TRAFFIC CONTROL PLAN GUIDELINES

Temporary traffic control shall be provided around work zones for the safety and protection of the workers and public traffic in conformance with the Manual on Uniform Traffic Control Devices (MUTCD) 2003 and the MUTCD 2003 California Supplement, Part 6 Temporary Traffic Control, when work is being performed within the roadway or road shoulder. Traffic Control Plans shall be submitted and accepted by the City of San Leandro Engineering and Transportation Department for work being performed on a roadway listed on the attached Table – Traffic Control Plans Required. For roadways not listed, a Traffic Control Plan submittal is not required, however the temporary traffic controls shall conform to the MUTCD 2003 and MUTCD 2003 California Supplement, Part 6 Temporary Traffic Control.

Traffic Control Plans shall include:

- "Typical" Traffic Control Plans are acceptable for many non–intersection locations. Photo copies of the MUTCD 2003 and MUTCD 2003 California Supplement, Part 6 Temporary Traffic Control are acceptable. "Typical" traffic controls are not acceptable for intersection work. Site–specific Traffic Control Plans are required for intersections.
- Traffic Control Plans shall specify the signage, cones, flashing arrow panels and other devices that will be used to redirect traffic. Distances between signs, the taper length, and the lane widths shall be specified to illustrate conformance to above standards.
- Traffic Control Plans shall indicate where parking is proposed to be restricted. The duration of the parking restriction shall be indicated. "No Parking" Signs provided by the City shall be posted and verified by Engineer 72 hours prior to effective dates.
- The dates and hours of the proposed Traffic Control Plan shall be specified.
- No work that interferes with public traffic on collector and arterial roadways shall be performed between the hours of 6:00 a.m. to 9:00 a.m., nor between 3:00 p.m. and 6:00 p.m. except as otherwise provided in the lane closure chart(s) or approved by the Engineer.
- The full width of the traveled way shall be open for use by public traffic on Saturdays, Sundays, and designated legal holidays; after 3:00 p.m. on Fridays, and the day proceeding designated legal holidays; and when construction operations are not actively in progress, unless approved by Engineer.
- For multi–phase operations, such as trenching across a roadway one lane at a time, provide a separate Traffic Control Plan for each phase. Each Traffic Control Plan should state the approximate duration of the phase.
- Flashing Arrow Panel shall be required per attached Table – Traffic Control Plans Required. When two of three lanes will be taken, then two arrow panels will be required. Multiple lane closures require multiple Flashing Arrow Panels. The Engineer may require changeable message signs in addition to the arrow panel.
- Excavations exceeding 6" in depth and within 6 feet of a travel lane, require K–rail between the excavation and the travel lane unless otherwise approved by the Engineer.
- Residents and businesses affected by the Traffic Control Plans shall be provided notification 7 days in advance. For a roadway closure/detours 14 days advance notification, including advance warning signs, are required.
- The Engineer may provide lane closure charts that specify minimum travel lane requirements for specific times for the contractor to prepare the Traffic Control Plans accordingly.
- The San Leandro Police Department (510) 577–3208, Alameda County Fire Department (510) 670–5858 and A.C. Transit (510) 891–4901 if applicable – shall be notified of daily closures, detours, etc.

For questions about these requirements please contact the City of San Leandro Transportation Section at (510) 577–3410.

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CITY OF SAN LEANDRO * STANDARD PLANS

NO.	REVISIONS	DATE	BY
1	ADDED "GUIDELINES" TO TITTLE	10/1/07	AMS

TRAFFIC CONTROL PLAN ⚠GUIDELINES

APPROVED

Kenneth Joseph, City Engineer R.C.E. No.34870
Expires 9/30/09

DRAWN	CHECKED	DATE	SCALE	SHEET
GF/MLWH/VL	KJ/KRC	October 2007	NONE	1 OF 3

DWG. NO. 608A CASE. 3101