



# City Manager's Weekly Update

December 17, 2015

## UPCOMING MEETINGS

### 2015

**12/21** City Council Meeting,  
7:00 p.m., Council  
Chambers

### 2016

**1/4** City Council Meeting  
7:00 p.m., Council  
Chambers

**1/11** City Council Work  
Session,  
6:00 p.m. Reception,  
Sister Cities Gallery  
7:00 p.m., Council  
Chambers

**1/19** City Council Meeting  
7:00 p.m., Council  
Chambers

**1/25** City Council Work  
Session, 7:00 p.m.,  
Council Chambers

**1/30** Special Meeting:  
Annual Planning  
Session, 8:30 a.m.,  
Main Library, Karp  
Room

**2/1** City Council Meeting  
7:00 p.m., Council  
Chambers

**2/9** City Council Work  
Session, 7:00 p.m.,  
Council Chambers

**2/16** City Council Meeting  
7:00 p.m., Council  
Chambers

**2/22** City Council Work  
Session, 7:00 p.m.,  
Council Chambers

**To:** City Council  
**From:** Chris Zapata, City Manager

## Mark Your Calendar

### Bike for Tykes Giveaway

**Saturday Dec. 19<sup>th</sup> 9:00 a.m. – 12:00 noon, Davis Street Resources Center (3081 Teagarden St.)**

San Leandro Police Officers' Association Bikes for Tykes distribution is set for this Saturday, Dec. 19<sup>th</sup> at the Davis Street Family Resource Center. If you would like to volunteer and hand out the new bicycles and helmets, please arrive between 8:00a.m. – 9:00 a.m. for setup.

### Stuff the Patrol Vehicle Toy Drive

**Monday, Dec. 21<sup>st</sup> 11:30 a.m. – 2:30 p.m. at Bay Fair Target (15555 E. 14<sup>th</sup> St).**

Bring a toy and help San Leandro Police Department provide families in need with gifts this holiday season. The public will have an opportunity to stuff patrol vehicles with presents and take a photo with Santa.

### Santa on Motors

**Wednesday, Dec. 23<sup>rd</sup> 3:30 p.m. – 6:00 p.m.**

The Police Department will hold their 2<sup>nd</sup> Annual Santa on Motors event. The Police Department has adopted three families and an officer will deliver presents to the families while dressed up as Santa on a motorcycle. This event was started last year by SLPD's late Captain Ed Tracey with funding provided by employee, business and community donations. For more information, please contact Capt. Luis Torres at (510) 577-3247.

### San Leandro's Got Talent

**Auditions Tuesday Jan. 11<sup>th</sup> Main Library**

**Tuesday Jan. 12<sup>th</sup>, Marina Community Center**

**Event Saturday Jan. 30<sup>th</sup>, 7:00-10:00 p.m. Main Library**

The Youth Advisory Commission (YAC) and the Teen Advisory Group (TAG) are teaming up to organize and host *San Leandro's Got Talent*, a fundraiser for library teen programs and YAC's grant program for youth-serving agencies. Tickets can be purchased at the Main Library and at the Marina Community Center. The organizers are currently seeking energetic and positive celebrity judges for the event. For more

information, contact Loryn Aman, Librarian at (510) 577-3955.

“Murder Most Foul Forum” Mystery Author Event (Attached)

**Saturday Jan. 16<sup>th</sup>, 2:00-4:00 p.m., Karp & Estudillo Rooms, Main Library (300 Estudillo Ave).**

The San Leandro Library is hosting local mystery authors Juliet Blackwell, Gigi Pandian, Carole Price and Susan Shea for a forum where they will discuss their writing experiences and most recent publications. Following the forum, each author will host a book signing session. The event is free to the public.

## **Council Information**

Sobriety and Driver’s License Checkpoint

The San Leandro Police Department will conduct a sobriety and driver's license checkpoint on Wednesday Dec. 23<sup>rd</sup> from 8:00 p.m. to 3:00 a.m. on the 14800 block of E. 14<sup>th</sup> Street. Traffic entering the checkpoint will be contacted by uniformed officers who will be checking for alcohol and/or drug impaired drivers. Officers will also make sure that all drivers have a valid driver's license.

