CITY OF SAN LEANDRO

REQUEST FOR QUOTATION

SUBMIT BID TO:	**FOR FURTHER INFORMATION CALL:**
City of San Leandro Purchasing Department 835 East 14th Street San Leandro, CA 94577	Darryl Sweet Purchasing Supervisor (510) 577-3377 fax (510) 577-3312 dsweet@ci.san-leandro.ca.us

BID NO:	**DATE MAILED:**	**THIS QUOTATION MUST BE DELIVERED TO THE CITY BEFORE:**
03-04.019	October 27, 2003	3:00 P.M. , Tuesday, November 18, 2003

QTY.	**DESCRIPTION**	**UNIT PRICE**	**EXTENSION**
3	THREE (3) CURRENT MODEL YEAR ¾- TON 2WD PICKUP TRUCKS **Notice to Bidders** Provide three (3) Current Model Year 3/4 Ton 2 WD Pickup Trucks in accordance with specifications abw/91503/2207/706,403,add Make/Model: _____ Specify Warranty: _____ All bidders must submit with their proposal sufficient literature to show compliance with specifications. Any deviations from specifications must be clearly indicated in writing at the time the proposal is submitted. The City reserves the right to waive minor variations in specifications bid. Do not include sales tax in your bid. Sales tax will be added to the purchase order and remitted with invoice payment. State your earliest delivery date as requested. This date may be an important factor in award determination. The vehicle shall be completely serviced as recommended by the manufacturer prior to delivery to the City, and shall be delivered to the City with a *full tank of fuel*. The original report of sale shall accompany the vehicle upon delivery to the City. The name and address on the Dealer's report of sale shall read City of San Leandro, 835 E. 14th Street, San Leandro, California 94577. Sealed bids shall be received at the Purchasing Office, City Hall, 835 E. 14th Street, San Leandro, CA up to 3:00 p.m., on Tuesday, November 18, 2003 at which time they will be publicly opened and read.	$_____ Each	$_____ Total

Any bid may be withdrawn at any time prior to the time fixed for the opening of bids only by written request for the withdrawal of the bid filed with the City. The request shall be executed by the bidder or bidder's duly authorized representative. The withdrawal of a bid does not prejudice the right of the bidder to file a new bid. Whether or not bids are opened exactly at the time fixed in the public notice for opening bids, a bid will not be received after that time nor may any bid be withdrawn after the time fixed in the public notice for opening of bids.

As stated in Public Contract Code Section 5100 to 5108, inclusive (State Contract Act) concerning relief of bidders and in particular to the requirement therein, that if the bidder claims a mistake was made in his bid, the bidder shall give the City written notice within five (5) days after the opening of the bids of the alleged mistake, specifying in the notice, in detail how the mistake occurred.

All bidders shall verify if any addendum for this project has been issued by the City. It is the bidder's responsibility to ensure that all requirements of contract addendum are included in the bidder's submittal.

The successful bidder shall submit a certificate of insurance showing compliance with the enclosed insurance requirements. This insurance shall be maintained at all times during the course of any resulting agreement. In addition, the successful bidder shall have the proper City of San Leandro business license and all other applicable licenses and permits.

The award will be made to the lowest responsible bidder whose bid complies with the specifications in a manner satisfactory to the City's best interests as determined by the City. The right is reserved, as the interest of the City may require, to reject any or all bids, or to waive any informality or minor irregularity in the bids.

Payment shall be within 30 days following acceptance of bid items.

- Delivery shall be F.O.B. destination
- Complete delivery _____ days from order
- There shall be no charge(s) for delivery of bid items.
- Cash Discount _____in_____ days

To bid, complete and return a copy of the Request and the other required forms, sealed in the enclosed envelope. The envelope shall be marked with the project name and bid number. The bid must be received by the date and time shown in order to be considered. Please note that there is a one-day delay in mail delivery to City Hall by the U.S. Postal Service.

Delivery shall be to:
Public Works Service Center
14200 Chapman Road
San Leandro, CA 94577.

Firm_____

Address_____

_____

By (Signature)_____

Title:_____

Date: _____

Phone:_____

FAX:_____

Print Name: _____

_____
Darryl Sweet
Purchasing Supervisor

SPECIFICATIONS
FOR
THREE (3) EACH CURRENT MODEL YEAR ¾-TON 2WD PICKUP TRUCKS

The following specifications are minimum unless otherwise specified.

ENGINE:

A. 5.3 litre V8 with EFI.
B. Heavy duty cooling system

TRANSMISSION:

A. Electronically controlled four speed automatic with overdrive
B. Auto trans. Cooler.

WHEELBASE: 131 inches

G.V.W.R. 8,600 pounds

STEERING: Factory installed power assisted.

BRAKES: Factory installed power assisted with antilock

SUSPENSION: Heavy-duty with trailering capability

ELECTRICAL:

A. Standard AM/FM radio
B. Maintenance free heavy-duty battery
C. 100 amp alternator
D. Factory installed air conditioning

BODY:

A. 2 door regular cab with long box.
B. Rear step bumper
C. Standard front bumper
D. Right and left outside rear view mirrors
E. 25-gallon single fuel tank
F. Trailer towing package

EXTERIOR: To be factory painted manufacturers standard white

INTERIOR:

A. Full bench type seat, in tan or grey vinyl covering
B. Floor covering, full black vinyl mat
C. Seat belts in all seating positions
D. Standard air bags
E. Inside painted area to be color coordinated with exterior color and interior seat trim

TIRES & WHEELS:

A. Blackwall radial tires sized to accommodate G.V.W.R
B. Full sized spare mounted under vehicle.
C. Standard wheels and hub caps

MISCELLANEOUS:

A. One (1) set maintenance manual
B. All equipment furnished as standard

WARRANTY: Standard manufacturers warranty

Abw/91503/2207/706,403,add