

CITY OF SAN LEANDRO

REQUEST FOR BID

SUBMIT BID TO: City of San Leandro Purchasing Department 835 East 14th Street San Leandro, CA 94577	FOR FURTHER INFORMATION CALL: Darryl Sweet, C.P.M. Purchasing Supervisor (510) 577-3377 fax (510) 577-3312 dsweet@ci.san-leandro.ca.us
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BID NO: 05-06.036	DATE MAILED: April 27, 2006	THIS QUOTATION MUST BE DELIVERED TO THE CITY BEFORE: 3:00 P.M. , Friday, May 12, 2006
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QTY.	DESCRIPTION	UNIT PRICE	EXTENSION
	<p>Boys and Girls Club Interior Painting</p> <p>Notice to Bidders</p> <p>Labor and materials as required to prep, prime, paint and do job site cleanup of the interior of the San Leandro Boys and Girls Club in accordance with the specifications.</p> <p>The City reserves the right to waive minor variations in specifications bid.</p> <p>Contractor license required. Ca. License No. : _____</p> <p>Painting is scheduled for Monday, June 12 through Friday, June 16, 2006. The facility will be closed to the public for the purposes of painting.</p> <p>The City of San Leandro's Environmental Purchasing Policy is applicable to this project. A list of paint products that meet the policy is included in this bid package. The paint chosen must be appropriate for the job site and MUST be discussed with and approved by the project manager.</p> <p><u>Piggyback provision:</u> Other agencies may piggyback on the pricing, terms and conditions in this bid package with mutual agreement between that agency and vendor.</p> <p>The City's Facilities Section of the Public Works Department is in charge of this project. The project manager is Jim Carrick and he can be reached at 510-577-3465.</p> <p>A pre-bid conference is scheduled for 10:00 AM on Friday, May 5, 2006 at the job site.</p> <p>This project requires the payment of prevailing wages.</p> <p>Sealed bids shall be received at the Purchasing Office, City Hall, 835 E. 14th Street, San Leandro, CA up to 3:00 p.m., on Friday, May 12, 2006 at which time they will be publicly opened and read.</p>		<p>\$ _____</p> <p>Lump Sum Bid</p>

Any bid may be withdrawn at any time prior to the time fixed for the opening of bids only by written request for the withdrawal of the bid filed with the City. The request shall be executed by the bidder or bidder's duly authorized representative. The withdrawal of a bid does not prejudice the right of the bidder to file a new bid. Whether or not bids are opened exactly at the time fixed in the public notice for opening bids, a bid will not be received after that time nor may any bid be withdrawn after the time fixed in the public notice for opening of bids.

As stated in Public Contract Code Section 5100 to 5108, inclusive (State Contract Act) concerning relief of bidders and in particular to the requirement therein, that if the bidder claims a mistake was made in his bid, the bidder shall give the City written notice within five (5) days after the opening of the bids of the alleged mistake, specifying in the notice, in detail how the mistake occurred.

All bidders shall verify if any addendum for this project has been issued by the City. It is the bidder's responsibility to ensure that all requirements of contract addendum are included in the bidder's submittal.

The successful bidder shall submit a certificate of insurance showing compliance with the enclosed insurance requirements. This insurance shall be maintained at all times during the course of any resulting agreement. In addition, the successful bidder shall have the proper City of San Leandro business license and all other applicable licenses and permits.

The award will be made to the lowest responsible bidder whose bid complies with the specifications in a manner satisfactory to the City's best interests as determined by the City. The right is reserved, as the interest of the City may require, to reject any or all bids, any part of a bid, or to waive any informality or minor irregularity in the bids.

Payment shall be within 30 days following date of invoice.

To bid, complete and return these bid documents in a sealed envelope prior to the above-listed due date/time. The envelope shall be marked with the bid name and number. The bid must be received by the date and time shown in order to be considered. Please note that there is a one-day delay in mail delivery to City Hall by the U.S. Postal Service.

Project location is:

**San Leandro Boys and Girls Club
401 Marina Blvd.
San Leandro, CA 94577**

Firm _____

Address _____

By (Signature) _____

Title: _____

Date: _____

Phone: _____

FAX: _____

Print Name: _____



Darryl Sweet, C.P.M.
Purchasing Supervisor

CITY OF SAN LEANDRO
BOYS AND GIRLS CLUB INTERIOR PAINTING PROJECT
BID 05-06.036

PART 1 GENERAL

1.01 GENERAL CONDITIONS

- A. THE CONTRACTOR SHALL PROVIDE ALL PAINTS, TOOLS, EQUIPMENT, SCAFFOLDING AND ALL OTHER NECESSARY EQUIPMENT AND SUPPLIES TO PERFORM A COMPLETE REPAINT OF ALL INTERIOR WALL SURFACES OF THE INDOOR POOL AREA, EXCEPT AS NOTED IN SECTION 3.06.**
- B. THE CONTRACTOR SHALL COOPERATE WITH THE PROPERTY OWNER'S REPRESENTATIVE IN EVERY WAY INCLUDING CONDUCTING THE WORK AT A TIME AS AGREED.**
- C. DAMAGE TO EXISTING PROPERTY, OF ANY NATURE, CAUSED BY THE CONTRACTOR, SHALL BE REPAIRED TO THE SATISFACTION OF THE OWNER AT THE CONTRACTOR'S EXPENSE.**
- D. THE CONTRACTOR SHALL CARRY WORKERS COMPENSATION, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE.**

