



CITY OF SAN LEANDRO

Community Development Department · Planning Services

835 East 14th Street · San Leandro, CA 94577

(510) 577 – 3325 · www.sanleandro.org

Hours: Monday – Thursday 8:30 am – 3:00 pm; Friday by appointment

**HOME OCCUPATION
PREMIT AGREEMENT**

Applicants – Please sign this form and return it with your completed application.

With the granting of this Home Occupation Permit from the City of San Leandro, I hereby agree to the following required conditions:

1. No one other than a resident of the dwelling shall be employed on site or report to work at the site in the conduct of a home occupation. This prohibition also applies to independent contractors.
2. There shall be no interior or exterior activity related to the home occupation inconsistent with or interfering with residential use of the property or detrimental to property in the vicinity.
3. A home occupation shall be conducted entirely within a building and shall occupy no more than the lesser of 500 square feet or 25 percent of the floor area. No outdoor storage of materials or supplies shall be permitted in conjunction with the home occupation.
4. The existence of a home occupation shall not be apparent beyond the boundaries of the site, and no home occupation shall involve the use of a sign.
5. A home occupation shall comply with the performance standards prescribed by Section 4-1670, provided that no noise shall be perceptible at or beyond the property line.
6. A home occupation shall not create pedestrian, automobile, or truck traffic detrimental to property in the vicinity. All deliveries of materials related to a home occupation shall be by the U.S. Postal Service or similar carrier, or by means of vehicles customarily kept on the site by the permit holder or family members.
7. A home occupation shall not result in a reduction or elimination of any required parking space.
8. Any vehicle or vehicles used by the applicant in conjunction with the home occupation or with any related business activity shall be parked in a manner so as not to be visible from a public street. This limitation shall not apply to standard passenger vehicles or trucks and vans of 3/4-ton or less in size, so long as no advertising of the home occupation or any related business activity (except that required by law) is displayed in or upon such vehicles.
9. No advertising of the home occupation (including business cards) shall include the applicant's address.

Other conditions imposed by staff: _____

I (We) have read and understand the requirements of a Home Occupation as outlined in Section 2-514 of the City of San Leandro Zoning Code. I (We) understand that operating a home occupation that is not in compliance with Section 2-514 shall be grounds for revocation of the permit. I (We) also understand that this approval may not be transferred to another person or address unless a new application therefore is filed and approved.

The permit for a home occupation that is not operated in compliance with these regulations shall be revoked by the Zoning Enforcement Official after 30 days' written notice, unless the home occupation is altered to comply.

Signature of Applicant: _____ Date _____

Property Address and Zone: _____

Proposed Home Occupation: _____