



City of San Leandro
Public Works Department
STREET BARRICADE REQUEST FORM

APPLICANT INFORMATION

Name:

Street Address:

Telephone:

Email:

EVENT INFORMATION

Event Location:

Event begin date:

Event end date:

Street(s) requested to be closed:

Between (cross streets or house addresses):

Block Party Permit Number:

BARRICADE PICK-UP/DELIVERY INFORMATION

Number of barricades requested:

Please select one of the following:

Delivery/Pick-up service at your address
(\$60 fee)

Self pick-up/Return at Public Works Service
Center

Please note that if you choose the self pick-up/return option, barricades must be returned **no later than 3 days** after the event.

TERMS OF UNDERSTANDING

I, the undersigned, understand that I am required to provide a \$100 deposit check, and a separate \$60 check for delivery/pick-up service (if applicable) to the Public Works Department for barricade rental. The check(s) must be received by the Public Works Department on the Wednesday before the scheduled event. The deposit check will be returned to me after all barricades are received in good condition by the Public Works Department. The City may require further payment of \$34 per broken or unreturned barricade not covered by the deposit.

I further understand that the City of San Leandro will retain my deposit payment if all barricades are not returned within 3 days of the event date.

Signature of applicant

Date

PAYMENT ENCLOSED

Fee/Deposit		Check(s) Enclosed
Barricade deposit	\$100	
Delivery/pick up service (if applicable)	\$60	

Public Works Service Center

14200 Chapman Road
San Leandro, CA 94578

Phone: 510-577-3440
Fax: 510-352-1192

Hours: M-F 7:00 AM—3:30 PM