



City Manager's Weekly Update

July 22, 2015

UPCOMING MEETINGS

7/27 City Council Special Meeting & Training (AB 1825 mandatory Sexual Harassment & Discrimination Training), 6:00 p.m., City Council Chambers

August – Recess

9/8 City Council Meeting, 7:00 p.m., Council Chambers

9/14 City Council Work Session, 7:00 p.m., Council Chambers

9/21 City Council Meeting, 7:00 p.m., Council Chambers

10/5 City Council Meeting, 7:00 p.m., Council Chambers

10/12 City Council Work Session, 7:00 p.m., Council Chambers

10/19 City Council Meeting, 7:00 p.m., Council Chambers

To: City Council
From: Chris Zapata, City Manager

Mark Your Calendar

Day of Remembrance/ Street Renaming Event for Officer Dan Niemi
Saturday, July 25, 1:00 p.m., Root Park (corner of E. 14th Street and Hays Street)

- This Saturday, the City will honor the 10-year anniversary of the tragic slaying of San Leandro Police Officer Nels “Dan” Niemi by hosting a “Celebration of Life” event at Root Park. As a tribute to his legacy, a portion of Hays Street between East 14th Street and Davis Street shall be renamed “Dan Niemi Way,” and the ceremony will include the unveiling of new street signs erected at both ends of the block.
- The event will include light snacks and refreshments and is open to the public. For more information, please contact Police Lieutenant Mike Sobek at 577-3245 or msobek@sanleandro.org.

San Leandro’s Free Downtown Wi-Fi to Go Live on July 29th
Wednesday, July 29, 6:00 p.m., Downtown San Leandro Farmers’ Market

- San Leandro’s new publically accessible Wi-Fi system is set to go live on July 29th.
- To celebrate the occasion, Mayor Cutter and officials from City Hall will hold a ceremony at the Downtown San Leandro Farmers’ Market beginning at 6:00 p.m. that day.
- The new system will be connected to City-owned fibers contained within the Lit San Leandro fiber optic network, providing free wireless internet access in San Leandro’s downtown core at some of the fastest speeds available anywhere in the Bay Area.
- For more information, please contact Tony Batalla, IT Manager, at <mailto:tbatalla@sanleandro.org>

Free Family Movie Nights at San Leandro Parks

Wednesday, August 5, 8:30 p.m., Chabot Park, 1698 Estudillo Ave.

- The final Family Movie Night for summer 2015 is set for August 5th at Chabot Park. The feature film for the evening will be *Big Hero 6*, rated PG.
- Bring your lawn chairs, blankets and snacks, and enjoy this summertime family event. For more information, please contact Recreation & Human Services Customer Service at (510) 577-3462. These events are being made possible thanks to a generous donation from the San Leandro Optimist Club.

Council Information

Youth Safety Alliance to Launch This Fall

- As part of the Police Department's goal to enhance youth services, the planned Youth Safety Alliance is in its final stages and will be implemented this Fall to coincide with the start of the school year and to support the Cal Grip Grant. Jacquie Diaz has been assisting the Department on a part-time basis, coordinating police youth services and programming, and has been instrumental to the Alliance design and development.
- The Alliance will be made up of a task force comprised of members from the police department, both school districts, parents, business owners, nonprofit agencies serving youth, and students. Important issues were brought up by students during a town hall meeting last year; this task force is being developed not only to address these issues, but to partner with local youth to create solutions together.
- Goals include future parent education sessions, a website with resources for youth and families, events such as Red Ribbon Week and Sober Graduation, funding sources, and programs benefiting youth.
- The Chief will be sending out letters of invitation in the next few weeks, and the first meeting will be held when the school year begins. Both school superintendents have expressed their interest in participating and support for this partnership with the City and police department. The City Council will be kept apprised of the progress of this exciting new venture to enhance the safety of our youth and students in our schools.

