



City Manager's Weekly Update

February 4, 2016

UPCOMING MEETINGS

2016

- 2/9** City Council Work Session, 7:00 p.m., Council Chambers
- 2/16** City Council Meeting 7:00 p.m., Council Chambers
- 2/22** City Council Work Session, 7:00 p.m., Sister Cities Gallery
- 3/7** City Council Meeting 7:00 p.m., Council Chambers
- 3/14** City Council Work Session, 7:00 p.m., Council Chambers
- 3/21** City Council Meeting 7:00 p.m., Council Chambers
- 3/28** State of the City, Senior Community Center
- 4/4** City Council Meeting 7:00p.m., Council Chambers
- 4/11** Water Pollution Control Plant Open House, 4:00 p.m.- 6:00 p.m.
- 4/18** City Council Meeting 7:00 p.m., Council Chambers
- 4/25** Informal Gathering 6:15 p.m.
City/SLUSD/SLUZD Joint Work Session, 7:00 p.m.

To: City Council
From: Chris Zapata, City Manager

Mark Your Calendar

"Singing in the Rain" Film Screening

Saturday Feb. 6th, 1st Screening: 11:15 a.m. 2nd Screening: 2 p.m. San Leandro Museum, 320 W. Estudillo Ave.

Singing in the Rain is a lighthearted depiction of Hollywood in the late '20s and is frequently regarded as one of the best musicals ever made. The event will feature two screenings and the event is free and open to the public.

San Leandro Super Bowl 50 Experience (Attached)

Sun., Feb. 7th, 1:00 p.m. – 7:00 p.m., BAL Theatre, 14808 E. 14th St.

1:00 p.m. Pre-Game Experience

3:00 p.m. Game-Time Experience

Residents will have the opportunity to experience Super Bowl 50 on a 40 foot screen in the historic BAL Theatre on Sunday Feb. 7th. This event is being presented thanks to a partnership between the Historic BAL Theatre and Curtain Call Performing Arts, which was made possible by the *50 Fund*, the philanthropic initiative of Super Bowl 50. The event will feature a family-friendly environment with activities for all ages. The event is free to the public but tickets are required. To register for tickets, please visit BAL Theatre's [website](#).

Lunar New Year Celebration (Attached)

Sat., Feb. 20th, 1:00 p.m. – 3:15 p.m., Main Library, Karp & Estudillo Rooms, 300 Estudillo Ave.

The San Leandro Public Library is hosting a Lunar New Year celebration welcoming the year of the Monkey on Saturday, February 20th. The celebration will feature fun crafts, beautiful music, exciting dancing, and bright costumes. Admission is free to the public, with beverages and snacks available for purchase.

An Evening with Brian Copeland (Attached)

Thurs., Feb. 25th, 7:00 p.m. – 8:00 p.m. Main Library, Lecture Hall, 300 Estudillo Ave.

In celebration of African American History Month, the San Leandro Library will host *An Evening with Brian Copeland*, where he will discuss his experiences as a multi-talented comedian, writer and television and talk radio host. The program promises to be an evening

filled with stories and laughter on his life in theatre, film, television and radio. For more information contact the Information Desk at 577-3971.

Council Information

Public Records Request Log (Attached)

A total of 40 requests were received this quarter from October 1 through December 21, 2015. While it is necessary to respond to public records requests, they require extensive research and review and have a significant impact on staff's time.

GREAT Program Update

The GREAT Program is in its third week in McKinley and Garfield Elementary schools. Assistant Superintendent Rosanna Muccetti, as well as the District's instructional coordinator, principals and teachers have observed classes at both schools. Overall there has been positive community response to the program, particularly to the classes facilitated by School Resource Officers Rogers and Watson. San Leandro Police will meet with the GREAT subcommittee on March 3rd and present to the full School Board on March 8th, where they will vote on the status of the GREAT pilot program.

Lt. McManus Presenting at Statewide Public Information Officer Conference

Lieutenant Robert McManus will present at the upcoming California Association of Public Information Officers (CAPIO) statewide conference, where he will discuss recommendations for building strong partnerships with journalists as well as strategies for successful press briefings. He will also discuss tactics that build confidence in a PIO, explain challenges that law enforcement agencies face, and prepare participants to speak to journalists in a variety of situations. The [CAPIO Annual Conference](#) will be held in Lake Tahoe in April, 2016.

