



City Manager's Weekly Update

November 2, 2016

UPCOMING MEETINGS

2016

- 11/7** City Council Meeting
7:00 PM, Council
Chambers
- 11/8** Election Day
- 11/14** YAC Mixer, 6:00 PM
Sister Cities Gallery
City Council Work
Session, 7:00 PM City
Council Chambers
- 11/21** City Council Meeting
7:00 PM, Council
Chambers
- 12/5** Leadership Awards &
Reception. City Council
Meeting, City Council
Chambers
- 12/12** City Council Work
Session, 7:00 PM City
Council Chambers
- 12/19** City Council Meeting
7:00 PM City Council
Chambers

Holiday Closure

12/23/16 – 1/3/17

To: City Council
From: Chris Zapata, City Manager

Mark Your Calendar

Bicycle and Pedestrian Advisory Committee (BPAC) Meeting (Attached)

Wed., Nov. 9th 6:30 PM, Helen Lawrence South Offices Conf. Room,

The next scheduled BPAC meeting is set for Nov. 9th. Discussion topics will include: Bay Fair TOD Plan, Bicycle and Pedestrian Master Plan Update, Mac Arthur Blvd/Superior Ave Roundabout design, Complete Streets Policy and City Streets Master Plan. For more information, contact Reh-Lin N. Chen at 577-3438.

America Recycles Day (Attached)

Tues., Nov. 15th 9:00 AM – 1:00 PM, Marina Community Center, 15301 Wicks Blvd.

The City is hosting a recycling event in honor of “America Recycles Day”. The theme *Be Recycled* is aimed at motivating residents to recycle and give recycled materials a second, third or fourth life. Please contact the Recycling Program at 577-6026 or recycle@sanleandro.org for detailed information.

Recycling Program Fall/Winter Events (Attached)

The City's Recycling Program released their Fall/Winter Calendar of Events for the upcoming months. The Recycling Program will host the Fall Leaf Bag Program, America Recycles Day, Holiday Lights Recycling Program, and the Holiday Tree Recycling Program. Outreach for these programs includes Alameda County Industries billing inserts, direct mail to homeowner's associations, newspaper advertisements and flyer distribution at City facilities and community events. For more information, contact Tonya Richardson at trichardson@sanleandro.org or 577-3452

Council Information

Annual Overlay and Rehabilitation 2015-16 Project (Attached)

The annual Overlay/Rehabilitation 2015-16 project was awarded to De Silva Gates Construction, LP. Weather permitting, street paving work will commence on November 7th with the reconstruction of Rose Drive. Please see the attached memo from Engineering & Transportation for the list of street segments that will receive surface treatment.

Recycling Matters Newsletter (Attached)

In an effort to expand sustainable practices in City facilities, the Department of Public Works launched *Recycling Matters*, an internal electronic newsletter that is distributed biannually to all City Hall employees. It is produced by the City's Recycling Program and its goal is to inform employees about the latest in recycling news, pass along recycling tips and highlight upcoming events. For more information, call Tonya Richardson at trichardson@sanleandro.org or 577-3452.

San Leandro Next

San Leandro Next is an initiative of the City of San Leandro Community Development Department providing news and updates on economic development and innovation. The following stories were posted since last week:

[San Leandro Tech Campus Opening, Plans Underway for Second Building](#)

News from Other Agencies

LAFCo to Host Special Meeting in San Leandro to Discuss Eden Health District (Attached)

Mon. Nov. 7th 5:30 PM – 6:30 PM City Council Chambers, City Hall 835 E. 14th St. 1st Fl.

Alameda County LAFCo is preparing a special study of Eden Health District. The special study will review the services the District currently provides, its financial position including any future obligations, and a fiscal analysis of various governance options, including dissolution. As part of the study, LAFCo is holding several public meetings throughout the district, including a meeting in San Leandro on November 7th. Comments provided at the meeting will be used to inform LAFCo's study.

CITY OF SAN LEANDRO

STAFF REPORT

Date: November 1, 2016

To: Chris Zapata, City Manager

From: Keith R. Cooke, P.E., Director
Engineering and Transportation Department

By: Reh-Lin N. Chen, P.E., Senior Transportation Engineer
Engineering and Transportation Department

Subject: Upcoming Bicycle and Pedestrian Advisory Committee (BPAC) Meeting

SUMMARY AND RECOMMENDATION

This report is for information only, and no action is required.