1.02 COLORS

- A. THE OWNER BEFORE BIDDING WILL PROVIDE COLOR SELECTIONS.**
- B. OWNER MUST APPROVE FINAL COLORS FURNISHED BY THE PAINTING CONTRACTOR BEFORE APPLICATION.**
- C. MOCK-UPS TO BE PROVIDED AT OWNER'S REQUEST.**
- D. ACCENT COLORS MAY REQUIRE TWO OR MORE COATS TO ACHIEVE COLOR UNIFORMITY AND MAY REQUIRE ADDITIONAL EXPENSE TO OWNER.**

PART II PRODUCTS AND HANDLING

2.01 MATERIALS

- A. MATERIALS SHALL BE PURE, UNADULTERATED, FIRST QUALITY AND SHALL BE DELIVERED TO THE PROJECT IN ORIGINAL UNBROKEN PACKAGES BEARING THE MANUFACTURER'S NAME AND PRODUCT NUMBER. MATERIAL PROVIDED BY KELLY-MOORE PAINT COMPANY.**
- B. MATERIALS SHALL COMPLY WITH ALL CURRENT HEALTH, SAFETY, AND ENVIRONMENTAL REGULATIONS.**

2.02 PRODUCT HANDLING

- A.** OWNER SHALL PROVIDE TO CONTRACTOR AN ON-SITE MATERIAL STORAGE AREA OR ROOM. THE STORAGE AREAS, ROOMS, OR CONTAINERS WILL BE MOVED AS DIRECTED BY THE OWNER.
- B.** PAINT MIXING AND THINNING, IF NECESSARY, SHALL BE TO MANUFACTURER'S INSTRUCTIONS.
 - 1. ANY MIXING AND THINNING OF MATERIALS SHALL BE DONE IN SPECIFIED WORK AND STORAGE AREAS. PAINT THINNERS, TOOLS, RAGS, AND PARTIALLY FILLED CONTAINERS RETURNED TO STORAGE AREA AT THE COMPLETION OF EACH DAY.
- C.** MATERIAL SHALL BE STACKED NO MORE THAN THREE HIGH IN FIVE-GALLON CONTAINERS AND PUT IN CATEGORIZED AREA.

PART III EXECUTION

3.01 SCHEDULING OF WORK

- A.** THE FACILITY WILL BE CLOSED TO THE PUBLIC FOR PAINTING FROM JUNE 12, 2006 THROUGH JUNE 16, 2006.
- B.** CONTRACTOR SHALL POST NOTICES IN CONSPICUOUS AREAS (ENTRY DOORS, ETC.) THREE TO FIVE DAYS IN ADVANCE OF BEGINNING WORK ON SPECIFIED PHASE, NOTING START DATE, ANY INSTRUCTIONS TO OCCUPANTS AND BUSINESS PHONE NUMBER.
- C.** CONTRACTOR SHALL BE SPECIFIC ON ITEMS THAT NEED TO BE MOVED BY OWNER. (I.E.: DECK ITEMS, LOUNGE CHAIRS, ETC.).

3.02 INSPECTION

- A.** CLOSELY EXAMINE ALL SURFACES. ANY SURFACES THAT ARE IN QUESTION OR THAT WILL AFFECT THE EXECUTION OR QUALITY OF WORK MUST BE BROUGHT TO THE ATTENTION OF THE OWNER'S REPRESENTATIVE BEFORE PAINTING WILL BEGIN.
- B.** THOROUGHLY EXAMINE THE SPECIFICATION AT THE SITE, IN SIMILAR CONDITIONS UNDER WHICH WORK WILL BE PERFORMED, BEFORE SUBMITTING A PROPOSAL. CLARIFY ANY QUESTIONS OR CONDITIONS WITH OWNER OR PROPERTY MANAGER.
- C.** NO ALLOWANCE FOR LACK OF KNOWLEDGE OF OBVIOUS CONDITIONS WILL BE MADE AFTER BIDS HAVE BEEN OPENED.

3.03 WORKMANSHIP

- A. PROVIDE BEST QUALITY WORKMANSHIP, PREFORMED BY SKILLED PAINTERS.
- B. PERFORM WORK CONDITIONS BEST SUITED TO THE PRODUCTION OF ACCEPTABLE WORK.
- C. ALL WORK WILL BE SUBJECT TO APPROVAL BY THE OWNER. CORRECT ALL WORK, WHICH DOES NOT COMPLY WITH THE INTENT OF THE SPECIFICATIONS.
- D. PROTECT ALL ADJACENT AREAS AND SURFACES FROM DAMAGE.
- E. INSURE THAT HARDWARE IS REMOVED OR PROTECTED BEFORE PAINTING, REPLACED OR UNCOVERED WHEN PAINTING IN THAT AREA IS COMPLETE.
- F. DUST CONTROL: PROVIDE CONTINUOUS DUST CONTROL AS REQUIRED TO PROTECT ADJACENT AREAS.
- G. THE CONTRACTOR SHALL TAKE ALL NECESSARY STEPS TO PROTECT THE PUBLIC AND PROPERTY FROM DAMAGE DURING THIS OPERATION.
- H. DO NOT APPLY PAINT WHEN SURFACE TEMPERATURE IS BELOW 50 DEGREES FAHRENHEIT. (FOLLOW GUIDELINES ON PRODUCT INFORMATION SHEETS INCLUDED).
- I. IMMEDIATELY CLEAN UP ALL ACCIDENTAL SPLATTERS, SPILLS, AND MISPLACED PAINT, AND RESTORE THE AFFECTED AREA TO ITS ORIGINAL CONDITION.
- J. PROVIDE A CLEAN AND LIABILITY-FREE WORK ENVIRONMENT.

