- Body:**
- A. Front Fenders
  - B. Adjustable operator's seat with arm rests and suspension
  - C. Seatbelt
  - D. Folding ROPS
  - E. Foot Pedals
  - F. Three-point hitch
  - G. Four rear weights
  - H. Weight Transfer
  - I. Canopy
  - J. Toolbox
- Hydraulic System:** Hydraulic front dual valve kit
- Tires & Wheels:**
- A. Dual-wheel, front and rear axles
  - B. Standard all-terrain tires (include two spares – tire and wheel assemblies)

- Attachments:**
- A. Tough-cut mower (heavy duty blades, tilt up deck, with swivel wheel kit)
  - B. Aerator (fracture tine, front mounted, 12V), Seeder, Roller
- Miscellaneous:**
- A. Authorized Dealer for Parts and Services Located within 25 miles of San Leandro
  - B. Parts Manual, Maintenance Manual and Operators Manual
  - C. Standard Factory Color
  - D. Operator training to be provided by successful bidder
- Warranty:** Standard Manufacturer's Warranty