A meeting of the Bicycle and Pedestrian Advisory Committee (BPAC) will be held on Wednesday, November 9, 2016 at 6:30 p.m. in the Helen Lawrence South Offices Conference Room.

BACKGROUND AND DISCUSSION

At its meeting on February 7, 2011, the City Council approved the formation of a Bicycle and Pedestrian Advisory Committee (BPAC) to continuously guide the development and implementation of bicycle and pedestrian facilities in the City.

The BPAC's consistent and systematic reviewing process ensures that bicycle and pedestrian issues are addressed and options developed in a timely fashion for network expansion. The BPAC allows us to meet successfully the Metropolitan Transportation Commission (MTC) and the Alameda County Transportation Commission (ACTC) requirements that the public be offered the opportunity to comment on how Transportation Development Act funds from MTC and Measure B and BB Bicycle and Pedestrian funds from ACTC are allocated.

The BPAC is comprised of eleven (11) members, with one member representing each of the Council Districts, plus five (5) at-large members. The selected members represent both bicyclist and pedestrian concerns and are approved by Council. Five members have recently resigned due to personal reasons or relocations. A recruiting process which started in February 2016 was recently completed when the City Council approved five new members to fill Committee vacancies at its meeting on September 6, 2016.

The following residents are our current BPAC members:

1. Maureen Forney (Council District 1)
2. Jeremy Johansen (Council District 1)
3. Mark Estes (Council District 2)
4. William Ho (Council District 2)
5. Diana Souza (Council District 3)
6. Barbara Butler (Council District 3)
7. Paul Keener (Council District 4)
8. Michael Wallace (Council District 5)
9. Sarah Bailey (Council District 5)
10. Naomi Armenta (Council District 6)
11. Aubrey Gibbs (Council District 6)

The BPAC currently meets on an as-needed basis once or twice a year; however, the Committee is planning to meet on a more frequent basis to complete upcoming project reviews. The BPAC last met on Wednesday, April 27, 2016. The next meeting will be held on Wednesday, November 9, 2016, at 6:30 p.m. in the Helen Lawrence South Offices Conference Room.

The discussion at this meeting will include: 1) Bay Fair Transit Oriented Development (TOD) Plan; 2) Bicycle and Pedestrian Master Plan Update; 3) Mac/Arthur Blvd/Superior Ave Roundabout Design; 3) Other City Project Updates; and 4) Complete Street Policy and Master Plan of City Streets.

City of San Leandro
Bicycle and Pedestrian Advisory Committee
Helen Lawrence South Offices Conference Room
999 East 14th Street, San Leandro
Wednesday, November 9, 2016
6:30 p.m. to 9:00 p.m.

1. Introductions - CALL TO ORDER
2. Bay Fair TOD Plan
3. San Leandro Creek Trail Master Plan
4. Bicycle and Pedestrian Master Plan Update
 - a. Introduce Alta team
 - b. Scope of Work/Timeline
 - c. Role of the BPAC in Community Outreach Process
 - d. Discussion of Goals
 - e. Review Chapter 2: Goals and Policies from the 2010 Bicycle & Pedestrian Master Plan
5. MacArthur Blvd/Superior Ave Roundabout Design
6. Other Project Updates
 - a. Annual street sealing and resurfacing projects (Ongoing)
 - b. San Leandro Bicycle Network West (Planning)
 - c. Bancroft Ave/Sybil Ave Signal (Design)
 - d. Davis Street/Carpentier Street HAWK Signals (Planning)
 - e. San Leandro Blvd/Best Ave Traffic Safety Mitigation Plan (Planning)
 - f. Marina Blvd Streetscape Project (Conceptual Design)
 - g. Citywide Engineering & Traffic Survey (Ongoing)
7. Complete Street Policy and Master Plan of City Streets
8. Measure B Bicycle and Pedestrian Improvements/Follow-up
9. Other Business
10. Adjourn

Documents for this meeting can be accessed at:
<http://sanleandro.org/depts/transit/bicycle.asp>

City of San Leandro America Recycles Day Event



Tuesday, November 15 • 9:00am - 1:00pm
Marina Community Center
15301 Wicks Blvd, San Leandro

Recyclable materials can be given a second, third, and fourth life to become something new if someone chooses to recycle. In a very practical way we can all help to improve our economy, conserve our energy and resources, if we recycle. Come join us and celebrate America Recycles Day!