3.04 SURFACE PREPARATION

- A. PREPARE SURFACES IN A SKILLFUL MANNER TO PRODUCE FINISH WORK OF FIRST CLASS APPEARANCE AND DURABILITY. PRIOR TO ANY PAINTING, ALL SURFACES SHOULD BE CLEAN AND DRY, FREE OF ALL FOREIGN MATTER AND CONTAMINANTS THAT COULD OTHERWISE IMPEDE PROPER ADHESION, APPEARANCE AND PERFORMANCE OF THE SPECIFIED FINISH PAINT. THIS SHOULD INCLUDE PRESSURE WASHING (WHERE APPLICABLE), SCRAPING, SANDING AND WIRE BRUSHING WHEN NECESSARY TO PROVIDE A SUITABLE SURFACE. ALL AREAS PRESSURE WASHED SHOULD THEN BE ALLOWED TO DRY AT LEAST TWO DAYS OR UNTIL THE MOISTURE CONTENT OF THE SURFACE TO BE PAINTED IS NO MORE THAT 13%. WHEN MECHANICALLY HIGH-PRESSURE WATER WASHING PLEASE CHECK WITH LOCAL CITY AND COUNTY ENVIRONMENTAL REGULATIONS. SOME AREAS DO NOT ALLOW PRESSURE WASHING, OR REQUIRE A SPECIAL PERMIT.
 - 1. STUCCO/PLASTER/CEMENT/CONCRETE: MECHANICALLY HIGH-PRESSURE WATER WASH OR HAND CLEAN WITH A TSP SOLUTION OR EQUIVALENT TO REMOVE DIRT, DUST, CONTAMINANTS AND LOOSE AND PEELING PAINT FROM SURFACES.

2. CRACK AND STUCCO REPAIR: PATCH LARGE HOLES AND CRACKS WITH DAP PATCHING PLASTER, CUSTOM FIX-ALL, CONCRETE PATCH OR EQUIVALENT PRODUCTS, ETC. ALL PATCHWORK TO BE DONE SHALL MATCH EXISTING FINISH TO BLEND IN WHEN SURFACE IS PAINTED.
3. METAL: CLEAN ALL METAL WHERE FEASIBLE TO REMOVE DIRT CONTAMINANTS, RUST SCALE OR OXIDES AND LOOSE AND PEELING PAINT. ALL AREAS SHOULD BE HAND-TOOLED, WIRE BRUSHED, SCRAPED, OR SANDED AS NECESSARY TO PROVIDE A SMOOTH SURFACE FOR PAINT APPLICATION. PRIME ALL METAL WITH RECOMMENDED PRIMER.
4. WOOD: CLEAN TO REMOVE DIRT CONTAMINANTS, DUST AND LOOSE OR PEELING PAINT. ALL AREAS SHOULD BE HAND-TOOLED, WIRE BRUSHED, SCRAPED, OR SANDED AS NECESSARY TO PROVIDE A SMOOTH SURFACE FOR PAINT APPLICATION.
5. CONCRETE AND CONCRETE BLOCK: MECHANICALLY HIGH-PRESSURE WATER WASH WHERE APPLICABLE TO REMOVE CONTAMINANTS, DIRT, DUST, LOOSE AND PEELING PAINT. ALL LOOSE OR PEELING PAINT NOT REMOVED BY THIS METHOD SHALL BE HAND-TOOLED, WIRE BRUSHED, SCRAPED OR SANDED AS NECESSARY. IF EFFLORESCENCE EXISTS, SPOT PRIME AFFECTED AREAS WITH APPROPRIATE PRIMER TO INHIBIT CONDITION. IN THE AREAS WHERE THE CONCRETE IS FAILING AND CAUSING THE PAINT TO PEEL, PERFORM A PH TEST TO ASSURE ACCEPTABLE PH LEVEL PRIOR TO COATING.
6. GENERAL MILDEW REMOVAL: REMOVE MILDEW WITH A SOLUTION OF ONE PART HOUSEHOLD BLEACH TO THREE PARTS WATER TO LEAVE AN UNCONTAMINATED, CLEAN SURFACE FOR PAINT. MIX CLEANING SOLUTIONS STRONGER AS NECESSARY TO PRODUCE THE DESIRED LEVEL OF CLEANLINESS. SCRUB WHERE NECESSARY WITH A BRISTLE BRUSH.

