



# City Manager's Weekly Update

June 24, 2015

## UPCOMING MEETINGS

- 7/6** City Council Meeting, 7:00 p.m., Council Chambers
- 7/7** City Council Facilities & Transportation Committee Meeting, 4:00 p.m., Sister Cities Gallery
- 7/13** City Council Work Session, Town Hall Meeting for Districts 3, 4, and 6; 7:00 p.m., Location: Marina Community Center
- 7/20** City Council Meeting, 7:00 p.m., Council Chambers
- 7/27** City Council Sexual Harassment & Discrimination Training, 6:00 p.m., City Council Chambers
- August – Recess**
- 9/8** City Council Meeting, 7:00 p.m., Council Chambers
- 9/14** City Council Work Session, 7:00 p.m., Council Chambers
- 9/21** City Council Meeting, 7:00 p.m., Council Chambers

To: City Council  
From: Chris Zapata, City Manager

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## Mark Your Calendar

San Leandro Police Department's "United 4 Safety" and the 4th Annual Open House (flyers attached)

**Saturday, June 27, 9:00 a.m. - 2:00 p.m., San Leandro Police Department, 901 E. 14<sup>th</sup> Street**

- Get to know your local Police Department, and tour the facility during SLPD's 4<sup>th</sup> Annual Open House.
- There will be over 30 booths and more than 50 prizes to giveaway, including a 55-inch television and gift cards.
- SLPD will also be serving a free lunch sponsored by SLPOA, US Foods and Coca-Cola.

Free Family Movie Nights at San Leandro Parks

**Wednesday, July 8; Wednesday, July 22; Wednesday, August 5**

- The Family Movie Nights program is back for summer 2015, which will showcase family-friendly movies at various parks throughout the City during the months of July and August. These fun events are free and open to the public and will take place according to the following schedule:
- Maleficent on Wednesday, July 8<sup>th</sup>, at Washington Manor Park (14900 Zelma Street)
- Paddington on Wednesday, July 22<sup>nd</sup>, at Halcyon Park (1245 147th Avenue)
- Big Hero 6 on Wednesday, August 5<sup>th</sup>, at Chabot Park (1698 Estudillo Avenue)
- All of the films are rated PG, and shows will begin promptly at 8:30 p.m. Bring your lawn chairs, blankets and snacks, and enjoy this summertime family event. For more information, please contact Recreation & Human Services Customer Service at (510) 577-3462. These events are being made possible thanks to a generous donation from the San Leandro Optimist Club.

## Council Information

Public Safety Staffing for 4th of July Holiday

- The San Leandro Police Department (SLPD) will have increased patrol staffing for the upcoming holiday and will be working with neighboring jurisdictions for support on issues of mutual concern. All fireworks, including "safe and sane" fireworks, are illegal within City limits and throughout unincorporated Alameda County. Holiday staffing will include additional foot patrol in the parks and additional patrol staffing to handle fireworks-related calls. SLPD will begin closing Marina Park at 6:00 p.m., and the park will be

fully closed at 8:00 p.m.

Removal of Unused Marked Mid-Block Crosswalk in Front of 1717 Doolittle Drive (staff report and letter attached)

- A marked mid-block crosswalk exists in front of 1717 Doolittle Drive, which was originally created to allow employees of a telephone company that previously existed at the site beginning in 1955 to cross over to an outdoor area, which was used as a corporation yard. This crosswalk has been rarely used since the telephone company vacated the site in the mid-1990s.
- Staff verified the underutilization of this crosswalk and now plans to remove it in conjunction with the upcoming street resurfacing project on Doolittle Drive, scheduled to begin in Fall, 2015 (Annual Street Sealing 2014-15 Project, 2015.0070.5.3.1).
- Property and business owners on both sides of Doolittle Drive between Williams Street and Polvorosa Avenue will be informed of the upcoming removal of the crosswalk via the attached notification. Staff will also be posting a public notice on site.

New One-Stop Permit Center Hours Implemented July 1, 2015

- In an effort to improve customer service, slight revisions in the One-Stop Permit Center hours are being made to align the hours of the various divisions and departments.
- The following schedule will go into effect on July 1, 2015:

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<b>BUILDING</b> 577-3423 <b>PLANNING</b> 577-3325 <b>ENVIRONMENTAL</b> 577-3401	8 am – 4 pm	8 am – 4 pm	8 am – 3 pm	8 am – 4 pm	By appointment
<b>FIRE</b> 577-3317	8 am – 4pm	8 am – 12 pm Afternoons by appointment	8 am – 12 pm Afternoons by appointment	8 am – 12 pm Afternoons by appointment	By appointment
<b>ENGINEERING</b> 577-3428	8 am – 4 pm	8 am – 12 pm	8 am – 12 pm	8 am – 12 pm	By appointment
<b>Cashier’s Office Hours for Business Licenses</b> 577-3468	8 am – 3 pm	8 am – 3 pm	8 am – 3 pm	8 am – 3 pm	

**San Leandro Next**

San Leandro Next is an initiative of the City of San Leandro Community Development Department providing news and updates on economic development and innovation. The following stories were posted since last week:

- [Dining Discoveries: Sweet Fingers](#)

To follow San Leandro Next, please visit [www.sanleandronext.com](http://www.sanleandronext.com) or connect with us on [Facebook](#) or [Twitter](#).

