



City Manager's Weekly Update

November 6, 2013

UPCOMING MEETINGS

- 11/11** Veterans Day Holiday.
City Hall and libraries
closed.
- 11/12** City Council Work
Session, 7:00 p.m.,
Council Chambers
- 11/18** City Council Meeting,
7:00 p.m.,
Council Chambers
- 12/2** City Council Meeting,
7:00 p.m.,
Council Chambers
- 12/9** City Council Work
Session, 7:00 p.m.,
Council Chambers
- 12/16** City Council Meeting,
7:00 p.m.,
Council Chambers

To: City Council
From: Chris Zapata, City Manager

Mark Your Calendar

Friends of San Leandro Creek Environmental Forum (reminder; flyer attached)

Saturday, November 9, 10:30 a.m. – 1:00 p.m., San Leandro Main Library Estudillo Room, 300 Estudillo Avenue

- Friends of San Leandro Creek (FSLC) will host an Environmental Forum on **November 9**. View exhibits and listen to guest speakers from local environmental and community groups.
- For more information, please call 577-6069 or visit www.fslc.org.

Veterans Day Celebration and Flag Raising Ceremony (reminder)

Monday, November 11, 11:00 a.m. to Noon, Senior Community Center, 13909 East 14th Street

- American Legion local Post 117 is hosting their annual Veterans Day event on **November 11**. The program includes a color guard, presentation of service banners, flag raising, and posthumous honors for Margaret Edmund who served as a nurse during World War II. Post Commander Richard Bittlecomb is coordinating the event.

Arts and Culture Town Hall Meeting (flyer attached)

Saturday, November 16, 9:00 a.m. – 11:00 a.m., San Leandro Main Library Karp Room, 300 Estudillo Avenue

- Everyone is invited to attend the upcoming Arts and Culture Town Hall meeting on **November 16**. The event will be interactive, with multiple opportunities for participants to offer input and ask questions regarding how San Leandro's artistic and cultural life can be enhanced. A major goal of the event is to harness ideas for amplifying existing assets and creating new projects or programs that encourage a vibrant community for residents and visitors.

San Leandro Police Department Promotional and Recognition Ceremony

Monday, November 18, 5:00 p.m., San Leandro High School Performing Arts Center, 2250 Bancroft Avenue

- The San Leandro Police Department (SLPD) will be hosting a Promotional and Recognition Ceremony on **November 18**. If you would like attend, please notify Yolanda Carrasco.

Coffee with the Cops (flyer attached)

Tuesday, November 19, 8:30 a.m. – 9:30 a.m., Chinese Christian School, 750 Fargo Avenue

- "Coffee with the Cops" is a community program implemented by the San Leandro Police Department in an effort to enhance communication between community members and the Police Department. Meetings will have an informal format designed to be informative regarding public safety and quality of life issues that impact neighborhoods.
- Police Officers, Detectives and the Police Captain will discuss neighborhood crime trends and will be available to answer questions, offer tips and provide information on topics of interest. Enforcement Section will be on hand to speak with residents about enhancing Neighborhood Watch Programs and other strategies to reduce crime.

America Recycles Day

Wednesday, November 20, 9:00 a.m. - 1:00 p.m., Marina Community Center, 15301 Wicks Boulevard

- In celebration of America Recycles Day, the City is hosting a recycling collection event on **November 20**. This year's campaign theme "I Want to be Recycled" is aimed at motivating residents to recycle every day. Recyclable materials can be given a second, third, and fourth life to become something new if someone chooses to recycle. In a very practical way, everyone can all help to improve our economy and conserve energy and resources through recycling.
- For a list of acceptable items or more for information, call the Recycling Program hotline at 577-6026.

36th Annual Senior Thanksgiving Luncheon

Wednesday, November 27, 11:00 a.m. to 1:00 p.m., San Leandro Senior Community Center (13909 East 14th Street) and Marina Community Center (15301 Wicks Boulevard)

- The Recreation and Human Services Department is hosting the 36th Annual Senior Thanksgiving Luncheon on **November 27**. City staff and volunteers will serve a delicious holiday lunch to over 500 seniors between the above two locations.
- If you would like to help serve lunch and join the festivities, please notify Yolanda Carrasco by **November 8**.