- B.** SPOT PRIME ALL BARE SURFACES WITH APPROPRIATE PRIMER AFTER PREPARATION HAS BEEN COMPLETED OR AS SPECIFIED, TO COMPLETELY PRIME ALL SURFACES THAT WILL RECEIVE FINISHED COATS.

THE OWNER OR OWNER'S REPRESENTATIVE SHALL INSPECT PREPARATION BEFORE THE APPLICATION OF PAINT FINISHES. REWORK SURFACES NOT PROPERLY PREPARED TO RECEIVE PAINT FINISHES TO THE SATISFACTION OF THE OWNER OR OWNER'S REPRESENTATIVE.

3.05 SURFACES TO BE PAINTED

- A.** SEE 3.09 PAINT SCHEDULE.
- B.** ALL PREVIOUSLY PAINTED SURFACES AND ITEMS NOT SPECIFICALLY LISTED THAT FORM A PART OF, OR ARE CONCERNING, THE ABOVE-INDICATED WORK, SHALL BE PAINTED.

3.06 SURFACES NOT TO BE PAINTED

- A.** ALL NATURAL WOOD. (CEILING).
- B.** ALL PREVIOUSLY UNPAINTED SURFACES AND ITEMS NOT SPECIFICALLY LISTED THAT FORM A PART, OR ARE CONCERNING, THE ABOVE INDICATED WORK, SHALL NOT BE PAINTED.

3.07 APPLICATION

- A.** PREPARE, PAINT, AND FINISH ALL SURFACES SPECIFIED AND AGREED UPON.
- B.** APPLY MATERIAL EVENLY; FREE FROM SAGS, RUNS, CRAWLS, HOLIDAYS, OR DEFECTS. MIX TO PROPER CONSISTENCY; BRUSH OUT SMOOTH, LEAVING A MINIMUM OF BRUSH MARKS. ENAMEL AND VARNISH SHALL BE UNIFORMLY FLOWED OUT.
- C.** APPLY BY BRUSH, ROLLER, OR SPRAY AS APPROPRIATE FOR CONDITIONS.
- D.** THE NUMBER OF COATS SPECIFIED IS THE MINIMUM NUMBER ACCEPTABLE. IF FULL COVERAGE IS NOT ACHIEVED WITH THE SPECIFIED NUMBER OF COATS, APPLY ADDITIONAL COATS AS NECESSARY TO PRODUCE THE REQUIRED FINISH.

3.08 CLEAN UP

- A.** AT COMPLETION OF WORK, REMOVE ALL MATERIALS, SUPPLIES, DEBRIS, RUBBISH, AND LEAVE WORKSPACES AND PAINT STORAGE AREAS IN A CLEAN, ACCEPTABLE CONDITION.

3.09 PAINT SCHEDULE

- A.** FINISH IN ACCORDANCE WITH THE ATTACHED SCHEDULE FOR THE SURFACE AND FINISH DESIRED. CATALOG NAMES AND NUMBERS REFER TO PRODUCTS MANUFACTURED AND DISTRIBUTED BY KELLY-MOORE PAINT COMPANY.

Interior Pool Room

1. All concrete/masonry surfaces:

1ST COAT: #255 STAIN LOCK II STAIN RESISTANT ACRYLIC PRIMER.

2ND COAT: #1685 DURA-POXY PLUS 100% ACRYLIC ENAMEL.

3RD COAT: #1685 DURA-POXY PLUS 100% ACRYLIC ENAMEL.

2. METAL DOORS:

1ST COAT: #1725 KEL-GUARD 100% ACRYLIC METAL PRIMER.

2ND COAT: #1685 DURA-POXY PLUS 100% ACRYLIC ENAMEL.

3RD COAT: #1685 DURA-POXY PLUS 100% ACRYLIC ENAMEL.

**EXPERIENCE STATEMENT
To Be Submitted With Bid**

List at least three references for work of a similar nature performed within the last three years.

I hereby certify that I have performed the work listed below.

Signature of Bidder

<i>Description</i>	<i>Yr.</i>	<i>Amt.</i>	<i>Customer & Telephone</i>
_____	_____	\$ _____	_____
		(_____)_____	
_____	_____	\$ _____	_____
		(_____)_____	
_____	_____	\$ _____	_____
		(_____)_____	
_____	_____	\$ _____	_____
		(_____)_____	
_____	_____	\$ _____	_____
		(_____)_____	

INSURANCE REQUIREMENTS

Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors. The cost of such insurance shall be included in the Contractor's bid.

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:
 - A. Insurance Services Office form number GL 0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability; or Insurance Services Office Commercial General Liability coverage ("occurrence" form CG 0001.)
 - B. Insurance Services Office form number CA 0001 (Ed. 1/78) covering Automobile Liability, code 1 "any auto" and endorsement CA 0025.
 - C. Worker' Compensation insurance as required by the Labor Code of the State of California and Employers Liability insurance.

2. Minimum Limits of Insurance. Contractor shall maintain limits no less than:
 - A. General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
 - B. Automobile liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
 - C. Workers' Compensation and Employers Liability: Workers' compensation limits as required by the Labor Code of the State of California and Employers Liability Limits of \$1,000,000 per accident.

3. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of

the City, either the insure shall reduce or eliminated such deductibles or self-insured retentions as respects the City, its officers, officials, employees, and volunteers; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

4. Other Insurance Provisions. The policies are to contain, or be endorsed to contain, the following provisions:

A. General Liability and Automobile Liability Coverages.

- i. The City, its officers, officials, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; or automobiles owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of the protection afforded to the City, its officers, officials, employees or volunteers.
- ii. The Contractor's insurance coverage shall be primary insurance as respects the City, its officers, officials, employees and volunteers. Any insurance or self - insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.
- iii. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, employees or volunteers.
- iv. The Contractor's insurance shall apply separately to each insured against whom claim is made or suite is brought, except with respect to the limits of the insurer's liability.

B. Workers' Compensation and Employers Liability Coverage.

The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, employees and volunteers for losses arising from work performed by the Contractor for the City.

C. All Coverages.

Each insurance policy required by this clause shall be endorsed to state that coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, returned receipt request, has been given to the City.

5. Acceptability of Insurers. Insurance is to be placed with insurers with a Best's rating of no less than A: VIII.
6. Verification of Coverage. Contractor shall furnish City with certificates of insurance and with original endorsements effecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the City before work commences. The City reserves the right to require complete, certified copies of all required insurance policies, at any time.
7. Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

City of San Leandro

ENVIRONMENTALLY PREFERABLE PURCHASING POLICY

(APPLICABLE SECTIONS ONLY)

1.0 STATEMENT OF POLICY

It is the policy of the City of San Leandro to:

- institute practices that reduce waste by increasing product efficiency and effectiveness,
- purchase products that minimize environmental impacts, toxics, pollution, and hazards to worker and community safety to the greatest extent practicable, and
- purchase products that include recycled content, are durable and long-lasting, conserve energy and water, use chlorine free manufacturing processes, and are lead-free and mercury-free.

2.0 PURPOSE

This Policy is adopted in order to:

- conserve natural resources,
- minimize environmental impacts such as pollution and use of water and energy,
- eliminate or reduce toxics that create hazards to workers and our community,
- support strong recycling markets,
- reduce materials that are landfilled,
- increase the use and availability of environmentally preferable products that protect the environment, and
- identify environmentally preferable products and distribution systems.

3.0 SPECIFICATIONS

3.1 Source Reduction

- 3.1.1 The City of San Leandro shall institute practices that reduce waste and result in the purchase of fewer products whenever practicable and cost-effective, but without reducing safety or workplace quality.
- 3.1.2 The City of San Leandro shall purchase remanufactured products such as toner cartridges, tires, furniture, equipment and automotive parts whenever practicable, but without reducing safety, quality or effectiveness.
- 3.1.3 All buyers shall consider short-term and long-term costs in comparing product alternatives, when feasible. This includes evaluation of total costs expected during the time a product is owned, including, but not limited to, acquisition, extended warranties, operation, supplies, maintenance, disposal costs and expected lifetime compared to other alternatives.

- 3.1.4 Products that are durable, long lasting, reusable or refillable are preferred whenever feasible.
- 3.1.5 The City of San Leandro requests vendors to eliminate packaging or use the minimum amount necessary for product protection, to the greatest extent practicable.
- 3.1.6 Packaging that is reusable, recyclable or compostable is preferred, when suitable uses and programs exist.
- 3.1.7 Vendors shall be encouraged to take back and reuse pallets and packaging materials.
- 3.1.8 Suppliers of electronic equipment, including but not limited to computers, monitors, printers, and copiers, shall be encouraged to take back equipment for reuse or environmentally safe recycling when the City of San Leandro discards or replaces such equipment, whenever possible.

3.2 Recycled Content Products

- 3.2.1 All products for which the United States Environmental Protection Agency (U.S. EPA) has established minimum recycled content standard guidelines, such as those for printing paper, office paper, janitorial paper, construction, landscaping, parks and recreation, transportation, vehicles, miscellaneous, and non-paper office products, shall contain the highest postconsumer content practicable, but no less than the minimum recycled content standards established by the U.S. EPA Guidelines.
- 3.2.2 Copiers and printers purchased shall be compatible with the use of recycled content products.
- 3.2.3 In accordance with California Public Contract Code, Sec. 10409, the City of San Leandro shall purchase re-refined lubricating and industrial oil for use in its vehicles and other equipment, as long as it is certified by the American Petroleum Institute (API) as appropriate for use in such equipment. This section shall not prohibit the purchase of virgin-oil products for exclusive use in vehicles whose warranties expressly prohibit the use of products containing recycled oil.
- 3.2.4 When specifying asphalt, concrete, aggregate base or portland cement concrete for road construction projects, the City of San Leandro shall use recycled, reusable or reground materials when practicable.
- 3.2.5 The City of San Leandro shall specify and purchase recycled content transportation products, including signs, cones, parking stops, delineators, and barricades.
- 3.2.6 All pre-printed recycled content papers intended for distribution that are purchased or produced shall contain a statement that the paper is recycled content.