The purpose of this checkpoint is to promote public safety, increase awareness of the dangers associated with drinking and driving, while deterring potential impaired or unlicensed drivers.

Funding for this program was provided by a grant from the "Avoid the 21 Program." If

Councilmembers would like to stop by the check point, please contact Captain Luis Torres at (510) 577-3247 or at [ltorres@sanleandro.org](mailto:ltorres@sanleandro.org)

City of San Leandro Deploys Skype for Business

The IT Division recently deployed the *Skype for Business* application to all City-owned desktops. Skype for Business is a communication and collaboration tool that can be used for instant messaging and video chats. It is part of the Microsoft Office 365 Suite and marks another milestone in the City’s strategy to deploy cloud computing solutions and devices.

Call for Artists: Installation of Art on Utility Boxes (Application Attached)

The City is partnering again with Earth Island Institute to coordinate the installation of 25 wrapped and hand-painted art on utility boxes throughout the City. The deadline for submission is January 19<sup>th</sup>, 2016. Outreach includes Streets Alive! Artists network, local art programs and schools, the San Leandro Arts Commission, Facebook, Twitter and the City homepage. The application is also available on the Streets Alive! Website, San Leandro Next, and Facebook.

Holiday City Hall Closure

City Administrative offices will be closed for the holiday period beginning on Thursday, December 24<sup>th</sup> and concluding on Friday, January 2<sup>nd</sup>, with the exception of public safety services and other required functions. Regular business operating hours will recommence on Monday January 4<sup>th</sup>. Additional information on the closure and modified operating hours for those services that are remaining open will be posted on the City homepage next week.

## **News from Other Agencies**

Alameda County Launches El Niño Website

The Alameda County Public Works Agency launched a “Prepare for El Niño” [website](#). The website provides information on what residents can do to prepare their families and their homes for the anticipated El Niño storms, including checklists for creating personal emergency plans and kits. Other features include practical safety tips for dealing with storm-related impacts, as well as educational and informational videos.

San Leandro Chamber of Commerce Holiday Closure

Please be advised that the San Leandro Chamber of Commerce will be closed for business on Thursday Dec. 24<sup>th</sup>, Friday Dec. 25<sup>th</sup>, Thursday December 31<sup>st</sup> and Friday January 1<sup>st</sup>, 2016.

# SAN LEANDRO POLICE DEPARTMENT

## SANTA ON MOTORS TOY DRIVE



Bring a Toy and help SLPD provide families  
in need with gifts this holiday season!

Stuff our patrol vehicles with presents  
and have the opportunity to take a  
picture with Santa.

**Date: Monday, December 21st**

**Time: 11:30am—2:30 pm**

**Location: TARGET, Bayfair Center**



The San Leandro Public Library

proudly presents a...



# Murder Most Foul Forum

## Mystery Author Event!



Gigi Pandian



Carole Price



Juliet Blackwell



Susan Shea

**Saturday, January 16, 2016**

***2:00 pm to 4:00 pm***

**Karp/Estudillo Rooms**

**Main Library**

**300 Estudillo Avenue**

**Free Admission**

**There's something afoot and for those who love mysteries, be sure to attend the "Murder Most Foul Forum" author event! Local mystery authors Juliet Blackwell, Gigi Pandian, Carole Price and Susan Shea will discuss their fascinating writing experiences and their most recent publications followed by a book-signing session for each author.**

**Add to the fun by entering a character-naming drawing and win a chance to have your name printed in a future book by one of these authors! So grab your trench coat and follow the clues to investigate just exactly what this event is all about.**

**For more information about this event, please call (510) 577-3971.**



PUBLIC ART OPPORTUNITY  
**CALL FOR ARTISTS**  
DUE BY January 19, 2016  
REQUEST FOR PORTFOLIOS

ATHEN B.  
GALLERY



## **San Leandro Utility Box Art Program**

### **ATHEN B. GALLERY and STREETS ALIVE!**

This project is a public-private partnership between the City of San Leandro and Athen B. Gallery to provide placement of art on traffic control boxes within the streets of San Leandro.

