



CITY OF SAN LEANDRO

Community Development Department · Planning Services
835 East 14th Street · San Leandro, CA 94577
(510) 577 – 3325 · www.sanleandro.org
Hours: Monday – Thursday 8:30 am – 3:00 pm; Friday by appointment

**PLANNING APPEAL
APPLICATION**

Please provide the information required below and return this form with a check, (made payable to the City of San Leandro – amount based on Fee Schedule) to the Community Development Department at the address shown above.

NOTE: Your application for an appeal must be made within fifteen (15) calendar days of the decision. If the appeal period ends on a weekend or holiday, the time limit shall be extended to the next working day. Decisions of the Site Development Sub-Commission (SDSC), the Zoning Enforcement Official (ZEO) or the Community Development Director may be appealed to the Board of Zoning Adjustments.

Please note that decisions of the Planning Commission and the Board of Zoning Adjustments are appealed to the City Council and are filed with the City Clerk’s Office. A City Council Appeal Application form must be used for these applications and is available at the City Clerk’s Office.

I wish to appeal the decision of the: Site Development Sub-Commission; Zoning Enforcement Official; or Community Development Director for the Approval/Denial (circle one) in the matter of

PLN _____, which took action on _____.
(please indicate project name and project address) (date of meeting)

The grounds upon which this appeal is filed are: (List all grounds relied upon in making this appeal; attach additional sheets if more space is needed.)

Signature: _____ Name: _____ (Please print)

I am the applicant, concerned resident, other for the project in question.

Mailing Address: _____

Daytime Phone Number: _____

TO BE COMPLETED BY CITY STAFF

Date Appeal Received: _____ By: _____ (attach copy of receipt)

Hearing scheduled before BZA/PC on: _____