Council Information

Bicycle and Pedestrian Advisory Committee (BPAC) Meeting (staff report and agenda attached)

- A meeting of the BPAC will be held on Wednesday, November 13, at 6:30 p.m. in the Sister Cities Gallery at San Leandro City Hall.
- The focus of this meeting will include: 1) following up on projects in the Bicycle and Pedestrian Master Plan; 2) Shoreline Bike Trail; 3) complete Street Policy and General Plan Update; and 4) identifying new improvement locations for bicycle and/or pedestrians in the city.

Bay-O-Vista Storm Drainage Ditches Maintenance (staff report, notification letter and map attached)

- As part of their preparation for the upcoming winter months and rainy season, Public Works staff conducted a site visit to the Bay-O-Vista area of the City. During their inspections of the area, they noted that many areas had vegetation growing in the ditches or other debris such as fencing and tree limbs that would obstruct the flow of water during a heavy rain event.
- Notification letters have been sent to 142 residents as a reminder to keep debris and vegetation out of the storm drainage ditch in order to prevent flooding and property damage in the event of a rainstorm.

Transaction Ledger for October 2013 Monthly Investment Report (attached)

- Consistent with the City's Investment Policy reporting requirements, the Department of Finance has provided its monthly investment transaction report.
- The report contains a list of the City's investment dispositions, acquisitions and other transactions that occurred during the month of October. All dispositions of securities this past month were due to them maturing.

Posted this Week on San Leandro Next

San Leandro Next is an initiative of the City of San Leandro Community Development Department providing news and updates on economic development and innovation. The following stories were posted this week:

- [San Leandro Launches Kiva Zip Microlending Program to Support Small Businesses](#)

To follow San Leandro Next, please visit www.sanleandronext.com or connect with us on [Facebook](#) or [Twitter](#).

Correspondence From Other Agencies

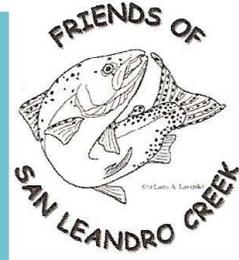
America Recycles Day at Waste Management

- On **Saturday, November 16**, an America Recycles Day event will be held at the Davis Street Transfer Station at 2615 Davis Street from 10:00 a.m. to 2:00 p.m. The following services will be available:
 - Free drop-off of Electronics and Hangers for Recycling
 - Free bag of compost
 - Free five-gallon container of Recycled Latex Paint
 - Collection point for donations of purses, clothing, shoes, books, and magazines for local charity
- For more information, please visit the [Davis Street Transfer Station Website](#).

New Gallup Poll Released – [U.S. Crime Is Up, But Americans Don't Seem to Have Noticed](#)

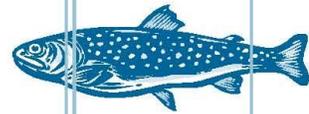
Friends of San Leandro Creek Presents Our Annual:

