



# City Manager's Weekly Update

May 15, 2013

## UPCOMING MEETINGS

- 5/20** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 5/27** **Memorial Day  
Holiday. City Hall  
and libraries closed.**
- 5/28** City Council Work  
Session, 7:00 p.m.,  
Council Chambers
- 6/3** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 6/10** City Council Work  
Session, 7:00 p.m.,  
Council Chambers
- 6/17** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 6/24** City Council Work  
Session, 7:00 p.m.,  
Council Chambers
- 7/1** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 7/8** City Council Work  
Session, 7:00 p.m.,  
Council Chambers
- 7/15** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 7/22** City Council Work  
Session, 7:00 p.m.,  
Council Chambers
- August** - City Council Recess
- 9/2** **Labor Day Holiday.  
City Hall and libraries  
closed.**
- 9/3** City Council Meeting,  
7:00 p.m.,  
Council Chambers

**To: City Council**  
**From: Chris Zapata, City Manager**

## Mark Your Calendar

### East Bay EDA's Economic Outlook 2013 Event Scheduled

**Tuesday, May 28, 8:00 to 10:30 a.m., Berkeley City College, 2050 Center Street**

- In addition to the [East Bay Economic Outlook](#), the EDA will also be presenting a **Special Report on the East Bay Workforce** with a number of employer and workforce partners. The event will include a presentation by Dr. Chris Thornberg of Beacon Economics, as well as the authors of the Special Report. Both reports will include information about key economic indicators. Hard copies of the report will be available for attendees. Additional details will be provided as they become available.

### Ribbon Cutting/Grand Opening the Zero Net Energy Center: Electrical Training for Sustainable Careers

**Thursday, May 30, 4:00 p.m. to 7:00 p.m., Zero Net Energy Center, 14600 Catalina Street**

- Come celebrate the Ribbon Cutting/Grand Opening for the Zero Net Energy Center: Electrical Training for Sustainable Careers on **May 30**. This is one of only a handful of U.S. Department of Energy designated "zero net energy buildings" in the country and the first achieved by retrofitting an existing commercial building. California enacted policies for zero net energy by 2030 – IBEW/NECA met the challenge in 2013!
- For more information contact Darlene Besst at (925) 828-6322 or [darleneb@norcalneca.org](mailto:darleneb@norcalneca.org).

### Asian American Pacific Islander Heritage Month Celebration (flyer attached)

**Thursday, May 30, 7:00 p.m. to 8:00 p.m., Main Library, 300 Estudillo Avenue**

- The San Leandro Public Library will be hosting an evening of musical entertainment with guzheng instrumentalist Winnie Wong in celebration of Asian American Pacific Islander Heritage Month on **May 30**. Admission is free.

## Council Information

### Historic Manor Neon Sign to Shine Again

- The historic Manor Shopping Center neon sign will be illuminated, for the first time in over 30 years, on **May 24**. The Optimist Club of San Leandro and the City of San Leandro split the \$13,400 cost of restoring the neon sign, with the City using funds from its Commercial Rehabilitation Program.
- The sign is situated at the corner of Manor Boulevard and Farnsworth Street in the shopping center originally built in the 1950s.



### SLPD Chief Spagnoli Invited to Attend 2013 National Institute Justice (NIJ) Law Enforcement Technology Institute/COPS Office Meeting

- The Police Chief has been invited to present at National Institute of Justice next month on June 4, which is funded by NIJ. In addition, as part of the presentation, SLPD will be featured in the National magazine “Tech Beat” put out by NIJ. The Law Enforcement Technology Institute brings together senior law enforcement officials from around the country to share presentations on the challenges that their agencies are facing in the area of new law enforcement technology implementation. In addition to the domestic agencies, several international law enforcement agencies have been invited to share their agencies’ approach to law enforcement technological challenges.
- The Chief will also be working with Len Simon to coordinate a meeting with the new COPS Director and Bureau of Justice Assistance (BJA) offices regarding grants the City is currently pursuing through BJA.

### Capital Improvement Program – Status of Projects (list attached)

- The project development division of the Engineering and Transportation Department implements the City's Capital Improvement Program, which includes contract development, project oversight, and design services for capital projects within San Leandro. This division is also responsible for inspection of public improvement projects during construction.
- Each year the City allocates funds toward the maintenance of existing City facilities and the design and construction of new projects to enhance the quality of life for San Leandro residents. As part of the City's annual budget process, the City Council approves a list of new capital improvement projects.
- The attached sheet contains a description, funding source, status, and schedule for each active capital project.