Application Submitted to National League of Cities' Cultural Diversity Awards Program

In partnership with the San Leandro Police Department, the City Manager's Office submitted an application on behalf of the City to the National League of Cities' [Cultural Diversity Awards Program](#). The application outlined the City's various efforts to increase engagement with the Asian community, highlighting the Police Department's groundbreaking efforts using the Weibo social media platform. Award recipients will be recognized during the *Celebrate Diversity Breakfast* held during NLC's upcoming Congressional City Conference in Washington, D.C.

City Staff Attend SLUSD- Communication & Advocacy Committee Meeting

On February 4th, staff from the City Manager's Office were invited to attend the San Leandro Unified School District's Communication Committee. As part of the meeting, they shared information about the various platforms the City currently utilizes to communicate news and information to the community and shared ideas about increasing collaboration between the City and School district.

News from Other Agencies

Annual Crab Feed Benefitting the San Leandro Rotary Endowment (Attached)

Sat., Feb. 13th 6:00 p.m. - No Host Bar; 7:00 p.m. - Dinner; Boys and Girls Club; 401 Marina Blvd. To purchase tickets, please visit the event [website](#).

San Leandro Next

San Leandro Next is an initiative of the City of San Leandro Community Development Department providing news and updates on economic development and innovation. The following stories were posted since last week:

[Watch the Video: East Bay Manufacturing Day](#)

[Sons of Liberty Alehouse Coming to Downtown San Leandro](#)

SAN LEANDRO

SUPER BOWL



EXPERIENCE

Sunday, February 7, 2016

Historic BAL Theatre

14808 E. 14th St. • San Leandro

**Pre-game Activities start at 1:00 p.m.
Game-time Experience starts at 3:00 p.m.**

Free community event and activities for all ages!

Free food during the pre-game experience!

Alcohol available for purchase during the game!

40 ft. screen with surround sound!

FREE

**This event is FREE but you must register
at: www.baltheatre.com**

FREE

For more information, call 577-3462.

SPONSORED BY:



San Leandro Public Library

proudly presents a...

Lunar New Year Celebration!

Main Library • 300 Estudillo Avenue • Karp/Estudillo rooms

Year of the Monkey



Saturday, February 20, 2016 • 1 pm to 3:15 pm

Admission is **FREE!**



Join us for a wonderful afternoon of lion dancing, martial arts, folk dancing, drumming and music that will delight all ages!



Guest performers include:

The Thai Cultural Council
of Berkeley

UC Berkeley's Korean
Traditional Drumming Group

Vovinam San Jose Lion Dancers
and Martial Arts Demonstrators



Free Asian crafts-making sessions for children will be provided by members of the ***Asian Community Cultural Association*** of San Leandro throughout the afternoon.

Beverages and food will also be available for purchase.

For more information, please call the Info Desk at (510) 577-3971.

The San Leandro Library
proudly presents...



An evening with Brian Copeland



In Celebration of African American History Month

Thursday, February 25

7 pm to 8 pm

Lecture Hall

Free Admission

"Brian Copeland is smart. He's quick, personable and very funny."

~ *San Francisco Chronicle*



"Copeland's ability to captivate an audience rivals many a celebrated solo predecessor..."

~ *Los Angeles Times*

Join us for an evening with Brian Copeland, San Leandro's own famous celebrity. Mr. Copeland will discuss his experiences as a multi-talented comedian, writer, television host, talk radio host and commentator.

This will be an event not to be missed, as Copeland has made theater history with his first one-man play "Not a Genuine Black Man" and his subsequent shows "The Waiting Period," "The Jewelry Box" and "The Scion." This will be a program filled with stories and laughter on his life in theater, film, television and radio.

For more information, please call the Information Desk at (510) 577-3971.



