



# City Manager's Weekly Update

July 28, 2016

## UPCOMING MEETINGS

### 2016

#### **August Recess**

- 9/6** City Council Meeting  
7:00 PM, Council  
Chambers
- 9/12** Candidate Orientation
- 9/19** City Council Meeting  
7:00 PM, Council  
Chambers
- 9/26** City Council Work  
Session, 7:00 PM,  
Council Chambers
- 10/3** City Council Meeting  
7:00 PM, Council  
Chambers
- 10/10** City Council Work  
Session, 7:00 PM,  
Council Chambers
- 10/17** City Council Meeting  
7:00 PM, Council  
Chambers
- 11/7** City Council Meeting  
7:00 PM, Council  
Chambers
- 11/8** Election Day
- 11/14** City Council Work  
Session, 7:00 PM City  
Council Chambers

**To:** City Council  
**From:** Chris Zapata, City Manager

## **Mark Your Calendar**

### Exploratorium Interactive Musical Exhibit Ribbon Cutting

**Wed., August 3<sup>rd</sup>, 5:30 PM, Joaquin Plaza, near intersection of E. 14<sup>th</sup> St. & Joaquin Ave.**

The ceremony will take place downtown in Joaquin Plaza, located near the intersection of East 14th Street and Joaquin Avenue, and will include representatives from the City and the Exploratorium. The new exhibit will be formally dedicated to the public by Mayor Cutter and Shawn Lani, Director of the Exploratorium's Studio for Public Places.

### Teen Summer Programming

The Recreation and Human Services Department kicked off the start of the Teen Recreation and Interactive Program (T.R.I.P.) for students between 6<sup>th</sup> and 10<sup>th</sup> grades. T.R.I.P. offers students the opportunity to explore the community and participate in fun and adventurous experiences over the course of the remaining one-week sessions:

- Week 5 August 1<sup>st</sup> – August 5<sup>th</sup>
- Week 6 August 8<sup>th</sup> – August 12<sup>th</sup>

For more information, contact Lydia Rodriguez, Recreation Supervisor, at 577-3477

### San Leandro Creek Trail Master Plan Study

**Thurs., August 4<sup>th</sup>, Helen Lawrence South Offices Conference Room, 999 E. 14<sup>th</sup> St.**

- **Technical Advisory Committee (TAC) 10:00 AM – 12:00 Noon**
- **Citizen Advisory Committee (CAC) 5:00 PM – 7:00 PM**

The City of San Leandro along with the City of Oakland, Rails to Trails Conservancy and the project consultant Stantec, will hold the third round of public meetings of the Technical Advisory Committee and the Citizen Advisory Committee. The TAC and the CAC will review and discuss potential alignments identified by the consultant team. The meetings are open to the public. For more information, please contact Anjana Mepani, Planner II at 577-3348 or [amepani@sanleandro.org](mailto:amepani@sanleandro.org).

### Summer Activities at the San Leandro Library (Attached)

Please see the attached flyers with information on summer activities at the Main Library located at 300 Estudillo Ave. For more information, call 577-3960.

## **Council Information**

### Notice of Vacancy for City Boards & Commissions

The Notice of Vacancy was updated to reflect the following updates:

- Vacancy: Human Services Commission, At-Large District 5
- Vacancy: Recreation and Parks Commission, District 3
- Vacancy: Rent Review Board, Tenant Member
- Filled Vacancy: Senior Commission, At-Large

To download an application or to learn more information, visit the Boards and Commissions [webpage](#).

### Public Records Request Log (Attached)

The attached Public Records Log lists the request for records received by the City from April 1 – June 30, 2016. A total of 46 requests were received this quarter by City staff and logged in by the City Clerk's Office. Many of these requests require extensive research and responses require significant staff time.

### Chief's Advisory Board Update

The San Leandro Police Department's Chief's Advisory Board was established in April 2013 under the direction of the Chief of Police. The board was created to act as a community resource for the Chief in the formation of strategies, development of community policing concepts and increasing public awareness. The board also provides a forum for discussions related to community concerns and viewpoints. The latest monthly agenda and meeting notes are posted on the program's [website](#).