WHAT YOU CAN BRING TO RECYCLE:

- ◆ Household batteries
- ◆ Expired or unused medication (no controlled substances)
- ◆ Mercury thermometers
- ◆ Fluorescent lights and tubes and incandescent bulbs
- ◆ CDs, DVDs, jewel cases, floppy disks, audio and video tapes
- ◆ Cell phones and cell phone chargers
- ◆ Empty toner cartridges

REQUIREMENTS:

- Ⓞ San Leandro residents only
- Ⓞ Package materials according to guidelines below

PROPER PACKAGING:

- Ⓞ Do not commingle batteries with other products - bag separately.
- Ⓞ Remove all excess packaging from medicines (bottles, boxes, & plastic wrap) and empty pills into a sealed plastic bag. Consolidate liquid medicine and ointments with loose pills.
- Ⓞ Carefully package fluorescent lights. Any broken bulbs should be packaged individually in a sealed plastic bag.

THE FOLLOWING ITEMS WILL NOT BE ACCEPTED:

- ◆ NEEDLES & SHARPS
- ◆ VITAMINS
- ◆ SOAPS & OTHER PERSONAL CARE PRODUCTS
- ◆ ELECTRONIC DEVICES
- ◆ CAR BATTERIES
- ◆ CHEMICALS OR PAINTS
- ◆ NEW TONER CARTRIDGES
- ◆ LIGHT FIXTURES OR BALLASTS



It is against the law to throw batteries in the trash. On February 8, 2006, the State of California banned household batteries and other hazardous products (like fluorescent lights) from disposal.

Recycle Your Medication



Unused medicine flushed or put down the drain can end up in our waterways and pollutes the environment. You can make a world of difference by following prescriptions as directed, and then disposing of your unused portions properly.



City of San Leandro Recycling Program Fall/Winter Events 2016

www.RecycleSanLeandro.org • PHONE (510) 577-6026 • EMAIL Recycle@SanLeandro.org

October

Fall Leaf Bag Program

October 2, 2016 — January 13, 2017

Excess leaves fill sidewalks and streets, clog storm drains and harbor pests. Collect and recycle excess leaves that don't fit in your green waste cart. *Bags are collected curbside on your regular collection day through January 29, 2017.* Leaves placed in plastic garbage bags will not be collected. Maximum 15 bags per San Leandro household. Last day to pick up bags is January 13, 2017.

Pick up free bags at these locations. Call for hours of operation:

City Hall, 835 E. 14th Street, 577-3423

Alameda County Industries (ACI), 610 Aladdin Avenue, 357-7282

Public Works Service Center, 14200 Chapman Road, 577-3440

For more information visit www.RecycleSanLeandro.org or call 577-6026.



November

America Recycles Day

Tuesday, November 15 • 9:00am — 1:00pm
Marina Community Center, 15301 Wicks Blvd.



America Recycles Day
NOVEMBER 15

The City of San Leandro is hosting a recycling event in recognition of *America Recycles Day*. This year's theme is "Be Recycled". The event encourages residents to recycle unusual types of items, including pharmaceuticals, mercury thermometers and thermostats, fluorescent lightbulbs and tubes, incandescent bulbs and household batteries.

Residents who bring in a mercury thermometer will receive a free digital thermometer in exchange!

For more information visit www.RecycleSanLeandro.org or call 577-6026.

Holiday Lights Recycling Program

November 21, 2016 — January 13, 2017

City of San Leandro Public Works, 14200 Chapman Rd.



Don't throw out your holiday lights—**RECYCLE** them! Bring your light strands of all lengths and colors, from any holiday to the Public Works Service Center for recycling. Lights can be working or non-working. Please remove all packaging. No CFLs, pre-lit trees or lighted garland.

For more information visit www.RecycleSanLeandro.org or call 577-6026.



City of San Leandro Recycling Program Fall/Winter Events 2016

www.RecycleSanLeandro.org • PHONE (510) 577-6026 • EMAIL Recycle@SanLeandro.org

January

Holiday Tree Recycling Program

January 1, 2017 — January 13, 2017



Alameda County Industries (ACI) and Waste Management of Alameda County (WMAC) will collect your holiday tree, at no additional charge, for composting during the first two weeks of January. Place your tree on the curb on your scheduled collection day. Remove all decorations, lights and the stand. The tree should be cut in half, if it is taller than 6 feet. Flocked and artificial trees cannot be composted, place them in the garbage, or schedule a special collection with your provider.