San Leandro Public Library



300 Estudillo Avenue • San Leandro, CA 94577 • (510) 577-3971 • www.sanleandrolibrary.org

Receipt Date	Requester	Responding Dept	Description of Records Requested
10/01/15	Brandon Yee / Law Office of John L. Burris	City Clerk / Police	Law enforcement records re: incident on 12/01/14
10/07/15	Anthony Siacotos	City Clerk / City Attorney / Police	All documents related to: 1. A draft ordinance designed to appropriately regulate massage establishments 2. Staff's public outreach with interested stakeholders, including current massage establishment business owners, related to the proposed ordinance. 3. Staff's monitoring of changes at the State level related to acceptable education standards for California Massage Therapy Council ("CAMTC") massage therapists to ensure that the proposed ordinance includes appropriate education standards for massage therapists operating within the City. as referenced in: "Staff Report For An Urgency Ordinance Of The City Of San Leandro Extending A Temporary Moratorium On The Establishment Or Relocation Of New And Existing Massage Establishments For A Period Of One Year, To Become Effective Immediately", File #: 15-565
10/08/15	Dan Stuckey	City Clerk	Campaign finance filings from 2012 for Ursula Reed, Benny Lee, and Jim Prola of the San Leandro City Council.
10/09/15	California Massage Therapy Council (CAMTC)	City Clerk	10/05/15 Council staff report re: massage establishments
10/12/15	John Regan	City Clerk	Form 700s for Council and City Manager Zapata since 2010
10/13/15	Amada Lagunas / Fulcrum Resources Environmental	City Clerk	Records (if available) pertaining to hazardous releases, underground and aboveground storage tanks, septic systems, water supply concerns, violations & building permits for a specific property
10/14/15	Karin Curtis	City Clerk / CMO	Copy of all applications and/or other documentation submitted to the city for permit, license, and/or authorization, including conditional use to operate marijuana-related business including that submitted by Harborside
10/16/15	Brad Austin	City Clerk / Finance	List of uncashed checks; list of unrefunded deposits; list of property tax overpayments
10/22/15	Adam Wright	City Clerk / IT	Campaign statements, Form 700s for Council, correspondence pertaining to cannabis dispensary permit, and Council expense and reimbursement records
10/23/15	Zachary Rawlins / Pangea Environmental Services	Environmental Services	Phase 1 Environmental Site Assessment for 1349 Hays Street
10/23/15	Harold Brauer	City Clerk / Finance	List of uncashed checks over 180 days and \$500
10/23/15	Jeff Koch / Professional Finders	Finance	Lists of uncashed checks and unclaimed funds
10/26/15	Renato Nalupa	Environmental Services	Phase 1 Environmental Site Assessment for 400 Polar Street
10/26/15	Ronald Parker	City Clerk / City Attorney / Finance / Police	Any and all notices, documents, letters to include, but not limited to Notice to Cease and Desist, complaints, etc. regarding Dimond Internet Services, 767 Marina Blvd, San Leandro and Raymond Abels, Jr.
10/26/15	Gary Hansen	City Clerk / Community Development / IT	All correspondence by and between staff and elected or appointed officials of the City of San Leandro and members of the public regarding the following subject(s): 1) 2950 Merced Street, 2) Dooston Properties, LLC, 3) New Albion Communities, LLC, 4) Darrell Leamon, 5) Fred Musser, 6) Charles (Chuck) Travers & 7) Gale Travers

Receipt Date	Requester	Responding Dept	Description of Records Requested
10/27/15	Lee Comer	City Clerk / Environmental Services	Any and all files pertaining to underground or above ground storage tanks, hazardous material permits, spills or violations for the following addresses: 1500 Washington Avenue, 1465 E. 14th Street, and 1529 E. 14th Street
10/27/15	Michele Dennis	City Clerk / Community Development	Population, ethnic/racial breakdown, household info including education, and housing units info in 5-year increments from 1990 to 2005 and 2011, 2012, and 2013; any additional info related to housing statistics
11/03/15	Mike Katz-Lacabe	City Clerk / Engineering & Transportation	Copies of any quotations, invoices, purchase orders, specifications, contracts and agreements for mobile trailers used to display or record the speed of traffic or license plate vehicles since January 1, 2013
11/04/15	Adam Wright	City Clerk	Form 460s for San Leandro Chamber of Commerce PAC
11/05/15	George Tucker	City Clerk	Guidelines for the Design and Installation of Speed Humps
11/06/15	Theresa Imhof / Imhof Tractor Service, Inc.	City Clerk / Finance	Billing/invoices, and their contract from vendor 'Adopt-a-Highway Litter Removal Services of America' from the past year for the litter removal services on Highway 880 for the City
11/06/15	Katherine Main / Edge Point	City Clerk / Finance	Records pertaining to all outstanding checks or other negotiable instruments greater than \$1000 and older than 6 months
11/12/15	Robert Fellner / Transparent California	Finance	San Leandro's Employee Compensation Report for the 2014 year
11/12/15	Mike Katz-Lacabe	City Clerk / Police	Copies of the grant application and award letter for the \$74,795.21 from the Department of Justice's Office of Community Oriented Policing Services for Community Policing Development (DOJ-COPS)
11/20/15	Mike Katz-Lacabe	City Clerk / Finance	Audio recording and materials from 11/17/15 Finance Committee meeting
11/23/15	Alison Case	City Clerk / Finance / Police	Records re: business license reovation of Family Foot Spa & Salon
11/25/15	Chike Udemezue	City Clerk	Form 460s for Councilmember Deborah Cox
11/20/15	Margarita Lacabe	HR, Police	Diversity statistics for SLPD
12/01/15	Eric and Salma Kumar	City Clerk / Police	Records including recorded conversations pertaining to incident on 08/19/15
12/02/15	Leticia Spinks	Community Development	Asbestos complaints/ abatement/ remediation from 1958 to 1960 for Crazy Duck Distributing Co. at 592 Williams Street
12/07/15	Mike Katz-Lacabe	City Clerk / Finance	Copies of any quotations, invoices, purchase orders, specifications, contracts and agreements related to the purchase of the Lenco BEARCAT from January 1, 2014 to present
12/09/15	Mike Katz-Lacabe	City Clerk / IT	Copies of any correspondence from the California Apartment Association, Rental Housing Association, Tom Silva, John Sullivan, Dan Sullivan or other housing/apartment owners group to members of the San Leandro City Council from November 1, 2015 to present
12/09/15	Guillermo Elenes	City Clerk / Community Development / IT	Any and all emails, memorandum, scheduled meetings (with notes) or related material Exchanged between the office of the city manager, or assistant city manager, or any member of the city council or the community development department with Tom Silva or any representative of the California Apartment Association, from January 1, 2012, to present