- 3.6.2 When maintaining buildings, the City of San Leandro shall use products with the lowest amount of volatile organic compounds (VOCs), highest recycled content, and low or no formaldehyde when purchasing materials such as paint, carpeting, adhesives, furniture and casework.
- 3.6.3 The City of San Leandro shall purchase products and equipment with no lead or mercury whenever possible. For products that contain lead or mercury, the City of San Leandro shall give preference to those products with lower quantities of these metals and to vendors with established lead and mercury recovery programs.

4.0 PRIORITIES

- 4.1 The City of San Leandro has made significant investments in developing a successful recycling system and recognizes that recycled content products are essential to the continuing viability of that recycling system and for the foundation of an environmentally sound production system. Therefore, to the greatest extent practicable, recycled content shall be included in products that also meet other specifications, such as chlorine free.
- 4.2 Nothing contained in this policy shall be construed as requiring a department, purchaser or contractor to procure products that do not perform adequately for their intended use, exclude adequate competition, risk the health or safety of workers and citizens, or are not available at a reasonable price in a reasonable period of time.
- 4.3 Nothing contained in this policy shall be construed as requiring the City of San Leandro, department, purchaser or contractor to take any action that conflicts with local, state or federal requirements.

5.0 IMPLEMENTATION

- 5.1 The Finance Director and the Public Works Director, or their designees, shall coordinate implementation of this policy.
- 5.2 Successful bidders shall certify in writing that the environmental attributes claimed in competitive bids are accurate. In compliance with State law, vendors shall be required to specify the minimum or actual percentage of recovered and postconsumer material in their products, even when such percentages are zero.
- 5.3 Purchasers shall attempt to include businesses certified by the Bay Area Green Business Program in requests for products and services.
- 5.4 Vendors, contractors and grantees shall be encouraged to comply with applicable sections of this policy for products and services provided to the City of San Leandro, where practicable.

PAINT PRODUCTS – E.P.P. POLICY

PRODUCT NAME/DESCRIPTION	MANUFACTURER CONTACT INFO: ORDERING INFO	DISTRIBUTOR/ADDRESS/PHONE / WEBSITE/EMAIL
ZERO-VOC PAINTS AND COATINGS		
Safecoat Primers: Transitional Primer for use on previously painted or non-drywall surfaces. MetalCoat is low-odor/low-VOC; may be used in interior and exterior applications.	American Formulating and Manufacturing (AFM)/Safecoat. Technical information is available at www.safecoat.com . Company information is available at www.afmsafecoat.com . Must order through local distributor. General information: 619-239-0321 (M-F 8:30-5 PST). Toll-free voicemail: 800-239-0321	Berkeley Ecology Center Store 2530 San Pablo Avenue Berkeley, CA 94702-2000 Hours: Tuesday - Saturday 11:00 a.m. - 6:00 p.m. Tel: 510-548-3402 Email: store@ecologycenter.org Web: http://www.ecologycenter.org/store/index.html Most products are sold by the gallon. All Safecoat products can be ordered if not in stock.
Safecoat Paint: Flat, Eggshell, Semi-gloss, Cabinet/Trim Enamel, All Purpose Exterior Satin. These paints do not contain unnecessary chemical additives such as formaldehyde, mildewicides, fungicides, drying agents, extenders, etc. Most available in zero-VOC formulations. Can be tinted almost any color.		
Safecoat Sealants: Polyureseal is a very-low-VOC alternative to water- and solvent-based polyurethane treatments. Penetrating WaterStop can be used to improve water repellency of brick walls, concrete foundations, and other porous materials. Grout Sealer and Multi-purpose Caulking		
Safecoat Wood Stain: Durostain contains earth-based pigments and lacks coal tar, aniline dyes, aromatic solvents, and other toxic substances.		
Safecoat Penetrating Oils and Waxes. Rejuvenate flooring, furniture, paneling, decking and other interior and exterior wood products.		
Aglaia Natural Paints and Finishes. Plant-based products without toxic ingredients. Products include wall paints, beeswax glazes, wood stains and other finishes.	Aglaia Natural Paints 819 SE Taylor Street Portland, OR 97214 Tel: 800-322-6843 Fax: 503-222-3756 Email: info@aglaiapaint.com www.aglaiapaint.com	
Auro Interior and Exterior Paints and Finishes. No petrochemicals or chemical preservatives added. Paint products include wall and masonry paint, metal primer,	Auro USA 1340 Industrial Avenue, Suite	No local distributors. Order online or by calling manufacturer.

<p>powdered paint, color concentrates. Other finishes include primer, finishing oil for wood, wood leaser, wax finish, floor and furniture wax, an alternative to polyurethane. Not included on SCAQMD Zero-VOC list.</p>	<p>G Petaluma, CA 94952-6516 Tel: 888-674-2344 Fax: 707-769-7342 Can order online at www.aurousa.com Email: info@aurousa.com</p>	
<p>EcoSpec. Zero-VOC paints. Comes in flat, eggshell and semi-gloss. Stock 1 gallons only. Can special order 5 gallon pails. Also available as a primer/sealer. EcoSpec is certified by GreenSeal (see www.benjaminmoore.com/PDFarticles/1033/Green_Seal_Certification.pdf) Available in pastel and medium colors only.</p>	<p>Benjamin Moore www.benjaminmoore.com</p>	<p>East Bay Paint Center 990 San Pablo Avenue Albany, CA 94706 Tel: 510-524-6582 Fax: 510-524-3499 Hours: 7am-5:30pm M-F; 8am-5pm Sat</p>

