



# City Manager's Weekly Update

June 25, 2014

## UPCOMING MEETINGS

- 7/7** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 7/14** District 3, 4 & 6 Town  
Hall Meeting,  
Time/Location TBD
- 7/21** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 7/28** City Council Work  
Session, 7:00 p.m.,  
Council Chambers
- August Recess**
- 9/2** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 9/8** Candidate Orientation,  
Time/Location TBD
- 9/15** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 10/6** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 10/13** No City Council Work  
Session
- 10/20** City Council Meeting,  
7:00 p.m.,  
Council Chambers
- 10/27** City Council Work  
Session, 7:00 p.m.,  
Council Chambers

**To: City Council**  
**From: Chris Zapata, City Manager**

## **Council Information**

### Public Safety Staffing for 4<sup>th</sup> of July Holiday

- San Leandro Police Department (SLPD) will have increased patrol staffing for the holiday. All fireworks, including “safe and sane” fireworks, are illegal in the City as well as in unincorporated Alameda County. Staffing for the holiday beyond normal staffing will include additional staff to work foot patrol in the parks and additional patrol staffing to handle fireworks related calls. SLPD will begin closing Marina Park at 6:00 p.m., and the park will be fully closed at 8:00 p.m.

### COPS Hiring Program

- The City of San Leandro has submitted an application through the COPS CHP (COPS Hiring Program), requesting up to four (4) School Resource Officers (SROs) under the School Based Policing and Trust Problems community policing categories (see below for details). SLPD worked in partnership with the San Leandro Superintendent of Schools and received support from REACH. The COPS program can award up to \$125,000 per officer, although actual funding awards will be based on financial need. San Leandro scores relatively low in this area based on the status of City finances.
- As part of the application, SLPD supported the Attorney General's commitment to hiring military veterans when possible, which provides the City with additional opportunities for funding consideration. Veterans must have served on active duty at least 180 days, any part of which occurred on or after September 11, 2001, and discharged or released from active duty under honorable conditions.
- Grant Areas:
  - School-Based Policing through School Resource Officers (SROs): All SRO position requests must be deployed as SROs, and agencies cannot change deployments post-award. Agencies who use CHP funding to deploy SROs must identify each school partner and provide a Memorandum of Understanding between the grantee and the school partner.
  - Trust Problems: These grants involve efforts to address perceived issues of fairness and impartiality, or transparency.

### Code Compliance Cost Recovery & Imposition of Liens (staff report attached)

- Chapter 1–12, Title 1 of the San Leandro Municipal Code is commonly known as the “Code Enforcement Ordinance.”
- Section 1-12-600 of this Chapter allows for the recovery of the expenses associated with abatements along with any other recoverable costs after written report to the City Council stating such costs.

In addition to a copy of this report, which is attached, each of the parties involved will receive a written summary of the outstanding penalties and enforcement costs associated with their property. Should such costs remain outstanding, City Staff will forward to the Finance Director a list of such properties so that the Director can place them on the Report of the Finance Director, Imposing Liens for Non-Payment of Charges. City Staff will also mail to each involved party the “Notice of Public Hearing” as required by City policy.



**DATE:** June 23, 2014

**TO:** Chris Zapata, City Manager

**FROM:** Sandra R. Spagnoli, Chief of Police

**BY:** Larry Puente, Police Service Technician

**SUBJECT:** Required Informational Report: Cost Recovery and Proposed Imposition of Liens

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**COMMUNITY COMPLIANCE COST RECOVERY REPORT:**

The Police Department's Community Compliance Section enforces a variety of City regulations related to property maintenance and quality of life issues. If Community Compliance receives authorization to abate a public nuisance, the City's Code Enforcement Ordinance requires that a written report be presented to the City Council, showing the cost for removing and/or abating the nuisance. A copy of the report is also mailed to the responsible property owner. The below report shows six properties that have unpaid administrative penalties and/or abatement charges. In July of each year, the City Council will hold a public hearing to consider imposing liens on any properties listed in the report for which administrative penalties and enforcement costs remain outstanding.

The purpose of this report is to inform the City Council of the Police Department's plans to seek recovery of costs for enforcement abatements and all outstanding Administrative Penalties in accordance to Chapter 1-12, Title 1, Article 6 of the San Leandro Municipal Code. It is for informational purposes only and no action is required.

**BACKGROUND**

Chapter 1-12, Title 1 of the San Leandro Municipal Code is commonly known as the "Code Enforcement Ordinance." It was originally adopted by the City Council on December 9, 2002. Section 1-12-600 of this Chapter allows the recovery for the cost of abatement along with any other recoverable costs after written report to the City Council stating such costs.

**DISCUSSION**

To date, there are six (6) properties that staff will be submitting to have such costs and or unpaid Administrative Penalties be added to the special assessment tax bill if left unpaid. The outstanding Administrative Penalties and abatement related costs total two thousand, five hundred, twenty-one dollars (\$2,521.00).

The following properties have no abatement charges pending, only unpaid Administrative Penalties:

1) Foothill (APN:076-0316-003-02)	\$1,280.00
2) 472 W. Broadmoor	\$ 750.00
3) 2485 Washington Ave	\$ 150.00
4) 773 Juana Ave	\$ 150.00
5) 15383 Ruggles St	\$ 150.00
6) 758 Victoria	<u>\$ 41.00</u>

**TOTAL: \$2,521.00**

In accordance to Section 1-12-600 (f) of the San Leandro Municipal Code, a copy of this report and notice will be mailed to the owner(s) of the property where the nuisance existed, at the address shown for such owner on the last tax roll. The owner(s) information was obtained by use of the program, San Leandro Asset Management (SLAM). Such information is collected from the Alameda County Assessor's office and is updated on a monthly basis.

### **CONCLUSION**

In addition to a copy of this report, each of the parties involved will receive a written summary of the outstanding penalties and enforcement costs associated with their property. Should such costs remain outstanding; City Staff will forward to the Finance Director a list of such properties so that the Director can place them on the Report of the Finance Director, Imposing Liens for Non-Payment of Charges. City Staff also will mail to each involved party the "Notice of Public Hearing", as required by City policy.