Receipt Date	Requester	Responding Dept	Description of Records Requested
12/10/15	Tom Donovan / Basics Environmental, Inc.	City Clerk / ACFD	Fire inspection records for 2515-2553 Williams Street
12/14/15	Timothy Rumberger	City Clerk / Police	Vehicle Pursuit Policy; annual analytical reports of vehicle pursuits
12/15/15	Rachel Van Wert	City Clerk / Community Development	Information on all residential rooftop solar permits issued in San Leandro from January 1, 2007 through the present, December 15, 2015
12/15/15	Mike Katz-Lacabe	City Clerk / City Manager	Copies of any correspondence with Sam Singer or Singer Associates since January 1, 2015; copies of any RFPs, invoices, purchase orders, contracts, agreements, or memos concerning Sam Singer or Singer Associates; copies of any documents produced for and notes from the November 9, 2015, Self-Development/Communication Workshop
12/16/15	Mike Katz-Lacabe	City Clerk/Police	Information on youth crime rates in San Leandro from January 2015 to present.
12/18/15	Tony Percell	City Clerk	Contract and payment information for Adopt a Highway
12/18/15	Mike Katz-Lacabe	City Clerk / Police	Records re: social media software used by SLPD

Requests This Quarter: 40

San Leandro Rotary Endowment Annual

2016 *dungeness* **CRAB FEED**



A few of the programs supported by the San Leandro Rotary Club:

- April Showers
- Arroyo High School Interact Club
- The Boys and Girls Club of San Leandro
- Davis Street Family Resource Center
- Dictionary Project: A dictionary for every 3rd grader in the San Leandro Unified School District
- KIPP King Collegiate Interact Club
- Project Literacy
- Rotacare Community Clinic
- San Leandro Cherry Festival
- San Leandro Education Foundation
- San Leandro High School Interact Club
- San Leandro High School Notables
- San Lorenzo Scholarship Foundation
- Stepping Stones Growth Center

Connect with the San Leandro Rotary Club via
 Web: <http://sanleandrorotary.org>
www.facebook.com/SanLeandroRotary
[@rotarysl](https://twitter.com/rotarysl)

ANNUAL CRAB FEED & FUNDRAISER

Dungeness Crab with Salad, Pasta and Garlic Bread
(An alternate roasted chicken dinner option is also available)

Great Raffle Prizes!

Saturday February 13, 2016

6:00 *No Host Bar*

7:00 *Dinner*

\$50 per person (\$20 of the ticket price is tax deductible as a charitable donation)

San Leandro Boys & Girls Club

401 Marina Boulevard

Catered by **Miraglia Catering**

Get your ticket order in early

—NO TICKETS SOLD AT THE DOOR—

PLEASE RESERVE _____ Tickets for a TOTAL AMOUNT of \$ _____

Name: _____

Address: _____

Payment Method:

- Check
- Cash

Make checks payable to:
SAN LEANDRO ROTARY ENDOWMENT

Mail payment to:
P.O. Box 1052, San Leandro, CA 94577

Purchase online at www.sanleandrorotarycrabfeed2016.eventbrite.com

For information, contact:

Kim Holland at
510.481.2735 or email
sanleandrorotarycrabfeed@gmail.com