For additional information contact your service provider:

Alameda County Industries	(510) 357-7282
Waste Management of Alameda County	(510) 613-8710

October – December

Sausage and Suds Music Festival

Sunday, October 2 • 10:00am — 6:00pm
Parrott St., between E. 14th St. & Washington Av.

The annual Sausage & Suds Music Festival is a FUN, FREE musical event. The event attracts over 8,000 people annually. The San Leandro Downtown Association will host a beer and wine garden, with a nice variety of wines, an extensive variety of micro brews, and food that pairs nicely (sausages among other choices).

For more information, visit www.SanLeandroDowntownAssociation.org.



It's a Wonderful Night

Friday, December 2 • 6:00pm — 9:00pm
Downtown San Leandro at Joaquin Plaza

The San Leandro Downtown Association invites you to take a little time out from holiday preparations to join the "It's a Wonderful Night" festivities. The sound of hooves will be heard as horse-drawn carriages transport passengers to another time through the streets historic downtown San Leandro. The evening includes free holiday entertainment, games, cookie decorating, make-and-take arts and crafts for children.

For more information, visit www.SanLeandroDowntownAssociation.org.



It's a Wonderful Night

CITY OF SAN LEANDRO

STAFF REPORT

Date: November 1, 2016

To: Chris Zapata, City Manager

From: Keith Cooke, Director
Engineering and Transportation Department

By: Nick Thom, City Engineer
Engineering and Transportation Department

Subject: **Annual Overlay/ Rehabilitation 2015-16 Project**
Project No. 2016.0050

SUMMARY AND RECOMMENDATION

This report provides information regarding the Annual Overlay/Rehabilitation 2015-16 Project. This is for information only, and no action is required.

