



CITY OF SAN LEANDRO

Community Development Department · Planning Services
835 East 14th Street · San Leandro, CA 94577
(510) 577 – 3325 · www.sanleandro.org
Hours: Monday – Thursday 8:30 am – 3:00 pm; Friday by appointment

**AGREEMENT FOR
PAYMENT OF FEES FOR
APPLICATION PROCESSING**

Please type or print legibly

Project Address/Name: _____

PLN _____ APN: _____

Applicant (owner lessee agent of owner other): _____

Legal Name (individual corporation joint venture partnership): _____

Mailing Address: _____ Daytime Phone: (____) _____

City: _____ State: _____ Zip: _____ Fax: (____) _____

Email Address (optional): _____ Cell Phone: (____) _____

I (We) hereby agree to pay all personnel and related direct and indirect costs (including 205% of employee benefits and overhead) for the review and processing of application(s) for the subject project, at such time as requested by the Community Development Director. *Direct costs include, but are not limited to review of project application for completeness by all applicable City Departments; telephone or written communication with applicant/property owner/architect, engineer, etc.; preparation of staff reports; and attendance by staff at public hearings.* If applicable, I (we) also hereby agree to pay all contract costs for preparing an environmental document in compliance with the California Environmental Quality Act.

Payments are due and payable within 30 days. Interest will accrue on all costs unpaid 30 days after billing at the maximum legal rate and the City is entitled to recover its costs, including attorney's fees, in collecting unpaid accounts.

If the City is unable to collect all costs from the applicant or authorized agent, the property owner will be responsible for the amount due. Delinquent accounts may result in a lien being placed on the property.

Furthermore, I (we) hereby agree to hold the City harmless from all costs and expenses, including attorney's fees, incurred by the City or held to be the liability of the City in connection with the City's defense of its actions in any proceeding brought in any State or Federal Court challenging the City's actions with respect to my (our) project.

Date: _____ Applicant's Signature: _____

Property Owner (if the applicant is not the owner): _____

Legal Name (individual corporation joint venture partnership): _____

Mailing Address: _____ Daytime Phone: _____

City: _____ State: _____ Zip: _____ Cell/Fax: _____

Date: _____ Property Owner's Signature: _____

Date Stamp Received/Paid

TO BE COMPLETED BY CITY STAFF

Deposit: _____ Receipt #: _____ cc: _____ Finance
Customer #: _____ Date: _____ _____ Eng/Trans
_____ Fire

Staff Comments: _____