		<p>Moyers Paint, 351 Lewelling Blvd. San Lorenzo, CA 94580 Tel: 510-278-0321 Fax: 510-278-0387 Hours: 7-5:30 (M-F); 8-(Sat) Email: BillMoyers@MoyersPaint.com Web: www.moyerspaint.com</p> <p>Truitt & White Lumber 624 Hearst Avenue, Berkeley, CA 94710 Tel: 510-841-0511 Hours: 7am-4:30pm M-F; 8am-Noon Sat www.truittandwhite.com</p> <p>Marks Paint of Alameda 2317 Blanding Avenue, Suite C Alameda, CA 94501 Tel: 510-522-0717 Fax:510-522-0761 Hours:7am-5:30pm M-F; 8am-4pm Sat</p> <p>Raimondi's Paint 2042 Mountain Blvd. Oakland, CA 94611 510-339-8853 Hours: 8am-5:30pm M-Sat; 8am-4pm Sun (This store can special order EcoSpec but does not keep it in stock.)</p>
<p>EcoDesign Solvent-free Wall Paint. Zero-VOC. It can be used on standard gypsum board or sheetrock®, plaster, masonry such as concrete and brick, and applied over previously painted surfaces (providing that the existing sheen level is flat). Available in Satin Eggshell and Matte White and can be tinted with natural pigments. Other Zero-VOC paints available from this company include Clay Paint, Color Washes, and Milk Paint. Wood stain will be available in Fall 2004.</p>	<p>Bioshield Tel: 800-621-2591 (9-5 M-F (Mountain) Can order online at www.bioshieldpaint.com Email: Info@Bioshieldpaint.com</p>	<p>No local distributors. Must order through Bioshield directly.</p>

<p>Livos Paints and Coatings. Non-toxic, natural/plant-based finishes and adhesives. First paint products designed for allergy sufferers. Products include primers, wood cleaners and sealants, waxes, stains, and thinners. For a description of products, see: http://www.floorings.com/accessories/livosproducts.shtml#Five.</p>	<p>Livos Phytochemistry America, Inc. Tel: 508-477-7955 www.livos.com</p>	
<p>Chem-safe Paints. Zero-VOC latex paints. A description is included at http://www.ecowise.com/green/paint/chemsafe.shtml.</p>	<p>Chem-Safe Products PO Box 33023 San Antonio, TX 78265 Tel: 210-657-5321</p>	<p>Can be ordered online through Eco-Wise at www.ecowise.com or call (long distance) 512-326-4471 (M-F 11-7 Central; Sat 10-6) Email: Eco@ecowise.com</p>
<p>Sierra Performance Interior and Exterior Coatings. Solvent-free, Zero-VOC, Low-odor. Free of hazardous air pollutants (HAPs). (See “How Low Can You Go? Paint Companies Work to Develop Low-VOC and Low-Odor Paint Products That Perform, Coatings World, www.coatingsworld.com/November022.htm.) This product line includes: Multi-Purpose Primer, Wall and Trim Enamel, Industrial Enamel, Acrylic Metal Enamel, Concrete Floor Coating, Beyond Multi-Purpose Enamel (a water-based urethane). “Sierra’s flagship product is a water-based epoxy that can be used for moderate- and medium-duty industrial flooring applications such as warehouses and automotive shops.” (Note tinting agents may add small amounts of VOCs, making it a low-VOC product.)</p>	<p>Rustoleum Tel: 800-777-7765 Web: www.rustoleum.com (http://www.rustoleum.com/brand.asp?firm_brand_id=36&SBL=2) Rep is Lars Cederquist (847-816-2209; LCederquist@Rustoleum.com)</p>	<p>Grainger Industrial Supply Branch: 563 825 Potter St. Berkeley, CA 94710-2745 Phone: (510) 653-7200 Fax: (510) 540-0500 Branch Hours: 8-5 Branch: 564 1617 Industrial Pkwy. W. Hayward, CA 94544-7046 Phone: (510) 670-1095 Fax: (510) 670-1098 Branch Hours: 7-5 Branch: 560 7801 Capwell Dr. Oakland, CA 94621-4685 Phone: (510) 638-1100 Fax: (510) 632-0836 Branch Hours: 7-5 Online ordering available at : www.grainger.com Tel: 888-361-8649 (M-F 707 Central) Kelly-Moore Paints (10 stores in</p>