The San Leandro Police Department Presents:



# UNITED 4 SAFETY

and the 4th Annual

# Open House



**June 27, 2015 • 9am - 2pm**  
**901 East 14th Street**



Get to know your local Police Department! Tour our facility!  
Don't miss out on tons of photo opportunities throughout the day!

Special demonstrations from:

**Traffic Unit • K9 Unit • SWAT**

Everyone who attends gets a prize!

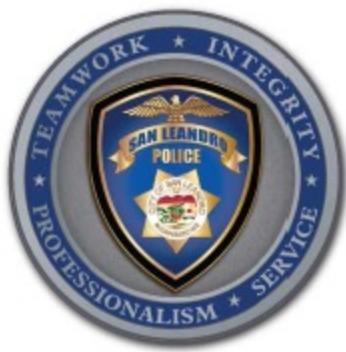


First 100 guests who register for Nixle 360°  
will be entered into a drawing for the **UNITED 4 SAFETY** grand prize!

nixle 360° [www.nixle.com](http://www.nixle.com)



For more Information contact:  
Crime Prevention  
Phone: 510-577-3228  
Email: [crimeprevention@sanleandro.org](mailto:crimeprevention@sanleandro.org)



**THANK YOU**  
**For your contributions to the**  
**San Leandro Police Department's**



# UNITED 4 SAFETY



**Please support out local "UNITED 4 SAFETY Sponsors!"**

## CITY OF SAN LEANDRO

### STAFF REPORT

**Date:** June 19, 2015

**To:** Chris Zapata, City Manager

**From:** Keith Cooke, Director  
Engineering and Transportation Department

**By:** Reh-Lin N. Chen, Senior Transportation Engineer  
Engineering and Transportation Department

**Subject:** **Remove Unused Marked Mid-Block Crosswalk in Front of 1717 Doolittle Drive  
Annual Street Sealing 2014-15 Project, 2015.0070.5.3.1**

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### SUMMARY AND RECOMMENDATION

This report provides information regarding removal of an unused marked mid-block crosswalk in front of 1717 Doolittle Drive and an upcoming notice to property owners and businesses on Doolittle Drive between Williams Street and Polvorosa Avenue.

This is for information only, and no action is required.

### BACKGROUND AND DISCUSSION

From 1955 until the mid-1990s, a marked mid-block crosswalk existed in front of 1717 Doolittle Drive to allow employees of the resident telephone company to cross between the subject address and the western outdoor area which was used as a corporation yard for its fleet of vehicles and storage of telephone equipment. This marked mid-block crosswalk has rarely been used since the telephone company vacated 1717 Doolittle Drive in the mid-1990s.

Staff verified the underutilization of this crosswalk and now plans to remove it in conjunction with the upcoming street resurfacing project on Doolittle Drive in fall 2015 (Annual Street Sealing 2014-15 Project, 2015.0070.5.3.1).

In accordance with California Vehicle Code (CVC) **Section 21950.5 Removal of Marked Crosswalk Notification**, an existing marked crosswalk may not be removed unless notice and opportunity to be heard is provided to the public not less than 30 days prior to the scheduled date of removal. In addition to any other public notice requirements, the notice of proposed removal shall be posted at the crosswalk identified for removal.

Property and business owners on both sides of Doolittle Drive between Williams Street and Polvorosa Avenue will be informed of the upcoming removal of the marked mid-block

crosswalk via the attached notification. Staff will also provide a posting at the crosswalk identified for removal.

June 24, 2015

Property/Business Owners  
Doolittle Drive between  
Williams Street and Polvorosa Avenue

**RE: Notice of Removal of Unused Marked Mid-Block Crosswalk in Front of 1717 Doolittle Drive Annual Street Sealing 2014-15 Project, 2015.0070.5.3.1**

Dear Property/Business Owner:

This letter is to inform you that the City of San Leandro's Engineering & Transportation Department will remove an unused marked mid-block crosswalk in front of 1717 Doolittle Drive.

A marked mid-block crosswalk existed in front of 1717 Doolittle Drive from 1955 to the mid-1990s to allow employees of a telephone company to cross between the subject address and the western outdoor area which was used as a corporation yard for its fleet of vehicles and storage of telephone equipment. This marked mid-block crosswalk has been rarely used since the telephone company vacated 1717 Doolittle Drive in the mid-1990s.

City staff verified the underutilization of this crosswalk and now plans to remove it in conjunction with the upcoming street resurfacing project on Doolittle Drive in Fall 2015 (Annual Street Sealing 2014-15 Project, 2015.0070.5.3.1).

In accordance with California Vehicle Code (CVC) Section 21950.5 Removal of Marked Crosswalk Notification, an existing marked crosswalk may not be removed unless notice and opportunity to be heard is provided to the public not less than 30 days prior to the scheduled date of removal. In addition to any other public notice requirements, the notice of proposed removal shall be posted at the crosswalk identified for removal.

In addition to this letter, City staff will also provide a posting at the crosswalk identified for removal.

Should you have comments or questions regarding the removal of this crosswalk, please call me at (510) 577-3438.

Sincerely,

Reh-Lin N. Chen, P.E., PTOE, Senior Transportation Engineer  
Engineering and Transportation Department  
[rchen@sanleandro.org](mailto:rchen@sanleandro.org)

cc: N. Castelino, K. Cooke, D. Hsiao, N. Thom