Environmental Forum



For more information, call Susan Levenson 510-577-6069

This event is **FREE!**
Refreshments provided
All are welcome



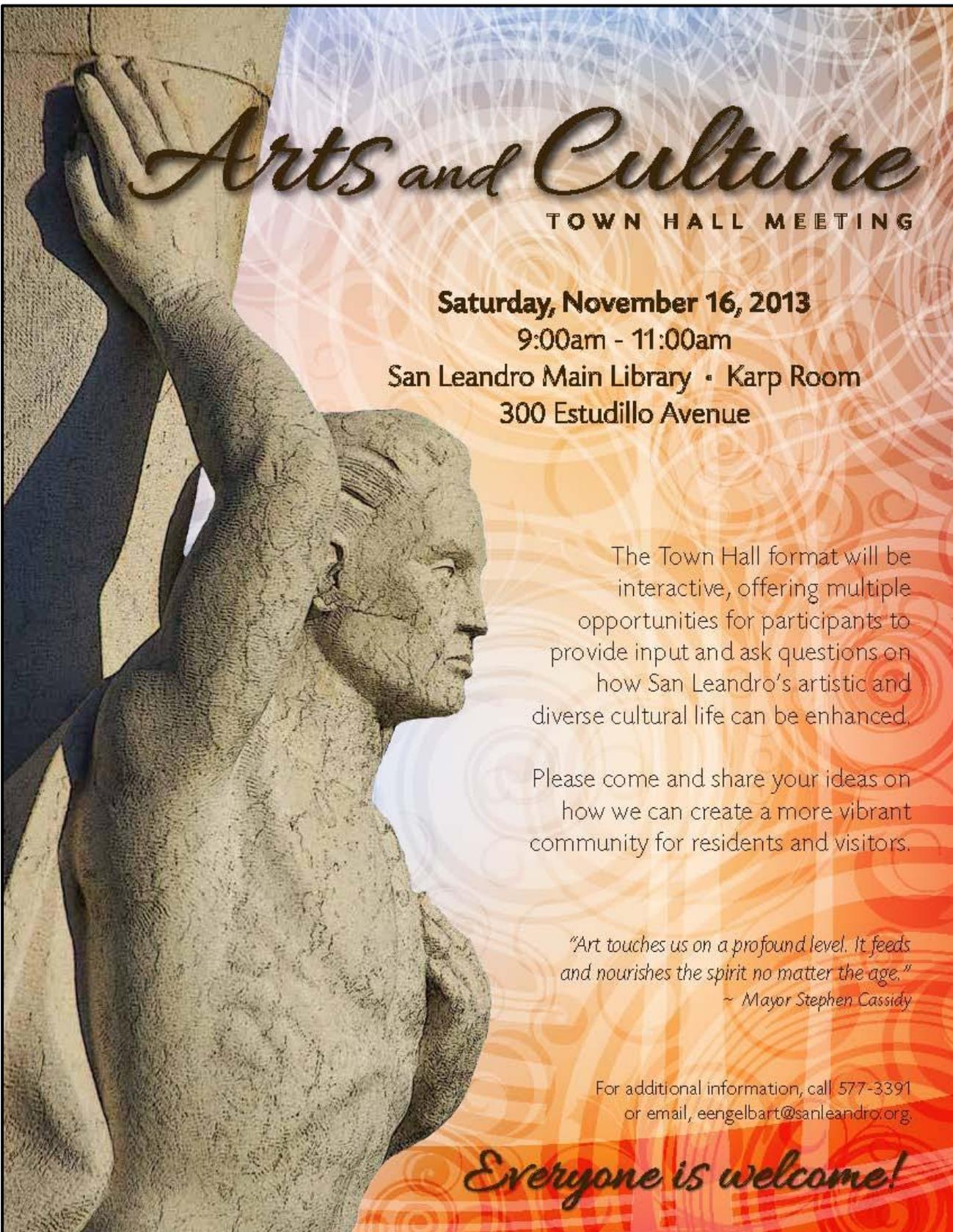
- 10:30-11:30 **Mini Environmental Expo** - "View and Chew"
View exhibits from local environmental and community groups while enjoying coffee & refreshments
- 11:30-12:30 **Guest Speakers:**
Igor Skaredof, Board President of the Contra Costa Resource Conservation District will speak about his work with the Alhambra Watershed
Local Salmonid expert **Dr. Rob Leidy** will speak about his extensive knowledge of trout and native fishes of East Bay Creeks. His presentation is entitled: "*So you want to restore steelhead to San Leandro Creek? No Problem...really!*"
Ca Urban Streams Partnership and past Urban Streams Council Member, **Mike Vukman** will speak about how we can use the information from above speakers here on the San Leandro Creek.
- Q & A

Date: **Saturday November 9** Time: **10:30 am**

San Leandro Main Library
Estudillo Room
300 Estudillo Ave.

Sponsored by:





Arts and Culture

TOWN HALL MEETING

Saturday, November 16, 2013

9:00am - 11:00am

**San Leandro Main Library • Karp Room
300 Estudillo Avenue**

The Town Hall format will be interactive, offering multiple opportunities for participants to provide input and ask questions on how San Leandro's artistic and diverse cultural life can be enhanced.

Please come and share your ideas on how we can create a more vibrant community for residents and visitors.

*"Art touches us on a profound level. It feeds and nourishes the spirit no matter the age."
~ Mayor Stephen Cassidy*

For additional information, call 577-3391
or email, eengelbart@sanleandro.org.

Everyone is welcome!



San Leandro Police Department **COFFEE WITH THE COPS**

*Meet members of the San Leandro
Police Department*

The San Leandro Police Department
invites community members to join them at:

**Chinese Christian School
750 Fargo Avenue, San Leandro, CA 94579
Tuesday, November 19, 2013
8:30 to 9:30 a.m.**



Police Officers, Detectives and the Police Captain will be discussing crime trends in your neighborhood. They will be available to answer your questions, offer tips and provide information on topics of interest. Members of the Police Department's Crime Prevention Unit and Code Enforcement Section will be on hand to speak with residents about enhancing Neighborhood Watch Programs and other strategies to reduce crime.