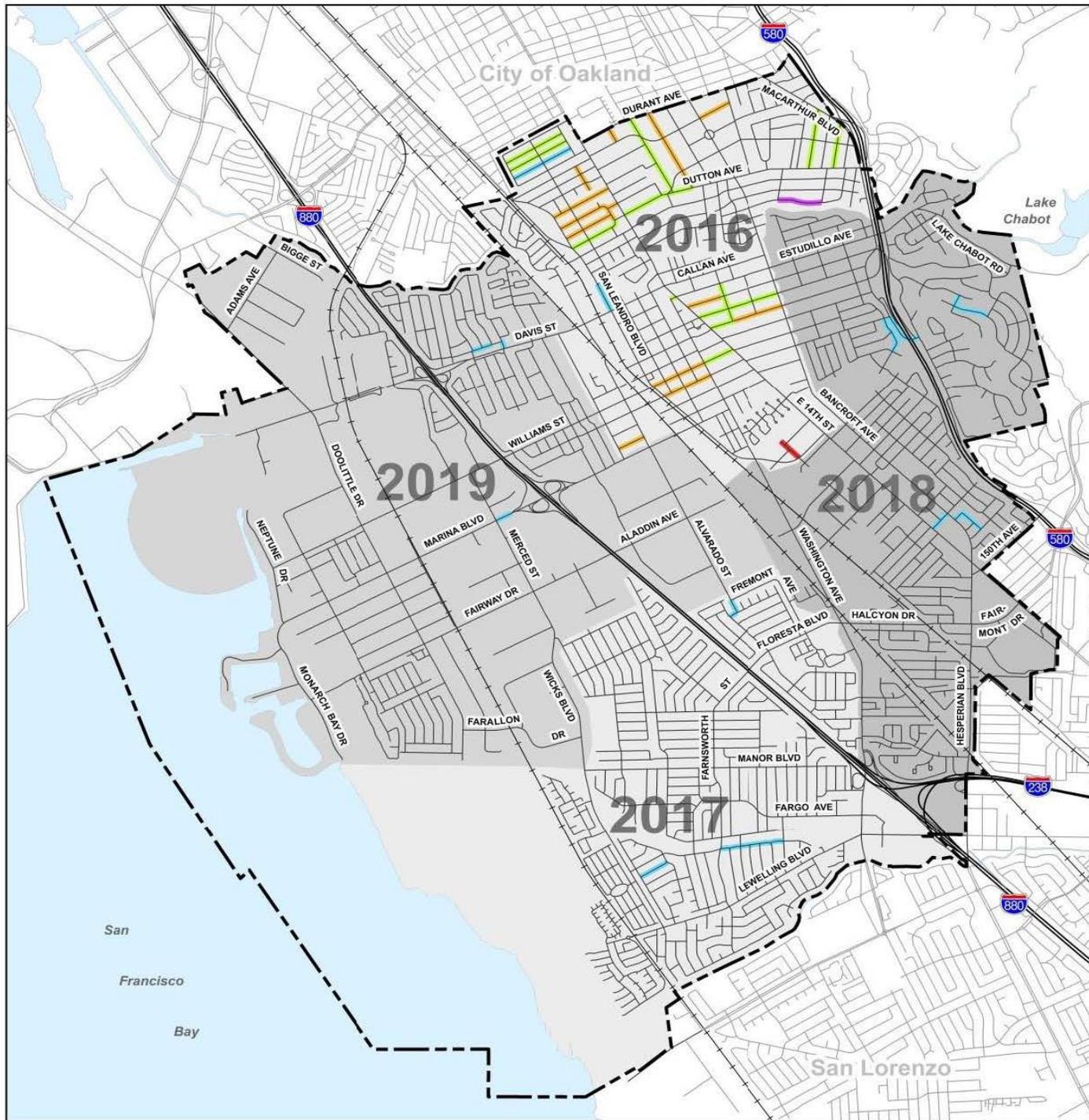
BACKGROUND AND DISCUSSION

The Annual Overlay/Rehabilitation 2015-16 project was awarded to De Silva Gates Construction, LP. Weather permitting, street paving work will commence on November 7th with the reconstruction of Rose Drive and the remaining street restoration work will be completed in following ten weeks. Daily road closures will be required during paving activities for residential streets, but access to residents and homeowners will be maintained. Streets will be opened to the public after the end of each working day. Vehicle thru traffic will be maintained during work on the arterials of San Leandro Boulevard and Marina Boulevard. Work on Marina Boulevard will also be completed at night to minimize the impact to commuters in this busy intersection.

A list of street segments with their specific surface treatment application is attached. The contractor will distribute advanced notices, in English, Spanish and Chinese, to the affected properties advising of road closures and parking restrictions. Information regarding this project will also be posted on NextDoor.

The following streets will be rehabilitated under this construction contract:

- **Alvarado Street** from Fremont Avenue to Portola Drive
- **Burkhart Avenue** from Farnsworth Street to Norton Street
- **Coral Avenue** from Bancroft Avenue to Tower Street
- **Douglas Drive** from Virginia Street to Davis Street
- **Edgehill Road** from Scenicview Drive to Marineview Drive
- **Evergreen Avenue** from Sybil Avenue to Fulton Avenue
- **Grand Avenue** from Sybil Avenue to Benedict Drive
- **Lexington Avenue** from Dorchester Avenue to Pontiac Street
- **Lawndale Avenue** from Laverne Drive to Elvina Drive
- **Marineview Drive** from Edgehill Road to Skyview Drive
- **Marina Boulevard** from Merced Avenue to I-880
- **Portola Drive** from Monterey Street to Alvarado Street
- **Rose Drive** north of San Leandro Boulevard (street reconstruction)
- **San Leandro Boulevard** from San Leandro Creek to Davis Street
- **Towers Street** from Coral Avenue to Halsey Avenue
- **Virginia Street** from Frederick Road to Arthur Avenue
- **148th Avenue** from East 14th Street to Bancroft Avenue



Street Maintenance Treatment

- Slurry Seal
- Cape Seal
- Cape Seal Over Micro-Surfacing
- Street Overlay
- Street Rehabilitation

Maintenance Zone/Year

2016



Recycling Matters

www.RecycleSanLeandro.org • PHONE (510) 577-6026 • EMAIL Recycle@SanLeandro.org

Happy Autumn!



The Recycling Program has spent the summer planning events and opportunities to **reduce, reuse, recycle** and **rot**. Join us November 15, from 9:00am to 1:00pm at the Marina Community Center, for our annual America Recycles Day event! America Recycles Day is your opportunity to recycle unusual items like medications, mercury thermometers and fluorescent lightbulbs. Visit www.RecycleSanLeandro.org to learn more about this event and others we have planned for this fall.

Organics Recycling is coming to City Hall

Organic waste is the largest single item in the waste stream going to landfills. When we separate food scraps and plant debris from garbage, it is processed into rich compost used for gardening, landscaping and farming.