Start of Construction for Sanitary Sewer Line Replacement/Repair 2012-13 (staff report and sample letter attached)

- The Sanitary Sewer Line Replacement/Repair 2012-13 project is scheduled to start construction on July 29 and finish around late October of this year.
- Work locations are spread throughout San Leandro and include the repair of sewer collection infrastructure that is damaged or deteriorated. Work will also include storm drain system repairs at several locations.
- Some of sewer line replacement and repair construction will be done on private property. Residents will be notified by the contractor prior to start of work on their property. They will also soon receive letters from the City to let them know why the work is needed, what to expect during construction and contact information for the City's project manager.

Information on EBMUD's Sewer Service Rates (flyer attached)

- EBMUD is including a bill insert (attached) to the City's commercial customers, informing them of this fiscal year's sewer service rate increase. Both sewer service rates and connection fees were increased across the board for all user classifications by this year's 2.8% consumer price index (CPI).
- Residential customers' rates are applied to property tax bills and industrial customers are billed directly by the Water Pollution Control Plant. The previous five years of rate increases were imposed as a result of the Prop 218 procedure the City completed in 2010, which allows for increases of up to 5% per year.
- For 2014-15, the Water Pollution Control Plant increased sewer service rates by 3.5%, but did not increase the connection fees. For 2013-14, the Water Pollution Control Plant increased sewer service rates by 4% and connection fees by 3%. The 4-year, \$50+ million Plant renewal CIP project is nearly complete and the operating fund is in sound financial condition well into the future.

Cost Recovery and Proposed Imposition of Liens (staff report attached)

- Section 1-12-600 of the San Leandro Municipal Code allows for the cost recovery of abatement along with any other recoverable costs after a written report is submitted to the City Council.
- To date, there are four properties with unpaid costs or administrative penalties, which will be included in the special assessment tax bill if left unpaid. The outstanding Administrative Penalties and abatement related costs total One Thousand Five Hundred Dollars (\$1,500.00).

- Each of the parties involved have received a written summary of the outstanding penalties and enforcement costs associated with their property. These properties were included on the lien list that was authorized by the City Council at its Monday, July 20th meeting.

August 5th Resident Outreach Meeting for Downtown Parking Management Plan (staff report and flyer attached)

- City staff and the Alameda County Transportation Commission (ACTC) consulting team are proceeding with the Downtown Parking Management Plan project.
- The City has secured assistance from the Sustainable Communities Technical Assistance Program (SC-TAP) of the Alameda County Transportation Commission (ACTC) to conduct the Downtown San Leandro Parking Management Plan project. Under the supervision of Engineering and Transportation staff and in coordination with ACTC, the planning consulting firms PlaceWorks and CDM Smith will facilitate this study and will create the Downtown San Leandro Parking Management Plan.
- Following up on the Downtown San Leandro Merchant Outreach meeting held on Wednesday July 15th, the consulting team and City staff will hold a Downtown San Leandro Resident Outreach meeting at the San Leandro Museum/Auditorium on Wednesday on August 5th from 7:00 p.m. to 8:30 p.m. This meeting is an opportunity for residents to express their ideas and concerns about parking in the downtown area so that the proposed parking plan will be informed by input from all of the various users.

Teen Takeover Update:

- The new Teen Takeover pilot program is off to a successful start. There have been four Teen Takeover events held to date. Weekly sessions have been held at the Marina Community Center, Boys & Girls Club, BAL Theater and Farrelly Pool. This marks the mid-way point for the Summer's 8 week pilot program.
- The first Teen Takeover night had 51 teens in attendance and numbers have grown in subsequent weeks. Last week's event at Farrelly Pool hosted 75 teens.

[San Leandro Next](#)

San Leandro Next is an initiative of the City of San Leandro Community Development Department providing news and updates on economic development and innovation. The following stories were posted since last week:

- [San Leandro's Free Downtown Wi-Fi to Go Live on July 29th!](#)

CITY OF SAN LEANDRO

STAFF REPORT

Date: July 16, 2015

To: Chris Zapata, City Manager

From: Keith Cooke, Director
Engineering and Transportation Department

By: Nick Thom, Acting City Engineer
Engineering and Transportation Department

Subject: **START OF CONSTRUCTION
SANITARY SEWER LINE REPLACEMENT/REPAIR 2012-13**

SUMMARY AND RECOMMENDATION

This report provides information on the Sanitary Sewer Line Replacement/Repair 2012-13 Project, construction for which will begin soon. This is for information only and no action is required.