#### **ELIGIBILITY**

Any artist from Alameda County is eligible.  
Preference will be given to those based in  
San Leandro.

#### **PROJECT DESCRIPTION**

The goal of Streets Alive! is to place artistic treatments on identified utility boxes throughout the City of San Leandro.

***Artists selected for this program will be assigned a specific box and location.***

#### **PROJECT TIMELINE**

*Please note that this is a call for portfolios, which will be used to select artists for commission. Submission of portfolio does not guarantee a commission.*

- January 19: Portfolio submissions are due
- March 1 (or earlier): Selected artists will be notified
- Following the selection of artists, a new timeline for approval and installation will be distributed

#### **WORK REQUESTED**

For this Call for Artists' Portfolios, the following items are requested:

- Portfolio examples of previous work. 3-5 examples of past work will be accepted. Files must be sent digitally in email or mailed on a CD.

Selected artists will be asked to submit a design for a four-sided utility box and follow the guidelines provided on the Streets Alive! website: [www.earthisland.org/streetsalive](http://www.earthisland.org/streetsalive)

**This Call for Artists does not constitute an agreement to fund artworks and for further information on the project, examples of successfully installed utility boxes and answers to “Frequently Asked Questions” please visit: [www.earthisland.org/streetsalive](http://www.earthisland.org/streetsalive)**

## **GENERAL TERMS**

### **Artwork Specifications**

**The criteria for selected designs will be as follows:**

Many designs will be printed onto large 3-M polymer stickers that will be adhered to a utility box. Artists selected for direct commission will work on a specific box with specific measurements and requirements. Where indicated, some boxes may have locks and control panels that will need to remain free of any art image. Any medium that can be scanned and digitally reproduced can be used for the printed image. Paint, watercolor, photographs, and collage are some examples. Designs must be made to the scale of the box and have the capability of being scanned and printed at high resolution. All artwork must include the four sides of the box. The top may also be included. All art designs must leave a band 6 inches tall at the bottom or top of the box for project identification, which will affect the scale of the design rendering. Again, selected artists will be provided information with specific measurements and site considerations.

Additional boxes will be painted directly onto the box by the artist. Please specify whether you would like your artwork to be digitally reproduced and wrapped onto the box or whether you can complete your work in a ‘live painting’ format.

### **Budget Specifications**

**There will be no financial compensation for the submission of previously conceived or completed works or design ideas.**

Artists whose designs are selected for implementation will receive a stipend of \$500.00 for the creation of a final design and sign a contract with the Athen B. Gallery assigning all rights of use and ownership to the City of San Leandro. Stipends will not be paid until final designs are approved by the City of San Leandro and files are submitted by the artist ready to print or paint. If selected, specifics related to file submission will be provided to the artist. Printing, installation and graffiti coating will be provided.

### **Selection Criteria**

Artwork is selected on its aesthetic merits. Art will be chosen with appropriate regard for the nature of the space and the audience. This exhibition of art addresses the viewer directly in the public right of way. Art must exhibit consideration for viewers’ sensitivities to violence, sexual expression, and negative portrayals of diverse populations.

Artists will be selected to develop design proposals based on:

- Artistic merit
- Appropriateness of the artist’s medium, style, and previous experience in relation to the

project goals and setting

**All final approvals for will be made by the City of San Leandro.**

## **Acceptance of Proposals**

**The City of San Leandro and the Athen B. Gallery reserve the right to reject design proposals.**

## **Model Policy**

In the event that you are asked to develop a model of your proposal, the following policy shall apply. The City of San Leandro and Athen B. Gallery shall:

1. At their sole discretion, have the unconditional right to ownership of any model selected for evaluation, as part of commission awards, or may alternatively choose to retain all such models until completion and approval of project implementation.
2. Require that all proposals and/or models submitted are original and unique.