### Mock City Council Meeting for San Leandro High School (SLHS) Social Justice Academy

- Students from the San Leandro High School Social Justice Academy have been studying the use of Unmanned Aerial Vehicles (UAVs, or “drones”), and requested information about writing a resolution regarding banning the use of drones in San Leandro, and presenting it to the City Council.
- In March, City Attorney Rich Pio Roda and City Clerk Marian Handa gave a presentation to the class on writing and presenting resolutions. In April, Police Chief Sandra Spagnoli visited the Academy, and discussed with the students the Police Department’s position on the use of drones as tools for law enforcement.
- A Mock City Council meeting was held on May 10. Former Planning Commissioner Susan Kleebauer, former Councilmember/Vice Mayor Orval Badger, and Mayor Emeritus Shelia Young volunteered their time to serve on the Mock City Council. Police Sgt. Ted Henderson attended the Mock Council Meeting on behalf of Chief Spagnoli, to provide the police perspective and answer questions from the Mock Council and students.
- The Academy students gave a [presentation](#) and presented their [resolution](#) and received great feedback from the Mock Council. As a follow up, the students may be contacting their District Councilmembers to further discuss the drone resolution project.

Transaction Ledger for April 2013 Monthly Investment Report (attached)

- This monthly investment transaction report is being provided in compliance with the City of San Leandro Investment Policy reporting requirement.
- The report contains a list of the City's investment transactions made during the previous month. No securities were sold prior to maturity; therefore, no gains or losses were recorded in the investment portfolio.

San Leandro Police Department (SLPD) April 2013 Crime Statistics (view statistics [here](#))

- This month SLPD expects to see an impact on crime with the new street suppression team. They have been highly proactive in our problem areas. Just yesterday, this team apprehended a burglary suspect they watched breaking into a vehicle, and located a vehicle used in an armed robbery last week, with three subjects in the vehicle. Also yesterday, during a robbery surveillance, they apprehended an armed subject who appeared to be casing the AT&T store, which had been a victim of four thefts and robberies in the last two weeks.

## Articles of Interest

CaliforniaCityNews.org

- [California Supreme Court Upholds Medical Marijuana Dispensary Ban](#)

The San Leandro Public Library proudly presents an ...

## Asian American Pacific Islander Heritage Month Celebration

with *Winnie Wong, Guzheng Musician*

Thursday, May 30, 2013

7:00 pm to 8:00 pm

**Main Library**

300 Estudillo Avenue, San Leandro

**FREE ADMISSION**



The guzheng is a plucked-string traditional musical instrument that has existed in China for over 2500 years. The modern guzheng, Japanese koto, Korean gayageum and Mongolian yatga are developed from the traditional Chinese guzheng, making the instrument an extremely important piece of Asian musical culture.

Ms. Winnie Wong has been playing the guzheng since 1983 at the age of four and a half and started performing by the age of five. She has performed throughout California and in China. In 1990, Ms. Wong was promoted to the position of the Director of the San Francisco Guzheng Music Society's Youth Ensemble. She became a music instructor in 1992 and then began composing soon afterwards. In 2003, she co-founded the *China's Spirit Music Ensemble*, a traditional Chinese musical ensemble. For more information about this library program, please call (510) 577-3971.