BACKGROUND AND DISCUSSION

The Sanitary Sewer Line Replacement/Repair 2012-13 Project is scheduled to start construction on July 29, 2015 and finish around late October of this year. Work locations are spread throughout San Leandro and include the repair of sewer collection infrastructure that is damaged or deteriorated. Work will also include storm drain system repairs at a few locations.

The contractor for this project is Con-Quest Contractors, Inc., which has offices both in San Leandro and San Francisco. Residents will be notified of this project via the Nextdoor website. Parking restrictions will not be required at most locations, but “No Parking” signs will be posted 72 hours in advance if work will affect street parking.

Some of sewer line replacement and repair construction will be done on private property. Residents will be notified by the contractor prior to start of work on their property, but they will soon receive letters from the City to let them know why the work is needed, what to expect during construction, the contact information of the City’s project manager, and reassurance that any landscaping and/or hardscape damaged during construction will be restored. The City’s project manager will also meet onsite with residents and business owners to talk about the work to be done and also to document the existing conditions with photographs.

A sample letter is attached and will be sent to the owner or occupant of the following properties:

Residences

1009 Bridge Road
1252 Collier Drive
1258 Collier Drive
1098 Estudillo Avenue
397 Farrelly Drive
639 Martin Boulevard
1135 Sandelin Avenue
1201 Sandelin Avenue
769 Sybil Avenue

Businesses

1140 Beecher Street – HD Supply White Cap
1225 MacArthur Boulevard – Square One Yoga
1229 MacArthur Boulevard – Level 5 Salon
1235 MacArthur Boulevard – Robinson Wheel Works
1245 MacArthur Boulevard – Vista Nail Spa
1255 MacArthur Boulevard – Creasian – Taste of the Himalayas
1273 MacArthur Boulevard – Sabinos Coffee Shop
1275 MacArthur Boulevard – Galvin's Market / J & R Fancy Foods

July ____, 2015

RESIDENT
ADDRESS
San Leandro, CA 94577

**RE: Start of Construction
Sanitary Sewer Line Replacement/Repair 2012-13 Project
Project No. 2013.0120, File 3.7**

Dear _____:

As you are probably aware, there is a 10'-wide sanitary sewer and storm drain easement across the northerly section of your property as shown on the attached tract map. Video inspection of the sanitary sewer line shows a cracked section of pipe in need of replacement approximately sixty feet downstream of the manhole on your property.

The repair of the sewer main will be done as part of the subject project. The project construction period will commence on July 29, 2015 and will end in late October 2015, but the pipe replacement work at your property should only take a few days. The contractor, Con-Quest Contractors, Inc., will notify you in writing as we get closer to the start of work at your residence.

Please be sure to secure any outdoor pets during construction. Landscaping and hardscape damaged during the course of construction will be restored.

Please contact me at (510) 577-3302 or at my email address below to set up a time for me to meet with you in person so that I can talk with you about the project. I would also like to document the existing site conditions with photographs to help ensure that everything will be properly restored.

Sincerely,

Kyle K. Lei, P.E., Associate Engineer
Engineering and Transportation Department
klei@sanleandro.org

KL:pdt

cc: A. Andrews, N. Thom

rate adjustment

The City of San Leandro has adjusted the rates for sewer and wastewater treatment services, reflected in this current invoice. Our rates have been developed to ensure fair and equitable cost of service among different customer classes and between customers within a class. They can be increased annually on July 1 to reflect changes to the Consumer Price Index (All Urban Consumers: San Francisco, Oakland, San Jose). See table below for current and new rates.