# Friday Family Movies

## Showtime: 11:00am (doors open at 10:45am)

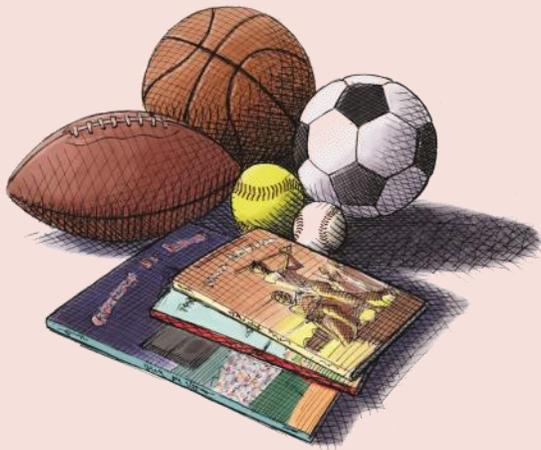
- \* Friday, June 24: Finding Nemo
- \* Friday, July 8: Surf's Up
- \* Friday, July 15: Zootopia
- \* Friday, July 22: The Peanuts Movie
- \* Friday, July 29: Cars
- \* Friday, August 5: Kung Fu Panda 3

Enjoy a family-friendly movie on the big screen in our lecture hall! Seats are first-come, first-served.



San Leandro Main Library, 300 Estudillo Ave.  
577-3960/[www.sanleandrolibrary.org](http://www.sanleandrolibrary.org)

# Tuesdays @ Main



## Interactive programs for kids in grades 1 to 5

### San Leandro Main Library

300 Estudillo Ave. • 577-3960  
[www.sanleandrolibrary.org](http://www.sanleandrolibrary.org)

Designed for kids going in to grades 1 to 5, these fun programs introduce a new topic each week, followed by a summer reading challenge read-in.

Please note: Parents may stay in the program room to help their child, or wait in the Library. Children under age 10 must have an adult with them at the library.

# TUESDAY TOPICS

**Visit from  
the ZooMobile!**  
June 21, 2:00pm-3:00pm

The Oakland Zoo will teach us about animals, their habits, and their habitats.

**Chemistry  
Experiments!**  
June 28, 1:30pm-3:00pm

Our friends from the American Chemical Society will cook up some fun experiments for us!

**Hip-Hop  
Mindfulness!**  
July 12, 1:30-2:30pm

Mindfulness and hip hop instructor **JusTme** will introduce us to "mindful hip hop" to help us feel better!

**Introduction  
to Yoga!**  
July 19, 1:30pm-3:00pm

Learn basic yoga movements for health and relaxation. Bring a towel, water, and wear comfy clothes.

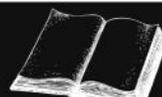
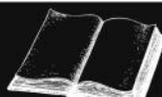
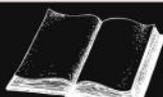
**Maker  
Sports!**  
July 26, 1:30pm-3:00pm

We'll put together our own race cars and make a mini basketball hoop at this maker sports class.

**Reptile  
Program!**  
Aug. 2, 1:30pm-2:30pm

A naturalist from East Bay Regional Parks will share secrets of reptiles with us.

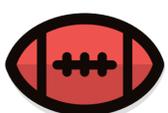
**Space is limited.  
Call the Library at  
577-3960 to sign  
up one week in  
advance of each  
date.**



# Get in the **16** Game: **READ!**

## Summer Activities for Teens @ the Main Library

All events are for teens going into grades 6-12 (unless otherwise noted)  
Sign up at the Children's Desk starting June 11!



Wednesday 6/15 - 1:00-3:30 pm  
Cool Runnings (PG, 2:20)

Wednesday 6/22 - 3:00-5:00 pm  
Job Interview Workshop



Wednesday 6/29 - 1:00-3:00 pm  
Make @ the Library (registration required)

Wednesday 7/6 - 1:00-3:00 pm  
The Chocolate Games (registration required)



Wednesday 7/13 - 12:00-4:00 pm  
Triwizard Tournament  
(ages 10-18, registration required)

Wednesday 7/20 - 1:00-2:00 pm  
Hip Hop Mindfulness Workshop (registration required)



Wednesday 7/20 - 2:30-3:30 pm  
Yoga (registration required)

Wednesday 7/27 - 1:00-3:00 pm  
Space Jam (PG, 1:40)



Wednesday 8/3 - 1:00-3:00 pm  
D.I.Y. (registration required)

Wednesday 8/10 - 1:00-3:00 pm  
She's the Man (PG-13, 1:45)



