



City Manager's Weekly Update

October 23, 2013

UPCOMING MEETINGS

- 10/28** District 5 & 6 Town Hall Meeting, 7:00 p.m., Main Library - Karp Room, 300 Estudillo Avenue
- 11/4** City Council Meeting, 7:00 p.m., Council Chambers
- 11/11** **Veteran's Day Holiday. City Hall and libraries closed.**
- 11/12** City Council Work Session, 7:00 p.m., Council Chambers
- 11/18** City Council Meeting, 7:00 p.m., Council Chambers
- 12/2** City Council Meeting, 7:00 p.m., Council Chambers
- 12/9** City Council Work Session, 7:00 p.m., Council Chambers
- 12/16** City Council Meeting, 7:00 p.m., Council Chambers

To: City Council
From: Chris Zapata, City Manager

Mark Your Calendar

Urban Shield Alameda County – October 25-28

Friday-Monday, October 25-28, Time and Location TBD

The San Leandro Police Department (SLPD) has a team participating in [Urban Shield](#), which is set to take place from **October 25-28**. This year, SLPD will be hosting an event with Hayward in San Leandro, although the location is not yet being disclosed. Those who may be interested in dropping by on Saturday or Sunday during the 48-hour event to watch the scenario, or interested in following the SLPD to a scenario (which will occur in many locations throughout several Bay Area counties), please contact Yolanda Carrasco by **tomorrow morning, October 24**, who will coordinate with SLPD staff to make arrangements for you to attend. For more information about the event, please see the [Urban Shield website](#).

Council Districts 5 and 6 Town Hall Meeting (reminder)

Monday, October 28, 7:00 p.m. to 8:30 p.m., San Leandro Main Library Karp Room, 300 Estudillo Avenue

- Mayor Stephen Cassidy, Vice-Mayor Jim Prola and Councilmember Pauline Cutter will host a Town Hall Meeting on **October 28**.
- The event will include substantial open time for questions and answers on any topics concerning city government, with staff present from each department. Brief presentations also will be provided on community and neighborhood safety, and transportation and roads projects.

Mulford-Marina Branch Library Community Meeting

Tuesday, October 29, 6:00 p.m. to 7:30 p.m., Garfield Elementary School, 13050 Aurora Drive

- In conjunction with the San Leandro Shoreline development opportunity, City staff is requesting additional public input regarding future possibilities for the Mulford-Marina Branch Library. A community meeting will be held on **October 29**.
- For more information, contact Theresa Mallon at 577-3942 or email tmallon@sanleandro.org.

Shoreline Advisory Group Meeting

Wednesday, October 30, 6:00 p.m. to 8:00 p.m., Senior Community Center, 13909 East 14th Street

- A Shoreline Advisory Group meeting has been scheduled for **October 30** to review and discuss minor revisions to the conceptual master plan based on discoveries made during the public comment period of the Environmental Impact Report (EIR) process. The findings require modifications to the placement of the live/work buildings along the east side of Monarch Bay Drive, which staff wants to review and discuss with the group.
- For more information, contact Cynthia Battenberg at 577-3352 or email cbattenberg@sanleandro.org.

Council Information

2014 Residential Parking Permit Program – Annual Renewal on McKinley Court (staff report and notice attached)

- In accordance with Residential Permit Program (RPP) guidelines, a yearly renewal of each RPP area is required. It is once again time to begin the annual renewal process for the McKinley Court RPP area, so a letter will be delivered to residents of McKinley Court urging them to purchase their permits by December 13.
- As required by the Municipal Code, at least 60% of households in the area must obtain annual permits in order for the RPP area to continue to be maintained.

Posted this Week on San Leandro Next

San Leandro Next is an initiative of the City of San Leandro Community Development Department providing news and updates on economic development and innovation. The following stories were posted this week:

- [San Leandro By Design: Out of the Box! Innovation Community Roundup/Wednesday, October 23](#)

To follow San Leandro Next, please visit www.sanleandronext.com or connect with us on [Facebook](#) or [Twitter](#).

