

CITY OF SAN LEANDRO
APPLICATION TO PERFORM WORK
IN THE PUBLIC RIGHT-OF-WAY

Service No. _____

Permit Number _____

Date Approved _____

Work Site: _____

Applicant: Name _____ Address _____ Tel. _____

Owner / Responsible Party: _____ Address _____ Tel. _____

Emergency: Name _____ Mobile _____ Tel. _____

Purpose of Permit:

Utility Street Excavation Curb, Gutter, Sidewalk, Driveway Other _____

Detailed Description and Dimensions of Work: _____

Plan Submitted: Yes _____ No _____ Profile Submitted: Yes _____ No _____

Date Work to be Started: _____ Date Work to be Completed: _____

Building Permit No. _____ State Encroachment Permit No. _____

Oro Loma Permit No. _____ Alameda County Drilling Permit No. _____

U.S.A. Tag No. _____ Excavation and Grading Permit No. _____

Compliance with State Labor Code, in accordance with Section 3800:

Applicant has on file with the City of San Leandro evidence that Gen. Lia., Auto and Worker's Compensation insurance are carried.

Applicant will not employ anyone and therefore will not be subject to the worker's compensation laws of California.

Statement of State Contractor's License, in accordance with Section 7031.5 of the State Business and Professions Code:

Applicant has State License No. _____, Class _____ in full force and effect.

Applicant is exempt from the State Contractor's License Law for the following reason(s):

- | |
|--|
| <input type="checkbox"/> Consent Form
<input type="checkbox"/> Pre-Construction Video
<input type="checkbox"/> Post-Construction Video |
|--|

Applicant has City of San Leandro Business License No. _____

Applicant has CA OSHA annual permit No. _____ Applicant has submitted OSHA activity notification

By the application and acceptance of this permit, the undersigned intending to be legally bound does hereby agree that all work performed will be in accordance with all applicable provisions of this permit and all regulations, provisions, and specifications as adopted by the City. Further, the undersigned agrees that this permit is to serve as a guaranty for payment for all permit and/or inspection charges as billed by the City. Any misrepresentation of information requested from the applicant on this form shall make this permit null and void.

Printed Name: _____ Signature: _____ Date: _____

PLEASE CALL (510) 577-3308 FOR INSPECTIONS 24 HOURS PRIOR TO START OF WORK

SPECIAL PROVISIONS

Backfill Required _____

Pavement Section Required Art. 12" Col. 9" Res. 6" _____

Minimum Depth of Cover _____

Traffic Control

Police & Fire Dept. to be notified 24 hours prior to start: YES _____ NO _____

SEE REVERSE SIDE FOR GENERAL PROVISIONS
 APPLICABLE TO ALL PERMIT WORK

PERMIT IS VALID WHEN SIGNED

Any omission on the part of the City to specify on this permit any rule, regulation, provision, or specification shall not excuse the permittee from complying with all requirements of law and appropriate ordinances and all applicable regulations, provisions, and specifications adopted by the City.

ISSUE FOR CITY ENGINEER

INSPECTION RECORD

Date	Comments	Insp	Hrs. Charged

FEES

PERMIT FEE: _____ To Acct #3306

RESTORE/INSPECT

DEPOSIT: _____ To CN# _____

STREET CUT FEE: _____ To Acct #3304

NOTE: ½ hr. minimum charge per inspection stop

Hours forwarded from reverse side: _____

TOTAL HOURS CHARGED: _____

TOTAL: _____

All charges collected at permit issuance

All charges to be billed to CN# _____

City Project Acct: _____

GENERAL PROVISIONS

- (a) All work must be performed in accordance with City of San Leandro Standard Plans, Specifications, and Title V Chapter 1 of the Municipal Code.
- (b) Twenty-four hours notice required prior to start and/or requests for inspection. Work hours are limited to between 8am and 4pm. No work is permitted on Saturday, Sunday, or City Holidays. The City website has a schedule of City holidays:
<http://www.sanleandro.org/holiday.asp>
- (c) City to be notified next working day (by permit application) of all emergency work performed.
- (d) Permittees shall be responsible for all liability imposed by law for personal injury or property damage proximately caused by failure on permittee's part to perform their obligations under said permit with respect to maintenance. If any claim of such liability is made against the City of San Leandro or its officers or employees, permittee shall defend, indemnify and hold each of them harmless from such claim.
- (e) No utility contractor or subcontractor shall park their construction equipment, including personal vehicles, entirely or partially in the sidewalk area. Per Section 5610 of the Streets and Highways Code, the permittee shall be responsible for the repair of any damaged sidewalk where utility contractor's or subcontractor's vehicles or equipment are parked whether or not the damage was preexisting.
- (f) Cost of emergency work required to restore unsatisfactory construction that becomes hazardous will be charged to permittee.
- (g) Permit void **90 days** from issue date unless noted otherwise. Extension of time may be granted when requested in writing.
- (h) Permit must be readily available at work site. Permit is not assignable.
- (i) Section 6500 of the Labor Code requires a permit from the State Division of Industrial Safety (**CAL OSHA**) prior to an excavation five feet or deeper.
- (j) Prior to digging or drilling, permittee shall request Underground Service Alert (**USA**) markings, phone **#800-642-2444**.
- (k) Trenches to be inspected prior to backfilling. Backfill compaction tests may be required.
- (l) All tunneling prohibited. Pipe must be bored or jacked or open trenched - including under curb, gutter and/or sidewalk.
- (m) Forms for concrete work must be inspected prior to placing concrete.
- (n) All concrete, including concrete pavement (overlaid with A.C. or not), must be sawcut prior to breakout. Concrete sections to be replaced shall be no smaller than 30 inches in either length or width. All sawcuts must be along scorelines, 1.5" minimum depth (special conditions for concrete pavements). If a sawcut falls within 30 inches of a construction joint, expansion joint, or edge, the concrete shall be removed to the joint or edge. Forms for concrete work must be inspected prior to placing concrete.
- (o) Temporary paving is required in all street and sidewalk areas and is to be placed the same day work is performed. From **October 15** through **April 15**, only A.C. paving is to be used. Temporary paving is to be maintained by applicant.
- (p) Permanent paving or sidewalk is to be replaced within **30 days**. Permittee shall notify City before placing surfacing.
- (q) Permittee shall provide, erect, and/or maintain such lights, barriers, warning signs, patrols, watchmen and other safeguards as are necessary to protect the traveling public in accordance with the current State "Manual of Warning Signs, Lights, and Devices for Use in Performance of Work Upon Highways".
- (r) Before any work is begun that will interrupt the normal flow of public traffic, proposed lane closures or advanced warning light, sign, and barricade with flashing light details and layout plans shall be submitted to the City. If flagmen are required copies of certifications must be provided prior to issuance of a permit.
- (s) Open trench one lane at a time, with necessary traffic control, to keep traffic moving in both directions during working hours. If at the end of the work day backfilling operations have not been completed, steel bridging shall be required to make the entire traveled way available to the public traffic.
- (t) Pedestrian safety shall be maintained at all times.
- (u) Permittee shall contact City for final inspection and approval of completed work.

ART – Arterial

Col – Collector

Res - Residential

INSPECTION RECORD

Date Inspected	Comments	Inspector	Hours Charged	Date Charged
		Subtotal		