Request Date	Requester	Description of Records Requested	Responding Departments
04/05/2016	Charles Pfister	Applications and other documents related to the business license of Walmart Store #2648 at 1919 Davis Street.	City Clerk / Community Development / Finance / IT / Police
04/12/2016	Sherry Jackman	Building records, permits issued and temporary use permits for 2101 Williams and 2199 Williams	City Clerk/Community Development
04/13/2016	Lau	PD call report	City Clerk / City Manager
04/22/2016	Student		City Clerk
04/28/2016	Sherry Jackman	Permit BA980938 for creation of an H-7 chemical storeroom issued in or around 1998 for 2199 Williams Street	City Clerk / Community Development
04/29/2016	Robert Fellner / Transparent California	San Leandro's 2015 Employee Compensation Report	City Clerk / Finance
05/04/2016	Suzan Hink	Records re: 2241 West Avenue 135th	City Clerk / Community Development / Police
05/08/2016	Seta Pots	Records re: red light camera program	City Clerk / Engineering & Transportation / Police
05/09/2016	Anthony Batarse	Copy of agreement for new billboard for American Outdoor at Burrell Field	City Clerk
05/11/2016	Alma Scott	Noise Ordinance	City Clerk
05/11/2016	Mike Katz-Lacabe	Electronic copy of the videos from City of San Leandro traffic camera and private surveillance camera that were used to identify Claysor Diaz as a suspect in a sexual assault on Bridge Road on March 20, 2012	City Clerk / Police
05/11/2016	Patrick Woods / TRC Solutions	Any records, especially those pertaining to storage tanks, leaks, or fires for the following addresses all on San Leandro Blvd: 1001 1005 1042 1067 1069 1095	Public Works
05/16/2016	S. Zaloumis	Rent Review Ordinance and Notice to Tenants	City Clerk
05/16/2016	Anonymous Visitor	Rent Review Ordinance and Notice to Tenants	City Clerk

05/16/2016	Nadine Weeden / SmartProcure	Purchasing records from 01/04/2016 to present	City Clerk / Finance
05/16/2016	Lauren Sagun / EFI Global	Environmental records for 311-319 and 331-335 MacArthur Blvd	City Clerk / Public Works
05/14/2016	Mike Katz-Lacabe	Copies of the Taser body camera video(s) from the San Leandro Police Department officer-involved shooting on December 4, 2014, on Broadmoor Boulevard in San Leandro	City Clerk / Police
05/19/2016	Ernie Knodel / Orchard Partners	Building permits and plans issued for 1980 West Avenue 140th	City Clerk / Community Development
05/19/2016	Laura Kittel	Birth certificate	City Clerk
05/19/2016	Lauren Sagun / EFI Global	Environmental records for 951 MacArthur Blvd	City Clerk / Public Works
05/19/2016	Lauren Sagun / EFI Global	Cleanup Program records for 951 MacArthur Blvd	City Clerk / Public Works
05/19/2016	Lauren Sagun / EFI Global	Cleanup Program records for 999 MacArthur Blvd	City Clerk / Public Works
05/24/2016	Lauren Sagun / EFI Global	Environmental records for 300-330 Herma Court	City Clerk / Public Works
05/24/2016	Lauren Sagun / EFI Global	Environmental records for 311-341 Hollywood Blvd (now MacArthur Blvd)	City Clerk / Public Works
05/24/2016	Lauren Sagun / EFI Global	Environmental records for 321-341 MacArthur Blvd	City Clerk / Public Works
05/31/2016	LeeAnn Dickson / Caltrans	PG&E encroachment permit for Washington Street	Engineering & Transportation
05/31/2016	Jamein Cunningham / Portland State University	Mayoral election results from 1960 to 2010	City Clerk
06/01/2016	Kelli Cotter / Reidenbaugh Hufford Associates LLC	Certificates of Occupancy for 1980 West Avenue 140th	City Clerk / Community Development
06/01/2016	Jill Wurm / SLUSD	1993 ordinance re: drug free zones	City Clerk
06/02/2016	Margo Evashevskt / 360 IQ	All copies pertaining to Encroachment Permit E16-0174	City Clerk / Engineering & Transportation
06/02/2016	Caroline / Old Republic Title	Redevelopment Plans	City Clerk
06/07/2016	Rachel Vogel	Employee salary information	HR/Finance

06/08/2016	Lauren Sagun / EFI Global	Environmental records for 1302 and 1430 Dutton Avenue	City Clerk / Public Works
06/09/2016	Mike Katz-Lacabe	All correspondence regarding the installation of Mobotix cameras at City facilities or properties since July 2014; all correspondence regarding the disabling of microphones in Mobotix cameras at City facilities	City Clerk/IT
06/13/2016	Mike Katz-Lacabe	Copies of all DAG-71 forms (Application for Transfer of Federally Forfeited Property) submitted by San Leandro PD since January 1, 2013; Copies of records for all asset forfeiture funds received during calendar year 2013, including the amount, docket number, and date; copies of any records for expenditures of asset forfeiture funds from January 1, 2013, to present.	City Clerk/PD Finance
06/14/2016	Erin Baldassari	Bicycle registrations/licenses filed under Title 6, Chapter 5, Article 100 of the San Leandro Municipal Code (bicycle registration) for the time period covering Jan. 1, 2012 to May 31, 2016. - Citations filed under Title 6, Chapter 5 of the San Leandro Municipal Code for the time period covering Jan. 1, 2012 to May 31, 2016.	City Clerk/ET/CED
06/16/2016	Darlene Evans	Copies of notes that Eric Engelbart took about two years ago related to landscaping in front of homes	City Clerk
06/22/2016	Mike Katz-Lacabe	Invoices, purchase orders and quotations re: SLPD Ford Explorer with license plate: 7MEE395	
06/08/2016	Jordan Maurer	Uncashed checks	
06/23/2016	Andrew G.Russo	Copies of 501's for 2016 Election Candidates	City Clerk
06/23/2016	Mike Katz-Lacabe	Copies of finance disclosure forms filed with City Clerk Since July 2015.	City Clerk
06/27/2016	Hannah Dabbs	Copies of Finance disclosure forms filed with the City Clerk for the 2016 election	City Clerk