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San Leandro Public Library

300 Estudillo Avenue • San Leandro, CA 94577 • [www.sanleandrolibrary.org](http://www.sanleandrolibrary.org)

<b>Capital Project Update</b>				<b>printed May 8, 2013</b>
<b>Item</b>	<b>Description</b>	<b>Funding Source</b>	<b>Status</b>	<b>Planned Completion</b>
1	<b>Bancroft / Sybil signal improvements</b> Replace traffic signal	HSIP Grant	pre-design	To Be Determined
2	<b>Closed Circuit Television truck for WPCP</b> Determine best technology and purchase truck with equipment for sewer video inspections	WPCP Enterprise Fund	pre-design	Winter 2013-14
3	<b>Downtown Garage Parking Management Plan</b> Evaluate parking needs and determine best way to manage parking	RDA Successor Agency	pre-design	To Be Determined
4	<b>Heron Bay Levee Maintenance</b> Replace rip rap that protects Heron Bay levees.	Heron Bay Assessment District	pre-design	Winter 2014-15
5	<b>Replace HVAC fan and coil at Police Dept</b> Extend life of existing HVAC system for Police Dept building by replacing worn parts	Building Maintenance Fund	pre-design	Winter 2013-14
6	<b>South Office space planning for PD</b> Conceptual layout of space for use by PD	General Fund	pre-design	Summer 2014
7	<b>Stenzel Park Bleachers</b> Replace baseball bleachers at Stenzel Park	WW grant	pre-design	Spring 2014
8	<b>Storm Drain Outfall Repair</b> Repair storm drain outfalls at Cary Ave, Glen Drive, MacArthur Blvd, and Monarch Bay Drive.	Measure B	pre-design	Fall 2014
9	<b>Downtown Garage solar and vehicle charging</b> Install solar panels and vehicle charging stations at Garage	RDA Successor Agency	pre-design	Spring 2014
10	<b>ADA Upgrade Civic Center phase 1</b> First phase of upgrades at City Hall, South Offices, and Police Dept as identified in the 2010 ADA Transition plan. First priority work is to ensure accessibility of public-use areas.	CDBG	Design	Spring 2014
11	<b>Accessible Pedestrian Signal Upgrades 2012</b> Add ADA compliant pedestrian feedback equipment to 13 existing traffic signals.	Freedom Grant	Design	Spring 2014
12	<b>Annual Street Overlay/Rehab 2012-13</b> Street surface replacement.	Measure B	Design	Fall 2013

<b>Capital Project Update</b>				printed May 8, 2013
<b>Item</b>	<b>Description</b>	<b>Funding Source</b>	<b>Status</b>	<b>Planned Completion</b>
13	<b>Bicycle Network East</b> Install striping and signage for bicycles on portion of network east of BART tracks.	Measure B	Design	Spring 2014
14	<b>Bridge Maintenance and Repair</b> Repair concrete and seal bridge surface, San Leandro Blvd at Creek and Wicks Blvd near Stenzel Park	Measure B	Design	Fall 2013
15	<b>East 14th / Hesperian / 150th Intersection</b> Widen roadway to accommodate traffic turning lanes	Measure B	Design	Winter 2016-17
16	<b>East 14th Street Undergrounding (150th to Blossom)</b> Relocate overhead utilities to UG and remove poles	UG utility fees and PG&E Rule 20A	Design	Winter 2014-15
17	<b>Fiber Conduit for Broadband Network</b> Install approximately 32,000 feet of conduit in support of LIT SL project	EDA Grant	Design	Spring 2014
18	<b>Fiber Loop Separation City Hall to Main Library</b> Add a second fiber conduit between these locations to create a redundant/alternate data path.	General Fund and DFSI	Design	Spring 2014
19	<b>Hesperian / Springlake / Railroad Improvements</b> Modify signal and sidewalk to improve pedestrian safety	Grant (section 130)	Design	Fall 2014
20	<b>Marina Community Center pedestrian crosswalk</b> Install lights to warn motorists of pedestrians within the crosswalk.	Measure B	Design	Spring 2014
21	<b>Monarch Bay Bridge Maintenance and Repair</b> Repair concrete and seal deck of bridge located south of Marina Park	Highway Bridge Program Grant and Measure B	Design	Fall 2013
22	<b>Replace storefront windows at Marina Community Center</b> Revise window construction to eliminate water intrusion.	Building Maintenance Fund	Design	Fall 2013
23	<b>San Leandro Ballpark Restroom</b> Enlarge public restrooms to meet ADA by reducing size of team locker rooms.	WW grant	Design	Spring 2014
24	<b>Sanitary Sewer Capacity Study and Master Plan</b> Evaluate SS system for projected flows, identify deficient areas.	WPCP enterprise fund	Design	Winter 2013-14