"Coffee with the Cops" is a community program implemented by the San Leandro Police Department in an effort to enhance communication between community members and the Police Department. Meetings will have an informal format, designed to be informative regarding public safety and quality of life issues that impact your neighborhood. This will be a quarterly presentation at locations throughout the community.

This is a publication of the Crime Prevention Unit,
San Leandro Police Department
901 East 14th Street, San Leandro CA 94577

if you have questions:

Please contact The Crime Prevention Unit @
510-577-3228 or crimeprevention@sanleandro.org

CITY OF SAN LEANDRO

STAFF REPORT

Date: November 5, 2013

To: Chris Zapata, City Manager

From: Uchenna Udemezue, P.E., Director
Engineering and Transportation Department

By: Reh-Lin N. Chen, P.E., Senior Transportation Engineer

Subject: BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE (BPAC) MEETING

SUMMARY AND RECOMMENDATION

A meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) will be held on Wednesday, November 13, 2013 at 6:30 p.m.

This report is for information only, and no action is required.

BACKGROUND AND DISCUSSION

At its meeting on February 7, 2011, Council approved the formation of a permanent Bicycle and Pedestrian Advisory Committee (BPAC) to continuously guide the development and implementation of bicycle and pedestrian facilities. The BPAC's consistent and systematic reviewing process ensures that bicycle and pedestrian issues are addressed and options developed in a timely fashion for network expansion. The BPAC allows us to successfully meet the Alameda County Transportation Commission (ACTC) requirement that the public be offered the opportunity to comment on how Measure B Bicycle and Pedestrian funds are allocated.

The BPAC is comprised of eleven (11) members, with one member representing each of the Council Districts, plus five (5) at-large members. The selected members represent both bicyclist and pedestrian issues and were approved by Council. The BPAC meets on an as-needed basis once or twice a year.

The following residents of San Leandro are current BPAC members:

1. Gil Johnson (Council District 1 Appointee)
2. Mark Estes (Council District 2 Appointee)
3. Eric Robertson (Council District 3 Appointee)
4. Paul Keener (Council District 4 Appointee)
5. Michael Wallace (Council District 5 Appointee)
6. Naomi Armenta (Council District 6 Appointee)
7. Maureen Forney (Appointee At-large)
8. Lisa Deering (Appointee At-large)

9. Bernadette Alexander (Appointee At-large)
10. Al Parso to replace Debra Brinson who resigned in March 2013 (Appointee At-large)
11. Jeremy Johansen (Appointee At-large: ACTC BPAC Representative)

The BPAC last met on Wednesday, November 14, 2012. The next meeting will be held on Wednesday, November 13, at 6:30 p.m. in the Sister Cities Gallery Room at City Hall. The focus of this meeting will include: 1) following up on projects in the Bicycle and Pedestrian Master Plan; 2) Shoreline Bike Trail; 3) Complete Street Policy and General Plan Update; and 4) identifying new improvement locations for bicycle and/or pedestrians in the city. A copy of the draft meeting agenda is attached.

**City of San Leandro
Bicycle and Pedestrian Advisory Committee
Sister Cities Gallery
835 East 14th Street, San Leandro
Wednesday, November 13, 2013
6:30 p.m. to 9:00 p.m.**

Meeting #4 Agenda

6:30 p.m. - CALL TO ORDER

1. Introductions
2. Meeting Minutes of Wednesday, November 14, 2012
3. Shoreline Bike Trail
4. San Leandro Bicycle Network East
5. Transportation Development Act (TDA)
6. Complete Street Policy & General Plan Update
 - a. Subcommittee Participation
7. Bicycle Rack Voucher Project (BRVP) Program
8. Measure B Bicycle & Pedestrian Improvements/Follow-up of San Leandro Bicycle and Pedestrian Master Plan
 - a. Project Priorities
 - b. Projects to consider
9. Identify improvement locations for bicycles and/or pedestrians
10. Lisa Deering's Comments: Fairway/Aladdin and Farnsworth Overcrossing Bridges, Hesperian Shoulder, Bicycle on and off in the front of the bus, Bike racks are needed at the Marina Outlets, and Police using bike lanes during traffic stops.
11. Project Updates
 - a. West Juana Pedestrian Improvements
 - b. SRTS Grant – K-8 Traffic Safety Education Program
 - c. MTC Freedom Grant – APS at 15 Signalized Intersections
 - d. HSIP Grant – Washington at Monterey Left –Turn Signal
 - e. HSIP Grant – Bancroft at Sybil Signal Upgrade
 - f. Traffic Signal Upgrade at San Leandro Triangle – East 14th/Bancroft/150th/Hesperian
 - g. BART-Downtown Pedestrian Interface Project
 - h. I-880 Southbound HOV Lane Project
 - i. Kaiser Hospital Project
12. Getting the Wheels Rolling: A Guide to Using Policy to Create Bicycle Friendly Communities - <http://changelabsolutions.org/bike-policies>
13. Other Business
14. Adjourn