CITY OF SAN LEANDRO

STAFF REPORT

Date: October 18, 2013

To: Chris Zapata, City Manager

From: Uchenna Udemezue, P.E., Director
Engineering and Transportation Department

By: Reh-Lin N. Chen, P.E., Senior Transportation Engineer

Subject: RESIDENTIAL PARKING PERMIT PROGRAM – ANNUAL RENEWAL ON
MCKINLEY COURT IN 2014

SUMMARY AND RECOMMENDATION

A public notice will be delivered to McKinley Court households regarding the schedule for renewing the McKinley Court Residential Parking Permit (RPP) area in 2014.

This report is for information only, and no action is required.

BACKGROUND AND DISCUSSION

To address resident concerns about non-resident long-term parking on select neighborhood streets, the City Council adopted the RPP program and guidelines at its February 18, 2003 meeting. On April 7, 2003, Council approved the establishment of an RPP area on McKinley Court. Since its establishment on June 16, 2003, more than sixty (60) percent of the residents on McKinley Court continue to purchase and renew their permits annually.

As required by the Municipal Code, at least 60% of the households must obtain annual permits for the RPP area to be implemented and continue. In accordance with program guidelines, a yearly renewal of each RPP area is required. It is time to begin the annual renewal process for the McKinley Court RPP area. A letter will be delivered to residents of McKinley Court urging them to purchase their permits by Friday, December 13, 2013.

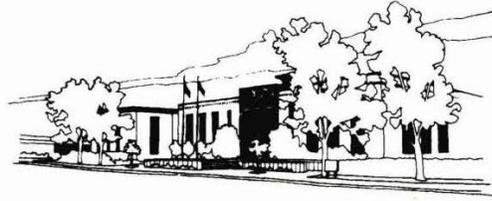
The schedule for the 2014 McKinley Court RPP area implementation is as follows:

- Monday, October 28, 2013 Permits available for purchase
- Friday, December 13, 2013 Review to determine if 60% threshold has been met
- Thursday, January 2, 2014 Enforcement begins

Attachment: Notice to Residents

City of San Leandro

Civic Center, 835 E. 14th Street
San Leandro, California 94577



McKinley Court Residential Parking Permit Area Notice

Permits for 2014 will be ready for purchase on Monday, October 28, 2013

We urge you to purchase at least one regular annual permit by Friday, December 13, 2013. Permits will be still available for purchase after December 13, but at least sixty percent (60%) of the households must obtain permits by December 13th to warrant the continuation of the McKinley Court Residential Parking Permit (RPP) area.

The 2014 RPP implementation schedule follows:

Step 1 - Eligible Residents to Obtain Annual Parking Permits

Annual parking permits for 2014 will be available for purchase beginning Monday, October 28, 2013. These permits will be valid between January 1, 2014 and December 31, 2014. Each household is eligible to obtain two (2) regular permits at a cost of twenty dollars (\$20) for the first, forty dollars (\$40) for the second, and an unlimited amount of fourteen (14) day visitor permits at ten dollars (\$10) each.

Permits can be purchased between 7:30 a.m. and 4:00 p.m., Monday and Wednesday; and between 7:30 a.m. and 12:00 p.m., Tuesday, Thursday, and Friday, at the Cashier's Office on the 1st floor of City Hall, 835 East 14th Street (Telephone – 577-3378). Please bring two documents verifying your current residency on McKinley Court. Examples of acceptable documents include: PG&E, telephone, and/or water bills.

Step 2 - City to Determine If Sixty Percent (60%) of the Residents Have Acquired Permits

On Friday, December 13, 2013, the City will count the number of permits obtained by residents to determine eligibility for no parking signs. Unless the minimum number of permits (11 of 18 households) has been issued, the City cannot renew the McKinley Court RPP area for 2014, and the City Manager may consider revoking this RPP area.

Step 3 - City to Begin Enforcement of Parking Restrictions

If the RPP is renewed, the San Leandro Police Department will begin enforcement on January 2, 2014. Please display your new permit on the rear-view mirror of your vehicle when you park in this area, as parking restrictions will be strictly enforced.

For further information or questions, please contact Reh-Lin N. Chen, Senior Transportation Engineer, at (510) 577-3438.