Business Description	Current Rates	2015/2016 Rates
<i>Commercial</i>		
Auto Services	\$7.45/ccf	\$7.66/ccf
Bakery, Wholesale	\$6.13/ccf	\$6.30/ccf
Laundries	\$4.34/ccf	\$4.46/ccf
Markets/Foods	\$7.31/ccf	\$7.51/ccf
Mixed Use	\$6.34/ccf	\$6.52/ccf
Restaurants	\$6.86/ccf	\$7.05/ccf
All Other	\$3.55/ccf	\$3.65/ccf
<i>Institutional</i>		
Schools	\$2.92/ccf	\$3.00/ccf
<i>Residential</i>		
Single Family Unit	\$32.27/ccf	\$33.17/ccf

ccf = 100 cubic foot increments



Serving the Community. Protecting the Bay.

CITY OF SAN LEANDRO PUBLIC WORKS DEPARTMENT

Quick Facts about your Wastewater Treatment Plant

A Vital Community Service

- We transport and clean about 5 million gallons of wastewater every day—1.8 billion gallons a year for 50,000 residents and businesses in the northern two-thirds of the city.
- We respond to problems within 1 hour, 24 hours a day/7 days a week/365 days a year.
- We perform over 45 laboratory analyses a day to ensure water quality.

Stewards of the Bay

- The water we clean is sent to the Bay—and it's cleaner than the water already in the Bay.
- The use of our recycled water has increased 225% since 2005.
- We are coordinating with EBMUD to provide a recycled water station on Davis Street for permitted users with water trucks, primarily for the construction industry.

Value for Your Money

- The Plant is self-sufficient; no City general fund money is used.
- Our rates are 15% lower than the Alameda County average.
- We are evaluating options to install solar panels to provide electricity for running our Plant.
- During warm weather months, we sell over one million gallons of recycled water a day to irrigate local golf courses—that's as much water as 4,000 households use each day.

For more information, contact:

H₂O Works (510) 577-3434
3000 Davis Street www.h2oworks.org
San Leandro, CA 94577

h₂works
san leandro wastewater treatment

Serving the Community. Protecting the Bay.

CITY OF SAN LEANDRO PUBLIC WORKS DEPARTMENT



DATE: July 22, 2015

TO: Chris Zapata, City Manager

FROM: Sandra R. Spagnoli, Chief of Police

BY: Rich Holman, Police Service Technician

SUBJECT: Staff Report - Cost Recovery and Proposed Imposition of Liens

The purpose of this report is to inform the City Council of the Police Department's plans to seek recovery of costs for enforcement abatements and all outstanding Administrative Penalties in accordance to Chapter 1-12, Title 1, Article 6 of the San Leandro Municipal Code. It is for information only and no action is required.

BACKGROUND

Chapter 1-12, Title 1 of the San Leandro Municipal Code is commonly known as the "Code Enforcement Ordinance." It was originally adopted by the City Council on December 9, 2002. Section 1-12-600 of this Chapter allows the recovery for the cost of abatement along with any other recoverable costs after written report to the City Council stating such costs.

DISCUSSION

To date, there are five (5) properties that staff will be submitting to have such costs and or unpaid Administrative Penalties be added to the special assessment tax bill if left unpaid. The outstanding Administrative Penalties and abatement related costs total One Thousand Six Hundred and Fifty Dollars (\$1,650.00).

The following properties have no abatement charges pending, only unpaid Administrative Penalties:

1) 940 Castro St.	\$ 150.00
2) 966 Dolores St.	\$ 900.00
3) 14334 Nassau Rd.	\$ 300.00
4) 250 Floresta Blvd.	\$ 150.00
5) 975 Williams St.	\$ 150.00
TOTAL:	\$1,650.00

In accordance to Section 1-12-600 (f) of the San Leandro Municipal Code, a copy of this report and notice will be mailed to the owner(s) of the property where the nuisance existed, at the address shown for such owner on the last tax roll. The owner(s) information was obtained by use of the program, San Leandro Asset Management (SLAM). Such information is collected from the Alameda County Assessor's office and is updated on a monthly basis. Be advised that the above charges do not include the \$20 City Administration fee for placement of delinquent balances on the property tax roll and do not include the Alameda County Administrative fee of 1.7%.