CITY OF SAN LEANDRO

STAFF REPORT

Date: November 1, 2013

To: Chris Zapata, City Manager

From: Uchenna Udemezue, Director
Engineering and Transportation Department

By: Keith Cooke, Principal Engineer

Subject: BAY-O-VISTA STORM DRAINAGE DITCHES MAINTENANCE

SUMMARY AND RECOMMENDATION

This report provides information regarding the maintenance of the storm drain ditches in the Bay-O-Vista area of the City. Attached is the notification that is to be sent to 142 property owners whose properties are adjacent to the ditches. This is for information only, and no action is required.

BACKGROUND AND DISCUSSION

Public Works staff conducted a site visit to this area as part of their preparation for the upcoming winter months and rainy season. During their inspections of the area, they noted that many areas had vegetation growing in the ditches or other debris such as fencing and tree limbs that would obstruct the flow of water during a heavy rain event. Any obstructions to the flow of water could cause property damage and flooding. Two Municipal Code Sections, 3-18-155 and 3-18-160, make it very clear that property owners are responsible for keeping such areas clean and that failure to do so will result in fines from the City.

Public Works Staff will conduct another inspection of the area after these letters are received by the property owners and they have had a chance to make any necessary corrections.

The letter and list of property addresses are attached.

City of San Leandro

Civic Center, 835 E. 14th Street
San Leandro, California 94577



November 5, 2013

SUBJECT: Condition Assessment of Abutting Storm Drainage Ditch

Dear Property Owner:

As you are aware, there is a storm drainage ditch located on or adjacent to your property. With the upcoming winter wet season, the City would like to remind you that it is your responsibility to keep debris and vegetation out of the ditch in order to prevent flooding and property damage during any rainstorm event. You are referred to the following sections of the San Leandro Municipal Codes (SLMC) pertinent to your responsibilities as a property owner of the subject address:

- San Leandro Municipal Code Section 3-18-155: NOTICE TO CLEAN.

“Whenever the Manager finds any oil, earth, dirt, grass, weeds, dead trees, tin cans, rubbish, refuse, waste, or any other material of any kind, in or upon the sidewalk abutting or adjoining any parcel of land, or upon any parcel of land or grounds which may result in (1) a release or (2) in pollutants entering the City storm sewer systems or a non-storm discharge to the City storm sewer system, said official may give notice to the property owner and/or to the tenant, if any, to remove such oil, earth, dirt, grass, weeds, dead trees, tin cans, rubbish refuse, waste or other material, in any manner that he or she may reasonably provide. The recipient of such notice shall undertake the activities as described in the notice.”

- San Leandro Municipal Code Section 3-18-160: DAMAGE TO FACILITIES ADDITIONAL REMEDY.

“When a discharge causes an obstruction, damage, or any other impairment to City facilities including, but not limited to the City sewerage system, the City may assess a charge against the owner, occupant or responsible party for the work required to clean, repair and/or replace the facility and add such charge to the facilities’ charges and fees, including overhead costs.

City staff will be performing a walkthrough of the areas in the near future as part of its regular maintenance and condition assessment. If any location is found to have obstructions to the storm drainage ditch, the City will take all necessary steps to ensure that the property owner removes the obstructions, or per Section 3-18-160 of the SLMC remove the obstructions and charge the property owner for the removal of the material.

Should you have any questions regarding this matter, please contact Nicole Noronha Castelino at (510) 577-3429 or by e-mail at ncastelino@sanleandro.org.