**All artists of all ethnicities, ages and genders are encouraged to apply.**

**No information contained herein constitutes either an expressed or implied contract. These provisions are subject to change.**

Upon request, documents may be made available in a format accessible to persons with disabilities. If you need special accommodations due to physical disabilities or need translation services, please contact the City Clerk's Office at 510-577-3351, TDD (510) 577-3343.

當需求, 本市可提供適當格式的文件給殘疾人士應用。如果您因肢體傷殘而需要特別安排或如您需要翻譯服務, 請電 (510) 577-3351, 聆聽障礙者電TDD (510)577-3343, 與本市書記處聯絡。

Si lo pide, los documentos podrán entregarse en un formato accesible a personas con discapacidad. Si requiere acomodos especiales debido a discapacidad física o necesita servicios de traducción, por favor póngase en contacto con la Oficina del City Clerk en el 510-577-3351, TDD (510) 577-3343.

**ARTIST CONSENT FORM FOR SUBMISSION:**

By submitting artwork for this contest, the applicant, \_\_\_\_\_ authorizes and consents to the use of his/her name, photograph, and likeness by the Athen B. Gallery, and the City of San Leandro without reservation or limitation. The applicant assigns to the Athen B. Gallery, and the City of San Leandro all rights, title and interest, including copyright, in and to any and all artwork, and they irrevocably authorize the Athen B. Gallery, and the City of San Leandro, its officers, agents, and employees without limitation to reproduce, copy, exhibit, publish or distribute, in any medium, current or later developed, any and all such photographs for the purposes of reviewing and approving design submissions.

By his/her submission, the applicant hereby indemnifies and holds harmless Athen B. Gallery, and the City of San Leandro, its officers, agents, and employees from any and all claims and demands arising out of or in connection with the use of said artwork, including but not limited to any and all claims for invasion of privacy, defamation or infringement of copyright. This authorization and consent shall be binding upon the individual's heir, successors, licensees, agents and assigns, and shall be governed by the laws of the State of California.

The applicant warrants that the submitted design is original artwork created by the applicant and does not infringe upon any copyrights, nor is it subject to any third party infringements.

Athen B. Gallery and the City of San Leandro reserve the right to use all submitted artwork on its website and in printed informational materials.

Athen B. Gallery and the City of San Leandro reserve the right to deem artwork inappropriate and/or ineligible for competition. Failure to follow the guidelines and/or falsification of information on the entry form will result in immediate disqualification.

By submitting art, the applicant hereby grants Athen B. Gallery and the City of San Leandro a non-exclusive, international, royalty exempt, perpetual license to:

- Reproduce said art and associated textual description (in whole or in part) in print, electronic, and other media for the limited purpose of reviewing and approving your submission.
- Modify art for sizing, transmission, or distribution without prior or additional consent.
- Use the artist's name, likeness and biographical information in connection with the art being submitted.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

# STREETS ALIVE! SUBMISSION FORM



**A.** Name(s) \_\_\_\_\_  
Address \_\_\_\_\_  
City & State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ FAX \_\_\_\_\_ Email \_\_\_\_\_  
Website address \_\_\_\_\_

**B. Application checklist**

**To apply, you must submit the following:**

- \_\_\_ 3-5 digital or printed samples of previous work
- \_\_\_ A self-addressed, correctly sized and stamped envelope for the return of slides and other materials, if necessary
- \_\_\_ Signed Consent Form
- \_\_\_ Artist's statement of interest, briefly noting relevant past experience, conceptual approach and materials, and other information you wish to highlight about your work/career (1pg max)
  
- \_\_\_ OPTIONAL: One or two relevant printed materials such as catalogues or articles
- \_\_\_ OPTIONAL: A sketch and/or design concept of utility box design

Incomplete or incorrectly assembled applications may not be accepted. Regretfully, the City of San Leandro Staff, and/or the Streets Alive! cannot be responsible for lost, missing or damaged materials. The Streets Alive! will endeavor to return the originals of application materials to the applicants following the selection. **Submit materials to:**

**ATHEN B. GALLERY /Streets Alive!**  
[sorell@athenbgallery.com](mailto:sorell@athenbgallery.com)  
510.565.0130  
1525 Webster St.  
Oakland, CA 94612