

Teen Volunteers at the San Leandro Public Library

The San Leandro Public Main Library and all three branch libraries are seeking teen volunteers during the 2016-2017 school year. Our volunteer program is very popular, so apply soon!

Volunteers will help put books and other materials back on the shelves, and occasionally help with other office tasks.

Why should you volunteer? Teen volunteers can earn community service hours, get work experience, and build their resumes for college and work applications. Plus you're performing a valuable service for the community.

Eligible volunteers are...

- In grades 9-12.
- Hardworking, friendly, and helpful.
- Fans of kids, books, and libraries.
- Able to stick to their schedule.

Interested teens must apply online and must have a current email address. To apply, follow the instructions on the back of this page.

If you have any questions about volunteering at the Main Library, please contact Loryn Aman at the Main Library at 510-577-3955 or laman@sanleandro.org.

If you have any questions about volunteer at Manor Branch Library, please contact Celeste Steward at the Manor Branch Library at 510-577-7964 or csteward@sanleandro.org.

If you have any questions about volunteering at Mulford or South branch libraries, please contact Loanne Hill at lhill@sanleandro.org.



San Leandro Public Library Teen Volunteers for 2016-2017 School Year

If you have already volunteered at the library and have used myvolunteerpage.com, follow these instructions:

1. Go to www.sanleandrolibrary.org
2. Click on "Teens," then click on "Volunteer," then click on "School-Year Volunteers."
3. Click on the link that says "Click here to go to the online application."
4. On the Welcome page, click "yes."
5. Enter your user name and password and agree to our policies, then click "Submit." **(Important: If you do not remember your user name and password, or cannot access your profile, please do not start a new profile. Call Loryn at 510-577-3955 and she will help you.)**
6. Update all information under "Additional Info." Click save!
7. On the "thank you" page, click "go to my profile."
8. Click on "My Profile." (The tab on the right-hand side of the page.)
9. Update all information under "Basic Info." Click save!
10. Send an e-mail to laman@sanleandro.org that says you want to volunteer again.
11. You will be contacted after we review your new application.

If you are a new volunteer or have never used myvolunteerpage.com, follow these instructions:

1. Go to www.sanleandrolibrary.org
2. Click on "Teens," then click on "Volunteer," then click on "School-Year Volunteers."
3. Click on the link that says "Click here to go to the online application."
4. On the Welcome page, click "no."
5. Create a user name (at least 6 characters) and enter your e-mail address twice. Make sure to write down the user name so you don't forget it. Click next.
6. Create a password and fill in all of your contact information. Make sure to write down your password so you don't forget it. Please fill in every box that applies to you, especially the home and cell phone numbers.
7. At the bottom of the contact information page, click on View Organization's Policies. After reading those policies, click on the little box next to "I agree," then click save and continue.
8. Answer all the questions on the next page "Additional Info." Then click save.
9. You will receive two e-mails: one from "postmaster" and one from "Loryn Aman." These e-mails confirm that your application has been received. You will be contacted by a library staff member either by phone or e-mail after your application has been reviewed.