Sincerely,

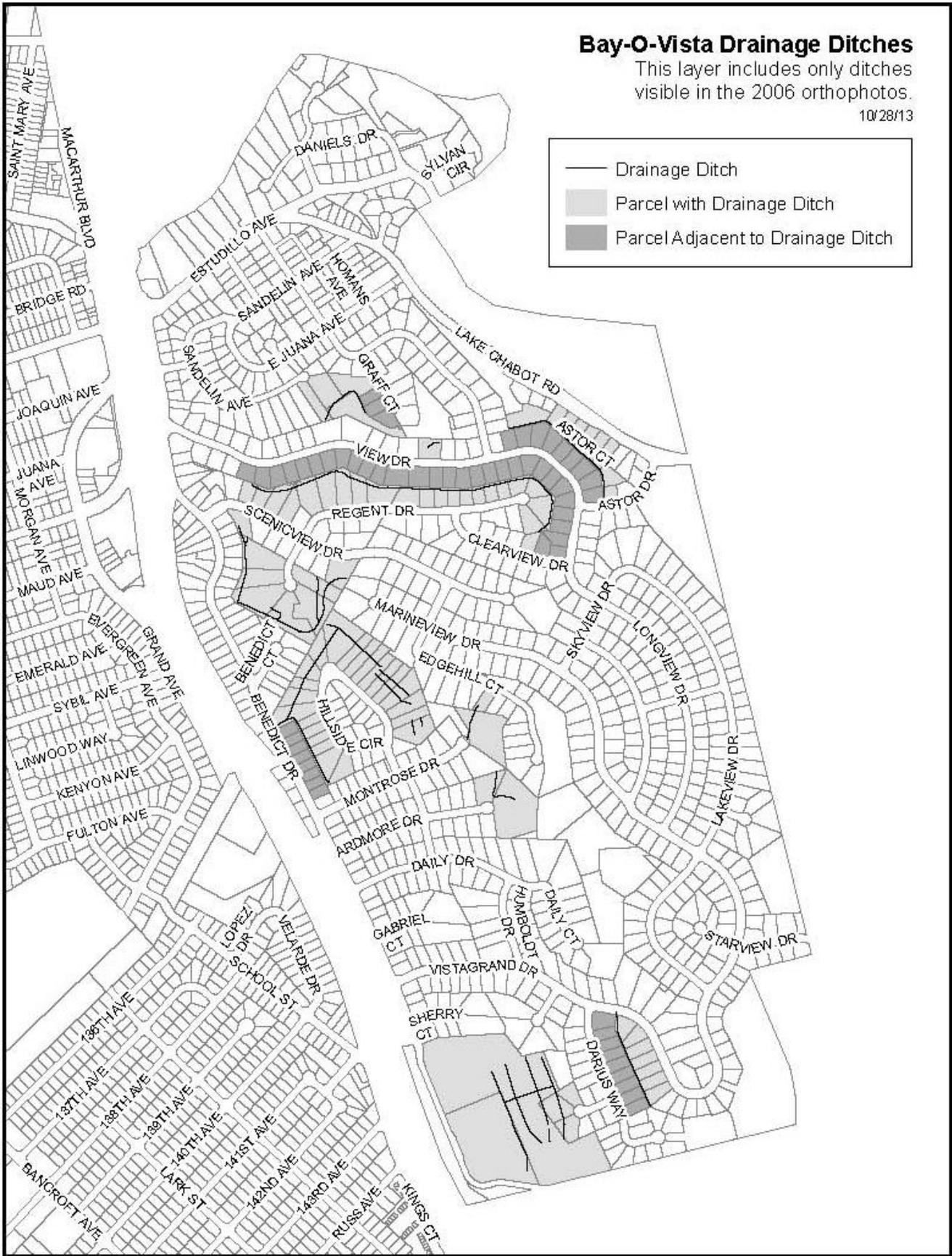
Keith Cooke, P.E., Principal Engineer
Engineering and Transportation Department
kcooke@sanleandro.org

Bay-O-Vista Drainage Ditches

This layer includes only ditches visible in the 2006 orthophotos.