Beginning November 1, 2016, City Hall staff can separate food scraps from their trash. The **City Manager's Office, Community Development, Employee Lunchroom, Engineering & Transportation, Finance and Information Technology** kitchens are designated organic waste collection areas.

RECYCLE food scraps and food-soiled paper by placing them in the organics collection container. See below for a list of what to put in your organics collection container:

Accepted

- ◆ Fruits and vegetables
- ◆ Coffee grounds & tea bags
- ◆ Breads & pastas
- ◆ Meat & bones
- ◆ Food soiled paper
- ◆ Paper towels



Not Accepted

- ◆ Plastic
- ◆ Styrofoam
- ◆ Glass
- ◆ Metals
- ◆ Liquids



Your participation in the City's Organics Recycling Program shows our commitment to helping the environment. Thank you for your support!

UPDATE! Recycling Needs Assessments at City Facilities



Recycling Program staff continue to visit City sites to determine recycling service needs. We are happy to report that City employees are enthusiastically participating in our program. It is important, however, to look for ways to build upon what is already working well.

During the audit, staff observed that in department common spaces (copy areas, conference rooms and kitchens), different colors of recycling bins are in use. In an effort to cut down on bin confusion, Recycling Program staff has begun placing blue recycle bins in all copy and conference room and kitchen areas. The goal is to help eliminate sorting confusion across departments. In any City facility, a **BLUE** bin means **RECYCLE!**

October 15, 2016
Volume 1, Issue 2

Know Where to Throw!

Did you know that batteries should be put your department's **used battery bucket**?



Batteries contain potentially hazardous ingredients, such as mercury, cadmium, lead, and lithium and require special handling when disposed of. If released into the environment, these chemicals can contaminate our air, water, and the food we eat.

Events:



- 10/3 Fall Leaf Bag Program Begins



- 11/15 America Recycles Day

- 11/21 Holiday Lights Recycling Program Begins



Notice of Special Meeting

Date: **November 7, 2016**

Time: **5:30 pm**

Location: **San Leandro Civic Center, City Council Chambers, 835 East 14th Street, San Leandro 94577**

NOTICE IS HEREBY GIVEN that the Alameda Local Agency Formation Commission (LAFCo) will hold a public meeting on the date, time, and location noted for the purpose of receiving public input concerning the **Eden Health District**. At the request of the City of Hayward, Alameda LAFCo has initiated a special study of the Eden Health District (also known as the Eden Township Healthcare District) pursuant to Government Code Section 56378. As part of the study, the Commission seeks input from the public and other stakeholders about the District on the following:

- a. What value, if any, does the Eden Township Healthcare District provide to the public?
- b. For those who find value in the District, what specific needs and/or priorities should the District address?
- c. For those who do not find value in the District, should the District's functions continue to be provided by another entity?

The agenda for the meeting is available at www.acgov.org/lafco, at the LAFCo office at 1221 Oak Street, 5th Floor, Oakland, and will be posted at the meeting location by Friday, November 4, 2016.

Alameda LAFCo has held two public meetings already for the Commission to receive input on the District – on October 17 at the Castro Valley Library and on October 18 at Hayward City Council Chambers.

The Eden Township Healthcare District was established by the voters in 1948 to build and operate a hospital initially known as Eden Hospital. The District covers Eden Township, which includes the unincorporated areas of Ashland, Castro Valley, Cherryland, Fairview, and San Lorenzo, and the cities of Hayward and San Leandro. The Eden Hospital opened in November 1954. In 1997 the District sold the hospital, then known as Eden Medical Center, to Sutter Health. Today the District owns medical office buildings in Castro Valley, San Leandro, and Dublin, and administers a Community Grant Fund.

Note: For further information concerning the Eden Health District and/or to submit written comments, please visit the LAFCo website at www.acgov.org/lafco. If you have any questions, please contact Mona Palacios, LAFCo Executive Officer, at (510) 272-3894 or mona.palacios@acgov.org.

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The Alameda Local Agency Formation Commission (LAFCo) is a State mandated local agency charged with the review of proposals to reorganize the jurisdiction and authority of local government in Alameda County. California Government Code §56000 et seq., referred to as the Cortese-Knox-Hertzberg Local Government Reorganization Act, directs LAFCo to promote orderly growth and development, discourage urban sprawl while preserving open space and agricultural lands, and encourage efficient service areas for local governments.