<p>E-coat. <i>Minimum 50 percent post-consumer recycled content</i> paint manufactured in Sacramento. Acrylic Flat for exterior wood, concrete, stucco, and concrete. Also, available in acrylic latex semi-gloss enamel for interior applications. Both come in 1 and 5-gallon containers. Minimum order is 4 gallons. Limited colors Mystic and Sage (green), coffee and others. Only \$6.65 per gallon. (Not zero-VOC.) (For information, see: http://www.kellymoore.com/tools/free_form_content/view.html?phase=show&id=1062114828&tool_id=38&cat_id=10.5)</p>	<p>Kelly-Moore Paints manufactures this at their facility at 5101 Raley Blvd. Sacramento, CA 916-920-0550. Orders can be placed directly through them or with local retailers (see list above.)</p> <p>Local sales rep is Doug Zeitz, 510-760-3033</p>	<p>Alameda County, including Oakland (2), San Lorenzo, Albany, Hayward, Fremont, Dublin, Livermore and Pleasanton. (See store locator on www.KellyMoore.com.)</p>
<p>Enviro-cote. Zero-VOC interior acrylic flat wall paint, satin enamel, semi-gloss and primer/sealer. Available in pastels and medium colors.</p>	<p>Kelly-Moore Paints. Contact local sales rep, Doug Zeitz, 510-760-3033.</p>	
	<p>Livos Phytochemistry America, Inc. Tel: 508-477-7955 www.livos.com</p>	
<p>Pure Performance. Zero-VOC and Green Seal-certified. Interior premium latex available in flat, eggshell, semi-gloss and primer/sealer. Over 1890 colors available. For more information see www.ppg.com/ppgaf/pittsburgh/PDF/Pureperformance-sellsheet.pdf.</p>	<p>Pittsburgh Paints 888-774-7732</p>	<p>Pursell Quality Paints 2161 University Avenue Berkeley, CA 94704 510-845-7525</p> <p>Pursell Quality Paints 615 High Street Oakland, CA 94601 510-533-4950</p>
<p>Horizon Interior Paint. Zero-VOC, mold and mildew resistant. For more information, including MSDS see www.rodmapaint.com/ps_horizon.asp.</p>	<p>Rodda Paint Order online at: www.rodmapaint.com</p>	<p>No local distributors. Order online from manufacturer.</p>
<p>Harmony Interior Paints. Zero-VOC paints and primer available in light to medium shades in 1-gallon and 5-gallon containers. See article, "Going for the Green" http://www.sherwin-williams.com/contractors/res-com/ppc/ppc-winter-02/trends.asp.</p>	<p>Sherwin-Williams Paint Company www.sherwin-williams.com</p>	<p>Sherwin-Williams Store 10387 San Pablo Avenue El Cerrito, CA 94530-3122 Tel: 510-528-1013 Fax: 510-528-1013</p>

		Hours: 6:30am-6pm M-F; 8am-5pm Sat Email: sw8009@Sherwin.com

<p>RECYCLED PAINT</p> <p>Recover Recycled Paint. Contains 50 percent post-consumer recycled content paint. Available in the following colors on the shelf: Concrete Gray and Tawny Beige; Whipped White, Ivory, and Chocolate Brown are available by special order. Custom colors by request. Costs about \$10 per 2-gallon bucket. Available in 5-gallon pail by special order. (Note: This product is just starting to be distributed through Dunn-Edwards so sales reps are not very familiar with it.)</p>	<p>Amazon Environmental, Inc. PO Box 9306 Whittier, CA 90608 Tel: 800-566-2396 www.amazonpaint.com Cannot order online or directly from manufacturer. Must go through local Dunn-Edwards distributor</p>	<p>No Dunn-Edwards paint stores in Alameda County. The closest are 155 Ninth Street, San Francisco, CA 94103 (800-733-4795; 6:30am-5pm M-F) and 1460 Concord Avenue, Concord, CA 94520 (800-735-0322; 6:30)</p>
<p>E-coat. <i>Minimum 50 percent post-consumer recycled content</i> paint manufactured in Sacramento. Acrylic Flat for exterior wood, concrete, stucco, and concrete. Also, available in acrylic latex semi-gloss enamel for interior applications. Both come in 1 and 5-gallon containers. Minimum order is 4 gallons. Limited colors Mystic and Sage (green), coffee and others. Only \$6.65 per gallon. (Not zero-VOC.) (For information, see: http://www.kellymoore.com/tools/free_form_content/view.html?phase=show&id=1062114828&tool_id=38&cat_id=10.5)</p>	<p>Kelly-Moore Paints manufactures this at their facility at 5101 Raley Blvd. Sacramento, CA 916-920-0550. Orders can be placed directly through them or with local retailers (see list above.)</p> <p>Local sales rep is Doug Zeitz, 510-760-3033</p>	<p>Kelly-Moore Paints (10 stores in Alameda County, including Oakland (2), San Lorenzo, Albany, Hayward, Fremont, Dublin, Livermore and Pleasanton. (See store locator on www.KellyMoore.com)</p>
<p>Workhorse Recycled Latex Paint. Contains 50% post-consumer recycled content paint. These interior and exterior paints come in flat, eggshell and semi-gloss and can be used on walls, concrete, metal, stucco and wood. Available in 12 colors: Polar bear white, Soft beige, Suede, Sage, Keystone, Navajo white, Spanish sand, Golden wheat, Frost, River rock, Brick red and Stonehenge (see http://www.visionsrecycling.com/product/index.htm).</p>	<p>Visions Recycling, Inc. 4481 Kilzer Avenue McClellan, CA 95652 Tel: 800-770-7664 or 916-564-9121 Fax: 916-568-1485 Email: Info@visionsrecycling.com Online ordering available at www.visionsrecycling.com/order.htm</p>	<p>No distributors in Alameda County. Closest is Meeks Hardware in Stockton, CA.</p>