CONCLUSION

In addition to a copy of this report, each of the parties involved will receive a written summary of the outstanding penalties and enforcement costs associated with their property. Should such costs remain outstanding, City Staff will forward to the Finance Director a list of such properties so that the Director can place them on the Report of the Finance Director, Imposing Liens for Non-Payment of Charges. City Staff will also mail to each involved party the "Notice of Public Hearing" as required by City policy.

COMMUNITY COMPLIANCE COST RECOVERY REPORT

- The Police Department's Community Compliance Section enforces a variety of City regulations related to property maintenance and quality of life issues.
- If Community Compliance receives authorization to abate a public nuisance, the City's Code Enforcement Ordinance requires that a written report be presented to the City Council, showing the cost for removing and/or abating the nuisance. A copy of the report is also mailed to the responsible property owner.
- The attached report shows **5** properties that have unpaid administrative penalties and/or abatement charges.
- In July, the City Council will hold a public hearing to consider imposing liens on any properties listed in the report for which administrative penalties and enforcement costs remain outstanding.

CITY OF SAN LEANDRO

STAFF REPORT

Date: July 22, 2015

To: Chris Zapata, City Manager

From: Keith Cooke, Director
Engineering and Transportation Department

By: Reh-Lin N. Chen, Senior Transportation Engineer
Engineering and Transportation Department

Subject: August 5th Resident Outreach Meeting for Downtown Parking Management Plan

SUMMARY AND RECOMMENDATION

City staff and the Alameda County Transportation Commission (ACTC) consulting team are proceeding with the Downtown Parking Management Plan project and will conduct a Downtown San Leandro Resident Outreach meeting at the San Leandro Museum/Auditorium on Wednesday, August 5, 2015 from 7:00 p.m. to 8:30 p.m.

This is for information only, and no action is required.

BACKGROUND AND DISCUSSION

Parking congestion in downtown San Leandro has recently become an issue of concern. In the downtown area, the City controls about 4,200 parking spaces, of which 2,780 are on-street and 1,420 are off-street parking across seven parking facilities, including the recently renovated downtown parking garage. The current parking controls and regulations do not provide a cohesive parking strategy which can impede effective land use and economic development. The City seeks to develop a comprehensive San Leandro Parking Garage and Downtown Parking Management Plan to:

- Better utilize existing on- and off-street parking inventory
- Strategize best solutions for Downtown's short- and long-term parking needs
- Address multi-modal access needs for residents, employees, customers and commuters in San Leandro

Towards that end, the City has secured assistance from the Sustainable Communities Technical Assistance Program (SC-TAP) of ACTC to conduct the Downtown San Leandro Parking Management Plan project. Under the supervision of Engineering and Transportation staff and in coordination with ACTC, the planning consulting firms PlaceWorks and CDM Smith will facilitate this study and will create the Downtown San Leandro Parking Management Plan.

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Following up on the Downtown San Leandro Merchant Outreach meeting held on Wednesday, July 15, 2015, the consulting team and City staff will hold a Downtown San Leandro Resident Outreach meeting at the San Leandro Museum/Auditorium on Wednesday, August 5, 2015 from 7:00 p.m. to 8:30 p.m. This meeting is an opportunity for residents to express their ideas and concerns about parking in Downtown San Leandro so that the proposed Parking Plan will receive input from all of the various users. Through a mass mailing, flyers and a press release, residents of Downtown San Leandro and all concerned citizens will be invited to the meeting.



Share your views about parking in San Leandro!

Join Us!

The City of San Leandro is developing a Parking Management Plan to help regulate Downtown parking, to improve parking utilization, and to reduce parking impacts on the surrounding residential neighborhoods.

We want to hear your ideas and concerns about parking in Downtown San Leandro.

August 5, 2015
7:00 - 8:30 PM

San Leandro Museum/Auditorium
320 West Estudillo Avenue
San Leandro, CA 94577

CONTACT: Reh-Lin Chen
rchen@sanleandro.org
510.577.3438

