

APPLICATION FOR TRACT MAP

CITY OF SAN LEANDRO

TO: CITY ENGINEER

Attached are the required plans of my proposed development, and/or other information necessary for the approval of the tract map herein requested.

OWNER OF PROPERTY _____

MAILING ADDRESS _____

SUBDIVIDER (if different) _____

MAILING ADDRESS _____

ENGINEER _____

LOCATION OF PROPOSED SUBDIVISION _____

DESCRIPTION OF SUBDIVISION AND REASON FOR DIVISION: _____

PRESENT ZONING _____

Note: Section 7-1-530: **FAILURE TO FILE COMPLETED MAP.** If the subdivider fails to file a completed map, including any agreements, and security required, in an acceptable form to the City Engineer within twelve (12) months from the initial filing of the application, the application shall be considered withdrawn and a new application shall be required for proceedings to commence. This time period may be extended by the City Engineer upon written request of the subdivider for an additional period of up to twelve (12) months.

Section 7-1-535: **ACTION BY CITY COUNCIL.** The City Council shall act upon said Map within sixty (60) days of the filing of a completed Map acceptable to the City Engineer unless a later time is otherwise agreed to by the City Engineer and the subdivider. The City Council shall approve, conditionally approve or deny the Map. Approval shall not be final until the Tract Map is recorded. The Map may be denied by the City Council for any reasons provided by city ordinance, resolution or the Map Act. The City Council shall deny approval of the Map if it makes any of the findings as set forth in Section 7-13-330, herein.

The following are required to be shown on, or to accompany all Final Maps. The Developer or his/her engineer shall complete this form and submit it with the Final Map to the Land Use Division. If it is not possible to conform to any requirements on the list, the reason should be given under comments. Exceptions or modifications to the requirements may be granted by the City Engineer when he deems that circumstances warrant such exception. No map shall be accepted for filing until all requirements are met.

1. 5 Copies of the Final Map prepared by a civil engineer or licensed surveyor; clearly shown:
 - a. Tract map number and designation; true north point, scale and date;
 - b. Political boundaries;
 - c. The boundary of the subdivision tied to existing or proposed City Monuments.
 - d. Tract number or names of adjacent subdivisions, and the names of record owners of adjoining tracts of unsubdivided land;
 - e. The location, width and names of all streets or other public ways proposed or existing, and the location and width of all railroad rights of way, and public or private easements;
 - f. The proposed location, numbers and dimensions of all tracts;
 - g. All tracts of land offered for dedication for public use, or reserved for the common use of property owners, together with the purposed of conditions or limitations of such reservations.
2. 2 copies of a topographic survey showing all existing improvements within the tract.
3. 5 copies of public and private improvement plans, 2 copies of specs and estimates.
4. 2 sets of boundary closures covering: the boundary of the map, the boundary of each parcel, the boundary of all dedications, the ties between existing and proposed monuments and the subdivision boundary.
5. 2 copies of CC&R's (only for condominium projects)
6. Preliminary Title Report prepared within the last three months. These documents must show current ownership for all the Assessors Tract.

Comments: _____

7. Required deposit is \$5,000 plus \$100 per lot. Processing fees consist of personnel related, direct and indirect costs. All charges will be billed monthly to the owner or developer indicated on the attached Customer Number form.

8. Prior to the recordation of the final map with the Alameda County Recorder, Subdivider shall submit to the City Engineer a computer disk with a file of the points and lines of the final map in an AUTOCAD readable format compatible with the City's Automated Mapping System.

Sign the appropriate statement:

I hereby certify that I am the record owner of the real property described herein.

DATE _____ SIGNATURE _____

I am the representative and/or agent of the owner and said owner consents to the filing of this application.

DATE _____ SIGNATURE _____

This application must be filed with the Land Use Division of the Engineering and Transportation Department, 835 East 14th Street, San Leandro, CA 94577, together with plans and other submittals which may be required or pertinent to this application

Received: _____ By: _____

Engineering Services Division
City of San Leandro