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25	<b>Sanitary Sewer point repair 2012-13</b> Repair existing sanitary sewer pipes at various locations throughout the City.	WPCP enterprise fund	Design	Fall 2013
26	<b>Stenzel Park Drainage</b> Install storm drain inlet and pipe to improve drainage at Stenzel Park.	WW grant	Design	Fall 2013
27	<b>Thrasher Park Skate Surface</b> Replace AC pavement between skate ramps with concrete.	WW grant	Design	Spring 2014
28	<b>Washington/Monterey Traffic Signal Upgrade</b> Modify existing signal to improve safety and capacity	Grant HSIP	Design	Spring 2014
29	<b>Westgate Wall Repair</b> Repair portion of wall damaged by vehicle collision.	General Fund	Design	Fall 2013
30	<b>Annual Street Sealing 2011-12 &amp; 2012-13</b> Street surface maintenance treatment chip, slurry, cape, or micro seal	Measure B	Bid & Award	Summer 2013
31	<b>Toyon Park Pathways</b> Replace pedestrian paths at Toyon Park.	WW grant	Bid & Award	Summer 2013
32	<b>Annual Sidewalk Program 2012-13</b> Replace damaged portions of existing sidewalk, install ADA curb ramps.	Measure B	Construction	July, 2013
33	<b>BART-Downtown Pedestrian Improvements and Annual Overlay/Rehab 2011-12</b> Streetscape improvements along San Leandro Boulevard between Davis Street and Williams Street	Federal Grant, Gas tax	Construction	Dec, 2013
34	<b>Downtown Garage parking control and security cameras</b> Install automatic pay system and security cameras at Garage	RDA Successor Agency	Construction	June, 2013
35	<b>Marina Park Irrigation Improvements</b> Replace irrigation system at Marina Park	WW grant	Construction	June, 2013
36	<b>Marina Park Picnic Area Improvements</b> Replace/rebuild three group picnic areas at Marina Park.	WW grant	Construction	June, 2013

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<b>Item</b>	<b>Description</b>	<b>Funding Source</b>	<b>Status</b>	<b>Planned Completion</b>
37	<b>WPCP Rehabilitation</b> Replace worn facilities to improve redundancy at Water Pollution Control Plant	WPCP enterprise fund	Construction	Sept, 2014
38	<b>Redundant Fiber Ring</b> Add fiber optic cable on Washington from Springlake to Fargo to create a redundant/alternate data path.	General Fund	Construction	Complete



Transaction Ledger  
3/31/13 Thru 4/30/13

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	04/01/2013	431114701	7,968.75	Highmark Govt Money Market Fund	1.000	0.00 %	7,968.75	0.00	7,968.75	0.00
Purchase	04/01/2013	431114701	0.60	Highmark Govt Money Market Fund	1.000	0.00 %	0.60	0.00	0.60	0.00
Purchase	04/07/2013	431114701	11,140.63	Highmark Govt Money Market Fund	1.000	0.00 %	11,140.63	0.00	11,140.63	0.00
Purchase	04/11/2013	431114701	10,271.88	Highmark Govt Money Market Fund	1.000	0.00 %	10,271.88	0.00	10,271.88	0.00
Purchase	04/15/2013	431114701	13,101.05	Highmark Govt Money Market Fund	1.000	0.00 %	13,101.05	0.00	13,101.05	0.00
Purchase	04/15/2013	431114701	675,000.00	Highmark Govt Money Market Fund	1.000	0.00 %	675,000.00	0.00	675,000.00	0.00
Purchase	04/17/2013	431114701	2,000.00	Highmark Govt Money Market Fund	1.000	0.00 %	2,000.00	0.00	2,000.00	0.00
Purchase	04/17/2013	431114701	600,000.00	Highmark Govt Money Market Fund	1.000	0.00 %	600,000.00	0.00	600,000.00	0.00
Purchase	04/19/2013	3137EAC14	250,000.00	FHLMC Note 2.5% Due 5/27/2016	106.390	0.43 %	265,975.00	2,465.28	268,440.28	0.00
Purchase	04/19/2013	89233GZJ8	675,000.00	Toyota Motor Credit Discount CP 0.24% Due 12/18/2013	99.838	0.24 %	673,906.50	0.00	673,906.50	0.00
Purchase	04/23/2013	674599CB9	400,000.00	Occidental Petroleum Note 1.75% Due 2/15/2017	103.261	0.88 %	413,044.00	1,322.22	414,366.22	0.00
Purchase	04/25/2013	431114701	3.89	Highmark Govt Money Market Fund	1.000	0.00 %	3.89	0.00	3.89	0.00
Purchase	04/26/2013	431114701	7,718.75	Highmark Govt Money Market Fund	1.000	0.00 %	7,718.75	0.00	7,718.75	0.00
Purchase	04/30/2013	431114701	5,000.00	Highmark Govt Money Market Fund	1.000	0.00 %	5,000.00	0.00	5,000.00	0.00
	Subtotal		2,657,205.55				2,685,131.05	3,787.50	2,688,918.55	0.00
<b>TOTAL ACQUISITIONS</b>			2,657,205.55				2,685,131.05	3,787.50	2,688,918.55	0.00
<b>DISPOSITIONS</b>										
Sale	04/19/2013	431114701	268,440.28	Highmark Govt Money Market Fund	1.000	0.00 %	268,440.28	0.00	268,440.28	0.00
Sale	04/19/2013	431114701	673,906.50	Highmark Govt Money Market Fund	1.000	0.00 %	673,906.50	0.00	673,906.50	0.00
Sale	04/23/2013	431114701	414,366.22	Highmark Govt Money Market Fund	1.000	0.00 %	414,366.22	0.00	414,366.22	0.00
	Subtotal		1,356,713.00				1,356,713.00	0.00	1,356,713.00	0.00
Paydown	04/01/2013	31360CWC2	3.73	FNMA Pool # 002443 12.5% Due 12/1/2013	100.000		3.73	0.16	3.89	0.00
	Subtotal		3.73				3.73	0.16	3.89	0.00
Maturity	04/15/2013	3137EACJ6	675,000.00	FHLMC Note 1.625% Due 4/15/2013	100.000		675,000.00	0.00	675,000.00	0.00