06/27/2016	Stephanie Lee	Hazardous spills or remediation to the property located at 2756 Alvarado	City Clerk/Environmental Services Gail Schino/ John Camp
06/27/2016	Diana Souza	emails sent and received regarding Davis Street Wellness Center from 6/1/2014 through current for all councilmembers, Mayor, Deputy City Manager, Community Development Director	City Clerk/IT
06/28/2016	Mike Katz-Lacabe	Please provide a copy of all electronic images and data gathered by Genetec license plate readers installed on parking enforcement vehicles and in the City of San Leandro parking garage at 122 Estudillo Avenue regarding vehicle license plates 3JSL982 (Toyota Tercel) and 6DYW075 (Toyota Prius). I swear under penalty of perjury that I own these vehicles and they are registered in my name at the above address.	City Clerk/PD Finance
06/28/16	Mike Katz-Lacabe	All records relating or referring to 1300 or 1380 Bancroft Avenue (APN: 77-524-12-4) including its sale and purchase, zoning, development, and community concerns over its development since November 1, 2015	City Clerk/IT/CD

TOTAL REQUESTS THIS QUARTER: 46



# NOTICE OF VACANCY

## *City of San Leandro Boards & Commissions*

Notice is hereby given that there are vacancies on the following City of San Leandro Boards and Commissions:

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### **Arts Commission (Representation: District 1)**

*First posted on April 14, 2016*

### **Arts Commission (Representation: District 3)**

*First posted on March 15, 2016*

To qualify for this position, you must be

- A registered voter of Alameda County
- A San Leandro resident

For further information regarding the duties and responsibilities of a member of the Arts Commission, please contact Dena Justice, Recreation Supervisor, at (510) 577-3473 or [dcjustice@sanleandro.org](mailto:dcjustice@sanleandro.org).

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### **Human Services Commission (Representation: At Large-5)**

*First posted on July 27, 2016*

To qualify for this position, you must be

- A registered voter of Alameda County
- A San Leandro resident

For further information regarding the duties and responsibilities of a member of the Human Services Commission, please contact Jeanette Dong, Recreation & Human Services Director, at (510) 577-3466 or [jdong@sanleandro.org](mailto:jdong@sanleandro.org).

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### **Library-Historical Commission (Representation: District 6)**

*First posted on May 9, 2016*

To qualify for this position, you must be

- A registered voter of Alameda County
- A San Leandro resident

For further information regarding the duties and responsibilities of a member of the Library-Historical Commission, please contact Theresa Mallon, Library Director, at (510) 577-3492 or [tmallon@sanleandro.org](mailto:tmallon@sanleandro.org).

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### **Recreation and Parks Commission (Representation: District 3)**

*First posted on July 21, 2016*

To qualify for this position, you must be

- A registered voter of Alameda County
- A San Leandro resident

For further information regarding the duties and responsibilities of a member of the Recreation and Parks Commission, please contact Jasmine Donnelly, at (510) 577-6081 or [jdonnelly@sanleandro.org](mailto:jdonnelly@sanleandro.org).

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### **Rent Review Board (Representation: Tenant)**

*First posted on July 21, 2016*

To qualify for this position, you must be

- A registered voter of Alameda County
- A San Leandro resident

- A San Leandro Renter/Tenant

For further information regarding the duties and responsibilities of a member of the Rent Review Board, please contact Steve Hernandez, at (510) 577-6005 or [shernandez@sanleandro.org](mailto:shernandez@sanleandro.org).

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For an application, visit the City website at [www.sanleandro.org](http://www.sanleandro.org). For further information regarding the appointment process, please contact City Clerk Tamika Greenwood at (510) 577-3367 or [tgreenwood@sanleandro.org](mailto:tgreenwood@sanleandro.org).