10/28/13

	Drainage Ditch
	Parcel with Drainage Ditch
	Parcel Adjacent to Drainage Ditch





Transaction Ledger

9/30/13 Thru 10/31/13

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	10/01/2013	60934N104	7,968.75	Federated GOVT OBLIG MMF	1.000	0.01 %	7,968.75	0.00	7,968.75	0.00
Purchase	10/01/2013	60934N104	1.92	Federated GOVT OBLIG MMF	1.000	0.01 %	1.92	0.00	1.92	0.00
Purchase	10/07/2013	60934N104	11,140.63	Federated GOVT OBLIG MMF	1.000	0.01 %	11,140.63	0.00	11,140.63	0.00
Purchase	10/07/2013	60934N104	575,000.00	Federated GOVT OBLIG MMF	1.000	0.01 %	575,000.00	0.00	575,000.00	0.00
Purchase	10/11/2013	60934N104	10,271.88	Federated GOVT OBLIG MMF	1.000	0.01 %	10,271.88	0.00	10,271.88	0.00
Purchase	10/15/2013	60934N104	7,750.00	Federated GOVT OBLIG MMF	1.000	0.01 %	7,750.00	0.00	7,750.00	0.00
Purchase	10/16/2013	166764AA8	650,000.00	Chevron Corp. Callable Note Cont 11/5/17 1.104% Due 12/5/2017	98.247	1.54 %	638,605.50	2,611.27	641,216.77	0.00
Purchase	10/17/2013	60934N104	2,000.00	Federated GOVT OBLIG MMF	1.000	0.01 %	2,000.00	0.00	2,000.00	0.00
Purchase	10/26/2013	60934N104	7,718.75	Federated GOVT OBLIG MMF	1.000	0.01 %	7,718.75	0.00	7,718.75	0.00
Purchase	10/31/2013	60934N104	5,000.00	Federated GOVT OBLIG MMF	1.000	0.01 %	5,000.00	0.00	5,000.00	0.00
	Subtotal		1,276,851.93				1,265,457.43	2,611.27	1,268,068.70	0.00
TOTAL ACQUISITIONS			1,276,851.93				1,265,457.43	2,611.27	1,268,068.70	0.00
DISPOSITIONS										
Sale	10/16/2013	60934N104	641,216.77	Federated GOVT OBLIG MMF	1.000	0.01 %	641,216.77	0.00	641,216.77	0.00
	Subtotal		641,216.77				641,216.77	0.00	641,216.77	0.00
Maturity	10/07/2013	31331GCS6	575,000.00	FFCB Note 3.875% Due 10/7/2013	100.000		575,000.00	0.00	575,000.00	0.00
	Subtotal		575,000.00				575,000.00	0.00	575,000.00	0.00
TOTAL DISPOSITIONS			1,216,216.77				1,216,216.77	0.00	1,216,216.77	0.00
OTHER TRANSACTIONS										
Interest	10/01/2013	94974BET3	425,000.00	Wells Fargo Corp Note 3.75% Due 10/1/2014	0.000		7,968.75	0.00	7,968.75	0.00
Interest	10/07/2013	31331GCS6	575,000.00	FFCB Note 3.875% Due 10/7/2013	0.000		11,140.63	0.00	11,140.63	0.00
Interest	10/11/2013	3135G0BA0	865,000.00	FNMA Note 2.375% Due 4/11/2016	0.000		10,271.88	0.00	10,271.88	0.00
Interest	10/15/2013	278642AB9	440,000.00	Ebay Inc Note 1.625% Due 10/15/2015	0.000		3,575.00	0.00	3,575.00	0.00



Transaction Ledger

9/30/13 Thru 10/31/13

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
OTHER TRANSACTIONS										
Interest	10/15/2013	68389XAN5	400,000.00	Oracle Corp Note 1.2% Due 10/15/2017	0.000		2,400.00	0.00	2,400.00	0.00
Interest	10/15/2013	912828RL6	710,000.00	US Treasury Note 0.5% Due 10/15/2014	0.000		1,775.00	0.00	1,775.00	0.00
Interest	10/17/2013	3137EADD8	800,000.00	FHLMC Note 0.5% Due 4/17/2015	0.000		2,000.00	0.00	2,000.00	0.00
Interest	10/26/2013	31398A4M1	950,000.00	FNMA Note 1.625% Due 10/26/2015	0.000		7,718.75	0.00	7,718.75	0.00
Interest	10/31/2013	912828PE4	800,000.00	US Treasury Note 1.25% Due 10/31/2015	0.000		5,000.00	0.00	5,000.00	0.00
	Subtotal		5,965,000.00				51,850.01	0.00	51,850.01	0.00
Dividend	10/01/2013	60934N104	73,529.70	Federated GOVT OBLIG MMF	0.000		1.92	0.00	1.92	0.00
	Subtotal		73,529.70				1.92	0.00	1.92	0.00
TOTAL OTHER TRANSACTIONS			6,038,529.70				51,851.93	0.00	51,851.93	0.00