Transaction Ledger  
3/31/13 Thru 4/30/13

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Maturity	04/17/2013	89233GRH1	600,000.00	Toyota Motor Credit Discount CP 0.31% Due 4/17/2013	99.815		600,000.00	0.00	600,000.00	0.00
				Subtotal			1,275,000.00	0.00	1,275,000.00	0.00
<b>TOTAL DISPOSITIONS</b>			2,631,716.73				2,631,716.73	0.16	2,631,716.89	0.00
<b>OTHER TRANSACTIONS</b>										
Interest	04/01/2013	94974BET3	425,000.00	Wells Fargo Corp Note 3.75% Due 10/1/2014	0.000		7,968.75	0.00	7,968.75	0.00
Interest	04/07/2013	31331GCS6	575,000.00	FF CB Note 3.875% Due 10/7/2013	0.000		11,140.63	0.00	11,140.63	0.00
Interest	04/11/2013	3135G0BA0	865,000.00	FNMA Note 2.375% Due 4/11/2016	0.000		10,271.88	0.00	10,271.88	0.00
Interest	04/15/2013	278642AB9	440,000.00	Ebay Inc Note 1.625% Due 10/15/2015	0.000		3,575.00	0.00	3,575.00	0.00
Interest	04/15/2013	3137EACJ6	675,000.00	FHLMC Note 1.625% Due 4/15/2013	0.000		5,484.38	0.00	5,484.38	0.00
Interest	04/15/2013	68389XAN5	400,000.00	Orade Corp Note 1.2% Due 10/15/2017	0.000		2,266.67	0.00	2,266.67	0.00
Interest	04/15/2013	912828RL6	710,000.00	US Treasury Note 0.5% Due 10/15/2014	0.000		1,775.00	0.00	1,775.00	0.00
Interest	04/17/2013	3137EADD8	800,000.00	FHLMC Note 0.5% Due 4/17/2015	0.000		2,000.00	0.00	2,000.00	0.00
Interest	04/26/2013	31398A4M1	950,000.00	FNMA Note 1.625% Due 10/26/2015	0.000		7,718.75	0.00	7,718.75	0.00
Interest	04/30/2013	912828PE4	800,000.00	US Treasury Note 1.25% Due 10/31/2015	0.000		5,000.00	0.00	5,000.00	0.00
				Subtotal			6,640,000.00	0.00	57,201.06	0.00
Dividend	04/01/2013	431114701	65,690.59	Highmark Govt Money Market Fund	0.000		0.60	0.00	0.60	0.00
				Subtotal			65,690.59	0.00	0.60	0.00
<b>TOTAL OTHER TRANSACTIONS</b>			6,705,690.59				57,201.66	0.00	57,201.66	0.00